

ATTACHMENTS FOR SEPTEMBER 19, 2023 BOARD OF TRUSTEES MEETING

Washington-Centerville Public Library

	<u>Page #</u>
• Director's Activities	1
• Minutes from August 15, 2023 Regular Meeting and September 7, 2023 Special Meeting	2-14
• Fiscal Officer's Report:	
○ Monthly Cash Position	16
○ Monthly Revenue Statement	17-18
○ Revenue Budget Statement	19-20
○ Monthly Expense Account Status	21-24
○ Expense Budget Summary – General Fund	25-28
○ Monthly Summary Statements	29
○ March Investment Report	30-33
○ Personnel Action Appendix	34
○ September Bill List	35-37
• New Business	
○ <u>Resolution No. 023-017</u> : Resolution Accepting the Amounts and Rates for the 2022/2023 Tax Year	39-44
○ <u>Amended Resolution No. 023-015</u> : OPERS resolution	45-46
○ Approval of Placement of Trustee Vacancy Legal Ad	47
○ Appropriation Transfer – Community Relations	48
• Monthly Statistics	50-51

Library Operations

- HVAC – Woodbourne and Centerville Libraries
 - Met with Tri-Tech for project kickoff with new lead engineer
- The Wall That Heals
 - Debriefed and celebrated completion with project team
- Centerville Library renovation
 - Communicated with agent on purchase of property, discussed inspection reports, and coordinated meetings
 - Met with construction procurement attorney
- Hosted staff cookout
- Discussed OWL Academy presentation with Mike Yoder
- Listened to presentation about Broad Band Ohio
- Updated policy on solicitation and petitioning

Communication

- Spoke with RecPlex Director about purchase of property and future plans for Creativity Commons

Community / Professional Involvement

- Centerville Noon Optimists
 - Assisted mentee with registering for classes
- Friends
 - Attended trivia
 - Attended annual gathering at Geez
- Attended Heart of Centerville and Washington Township monthly meeting
- Attended ETM meeting
- Participated in Staff Development Day
- Attended At the Table discussion on poverty

9/4 – Labor Day; 9/6 – vacation

Board Minutes and Attachments

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

August 15, 2023

CALL TO ORDER

The regular Board of Trustees meeting for August 2023 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:03 P.M.

The roll call was as follows: Mr. Bowling, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mrs. Herrick, Absent; Mr. Nunna, Absent; Mrs. Suttman, Present; and Mr. Talda, Absent; also Mrs. Fultz, Library Director; and Mr. Monteith, Fiscal Officer; and members of the public.

EXECUTIVE SESSION

Mrs. Cline moved to enter executive session, pursuant to Ohio Rev. Code § 121.22(G)(2), for the purpose of considering the purchase of property for public purposes. Mr. Bowling seconded the motion.

The roll call vote was:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Absent</u>		

The Board entered Executive Session at 7:04 p.m.

At 7:38 p.m., the Board exited Executive Session and was returned to open session by Board President Mrs. Denison, stating that there would be no additional action as a result of matters discussed in Executive Session.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public

ARCHITECT INTERVIEW COMMITTEE

Mr. Bowling motioned to table the decision regarding the selection of an architect until the September meeting due to the committee members constituting three of the four board members in attendance. Mrs. Cline seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

Mrs. Fultz also presented that we believe that it is necessary to consult with an attorney regarding the construction project. Mr. Monteith added that there were a lot of matters that were beyond the knowledge of either himself or Mrs. Fultz. Consulting and working with an attorney would help us to ensure that we remain in compliance with the various requirements related to construction.

Mr. Bowling moved to authorize Mrs. Fultz to consult with an attorney. Mrs. Cline seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

Motion is approved

APPROVAL OF MINUTES

Mrs. Suttman moved for the approval of the July 18, 2023 Meeting Minutes. Mr. Bowling seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

Motion is approved

DIRECTOR'S REPORT

▪ FACILITIES

- ❖ Woodbourne Library
 - Tri-Tech has shop drawings but no schedule yet
- ❖ Centerville Library
 - Proposed project schedule has boilers installed by October 10 and job completion by December 7
 - Tri-Tech re-assigning another engineer for construction administration

▪ PERSONNEL

- ❖ Outreach Coordinator positions filled, and several other promotions
- ❖ Couple summer shelving assistants staying on
- ❖ Staff picnic scheduled for September 9 – 47 signed up to attend

▪ COLLECTIONS/SERVICES/PROGRAMS

- ❖ The Wall That Heals – attendance estimated at 4,700
- ❖ Creativity Commons open during Township Ice Cream Social – 795 visitors
- ❖ Good Life Award kicks off September 5
- ❖ Duet & Duality exhibit through October 5

- Were offered one of the paintings from the exhibit to keep
- ❖ Solar Eclipses next big thing
 - October 14 – partial eclipse starting at 1:05 PM
 - April 8 – total solar eclipse starting at 1:53 pm
 - Glasses will be distributed, related programming scheduled
 - Web page set up with all of the information – wclibrary.info/eclipses
- **OTHER**
 - ❖ Print ads appearing in Centerville Lifestyle magazine
 - ❖ Highlights survey – deadline on Friday
 - ❖ Policy updates scheduled for September meeting
 - ❖ Ohio Library Council Convention – September 27-29 in Cincinnati

FISCAL OFFICER'S REPORT

- a. Mr. Monteith presented the monthly financial report for July 2023, including the financial statements (Cash Position, Revenue Summary, Revenue BVA, Expense Summary, General Fund Expense BVA), Notes to the Financial Statements, Monthly Investment Report and Personnel Items for the board's review and approval.

Mr. Bowling moved to approve the monthly financial report, and Mrs. Suttman seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

- b. Payment of August Expenditures

Mr. Bowling moved to approve the payment of August expenditures, and Mrs. Cline seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Absent</u>		

The motion is approved.

NEW/OLD BUSINESS

a. Approval of Youth Services Appropriation

Mr. Monteith stated that this appropriation transfer has been requested by the Youth Services department. When they did their appropriations last year, they did not take into account that they must appropriate for the money that they anticipated receiving from the Friends of WCPL. Without appropriating these funds, they could not spend the money that was received. They have proposed reducing their Printing/Publications appropriations and putting that money into Program Supplies. The summary of the proposed transfer is:

101.12.53290 – Printing/Publications \$(1,000.00)

101.12.52120 – Program Supplies \$ 1,000.00

Mrs. Suttman moved to approve the appropriation transfer. Mrs. Cline seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

b. Resolution No. 023-016: Acceptance of Montgomery County Public Library Fund Distribution formula

Mr. Monteith stated this resolution is to accept the distribution formula for the Public Library Fund. The formula was changed to the current formula beginning in calendar year 2021.

Mrs. Suttman moved to accept the distribution formula, Mr. Bowling seconded the resolution

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Absent</u>		

The resolution is approved.

ADJOURNMENT

Mrs. Suttman moved to adjourn the meeting at 8:30 P.M.

President

Secretary

RESOLUTION #023-016

ACCEPTANCE OF THE MONTGOMERY COUNTY PUBLIC LIBRARY FUND
DISTRIBUTION FORMULA FOR 2024

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on August 15, 2023 at 7:00 P.M. at the Woodbourne Library with the following members present:

Mr. Bowling	<u>Present</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Present</u>	Mrs. Suttman	<u>Present</u>
Mrs. Denison	<u>Present</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Absent</u>		

Mrs. Suttman moved, Mr. Bowling seconded of the following resolution:

WHEREAS, the Montgomery County Budget Commission, recognized that the Montgomery County Public Library Fund Distribution Formula, as agreed to by the four libraries and adopted by the Budget Commission in 1998, needed clarification and adjustment, and

WHEREAS, the Commission, at its meeting on August 29, 2019, instructed the four libraries to meet with staff representatives of the Commission to develop a revised the Funding Distribution Formula for the Public Library Fund, and

WHEREAS, the libraries met on several occasions, discussed new strategies for a principled, fair, and equitable distribution of the Public Library Fund, and

WHEREAS, the representatives of the Library Boards of the four public libraries in Montgomery County have agreed to adopt the new Public Library Fund Distribution Formula as distributed to each of the Library Boards, and

WHEREAS, the Library Boards of all four libraries endorsed the adoption of the agreed to formula commencing with calendar year 2021, and

WHEREAS, the Funding Distribution Formula will to serve the citizens of Montgomery County in a principled, fair, and equitable manner, now

THEREFORE BE IT RESOLVED, that the Board of Library Trustees of the Washington-Centerville Public Library accepts the Funding Distribution Formula for the allocation of the 2024 Public Library Fund by the Montgomery County Budget Commission.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Absent</u>		

Passed: August 15, 2023

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Secretary of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on August 15, 2023 and in appearing upon the official records of said Board.

President, Board of Trustees

Secretary, Board of Trustees

EXPENDITURES FOR APPROVAL AT AUGUST MEETING

August 15, 2023

CURRENT EXPENDITURES

GENERAL FUND:

A.J. Scwab - employee mileage reimbursement	\$ 4.19
Alexis Ward - Patron Refund	27.07
Amazon - AV materials & books	4,448.18
American City Business Journals - periodical renewal	135.00
Andrea Marshall - Patron Refund	19.99
Anne Wachs - employee mileage reimbursement	10.87
Barbara Moon - Patron Refund	12.99
Baker & Taylor Books – books & AV materials	1,418.90
Brodart – books	30,058.28
Catilin Spratt - employee mileage reimbursement	37.73
CenterPoint Energy – utilities	628.08
Centerville Landscaping - landscape maintenance	1,066.23
Centerville Rotary Club - dues	206.00
Chard Snyder - Cobra admin fee	125.00
Charter Communications – utilities	1,779.69
Christy Ott - employee mileage reimbursement	20.44
Cintas Corp- supplies	824.90
Darrilynn Brewster - employee mileage reimbursement	85.15
Debe Dockins - employee mileage reimbursement	12.38
Diane Mehling - Patron Refund	16.99
Digital Fringe - printing services	161.89
Donnellon McCarthy - copier maintenance agreement	1,231.85
DSS - parking lot sweeping	159.00
Gleason Property Services LLC - August cleaning services for CV&WB	12,200.00
Gregg McCullough - reimbursment for ALA conference	260.37
Gregg McCullough - employee mileage reimbursment	23.45
Jamie Garica - employee mileage reimbursment	13.62
Jenelle Allen - employee mileage reimbursment	12.31
Jenny Catri - employee mileage reimbursment	18.80
Jessoca Rakushin- employee mileage reimbursement	4.20
John Monteith- employee mileage reimbursement	119.21
Joshua Weinstein - Patron Refund	18.98
Kanopy - electronic materials fees	1,811.00
Kyle Knepp - employee mileage reimbursement	17.29
Lauren Rura - employee mileage reimbursement	33.54
Level 3 Communications, LLC - phone service	395.20
Library Ideas - VOX books	501.33
Lowes - facilities supplies	67.59
Marianne Farmer - patron refund	15.99

Michelle Hill - Patron Refund	39.93
Midwest Tape – AV materials	6,614.25
OverDrive - Great Courses Library	32.89
Playaway - launch pads	509.64
Rachael Ward - employee mileage reimbursement	13.17
Rumpke - waste removal	751.43
Rush Transportation – contracted delivery services	776.92
Scott Royal - employee mileage reimbursement	14.93
Shelly Peresie - employee mileage reimbursement	10.35
Staples - office supplies	607.17
Structured Employee Benefits of Ohio - group life insurance premiums	284.89
Taft, Stettinius & Hollister - labor legal fees	390.00
Taryn Filer - employee mileage reimbursement	21.03
T-Mobile - hotspots	335.06
Trigon - consumables for Creative Commons	1,556.46
Unique - recovery & collection fees	318.35
United Art & Education - maker kit supplies	90.83
UPS - delivery services	18.61
William Menker - employee mileage reimbursement	51.48
WYSO - advertising	1,680.00
TOTAL CURRENT EXPENDITURES—GENERAL FUND	<u>\$ 72,121.07</u>

EXPENDITURES SINCE LAST BOARD MEETING

PAYROLL:

Payroll #15	\$ 116,174.43
Payroll #16	116,815.44
TOTAL PAYROLL	<u>\$ 232,989.87</u>

MISCELLANEOUS - GENERAL FUND:

Able Card - adult library cards	\$ 3,388.16
AES Ohio – utilities	7,664.84
Amazon - AV materials & books	2,850.26
Asphalt Sealcoaters of Dayton - restripe CV & WB parking lots	1,930.00
AT&T – telephone service	288.16
CenterPoint Energy – utilities	1,324.97
Centerville City Schools - July health insurance premium	38,806.42
Centerville Florists - wreath for Wall that Heals	120.00
Charter Communications - utilities	277.95
CoCard Marketing Group – credit card service fee	323.48
Connor Smith - speaker stipend	100.00
Delta Dental – August dental insurance premiums	1,598.98
Far Hills Florist - Air Force wreath for Wall that Heals	93.00
Fidelity Lawyers Title Agency - earnest money on property purchase	2,500.00
Fleet Graphics - yard signs for Wall that Heals	138.49

Garber - security camera maintenance @ WB	1,059.50
Glen Helen Raptor Center - youth program speaker	100.00
Health Equity – Aug HSA contribution	7,416.81
Home Depot - facilities supplies	486.23
Korreck - plumbing service call	167.00
Kosins -additional charis for Wall That Heals	96.52
Kroger - program supplies	945.02
Lifestyle Publications - ads in CV Lifestyle magazine	8,499.96
Liftoff Entertainment - sound system for Wall That Heals ceremony	150.00
Meredith Doench - speaker stipend	125.00
Moses Mabarak - speaker stipend	100.00
Noah Ramirez - speaker stipend	100.00
Ohio Library Council - facilities conference	150.00
OPERS – employer pick-up & match	54,350.07
McCutcheon Music -youth maker kits	386.31
Paypal - processing fee	39.90
Rieck - maintenance agreement billing	3,746.00
Rosemarie Wourms - Artist-in-Residence payment	3,800.00
Sam's Club - program supplies	88.58
Scot Stone - legal fees	412.50
Silco - dry system air leakage test/ backflow test	914.00
Sinclair - room rental	50.00
Taft - legal fees	1,430.00
Transformations Plus - carpet cleaning service	1,873.00
U. S. Bank—employer share of Medicare	3,307.77
U. S. Bank - credit card	4,266.64
U. S. Bank – banking fees	272.53
TOTAL MISCELLANEOUS GENERAL & BUILDING FUND	<u>\$ 155,738.05</u>
GRAND TOTAL AUGUST MEETING	<u><u>\$ 460,848.99</u></u>

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

September 7, 2023

CALL TO ORDER

The Special Board of Trustees meeting for September 2023 was held at the Centerville Library. Board President Barbara Denison called the meeting to order at 7:06 P.M.

The roll call was as follows: Mr. Bowling, Absent; Mrs. Cline, Present; Mrs. Denison, Present; Mrs. Herrick, Present; Mr. Nunna, Present; Mrs. Suttman, Absent; and Mr. Talda, Absent; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and Mr. Berry, Facilities Manager.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public.

EXECUTIVE SESSION

Mrs. Herrick moved to enter executive session, pursuant to Ohio Rev. Code § 121.22(G)(2), for the purpose of considering the purchase of property for public purposes. Mrs. Cline seconded the motion.

The roll call vote was:

Mr. Bowling	<u>Absent</u>	Mr. Nunna	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Absent</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Yes</u>		

The Board entered Executive Session at 7:08 p.m.

Mr. Bowling arrived at 7:18 p.m.

At 7:28 p.m., the Board exited Executive Session and was returned to open session by Board President Mrs. Denison.

RESOLUTION NO. 023-017

Mrs. Herrick moved to purchase the property at 561 Congress Park Drive at the previously agreed upon price of \$435,000, plus the purchase of title insurance and closing costs as determined at the time of closing. Mr. Nunna seconded the motion.

The roll call vote was:

Mr. Bowling	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mrs. Suttman	<u>Absent</u>
Mrs. Denison	<u>Yes</u>	Mr. Talda	<u>Absent</u>
Mrs. Herrick	<u>Yes</u>		

With two-thirds of the Board of Trustees voting in favor of the resolution for the purchase of property, the resolution is approved.

ADJOURNMENT

Mrs. Herrick moved to adjourn the meeting and Mr. Nunna seconded the motion.
Meeting adjourned at 7:35 P.M.

President

Board Member

August 2023

Fiscal Officer Report

Washington-Centerville Public Library
Monthly Cash Position And Reconciled Balances
For The Month Of August 2023

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$10,756,764.37	\$303,442.68	\$488,446.79	\$10,571,760.26
Unclaimed Funds	\$310.07	\$0.00	\$0.00	\$310.07
"The Wall That Heals" Fund	\$5,685.93	\$100.00	\$1,724.25	\$4,061.68
Special Operating Fund	\$3,750,186.25	\$0.00	\$0.00	\$3,750,186.25
Building Fund	\$2,845,259.59	\$0.00	\$3,713.00	\$2,841,546.59
Perm. Imp. Fund-ILs	\$568,950.30	\$0.00	\$0.00	\$568,950.30
Perm. Imp. Fund-Reference/Info	\$741,099.34	\$0.00	\$0.00	\$741,099.34
Dorothy R. Yeck Good Life End	\$4,018.97	\$0.00	\$0.00	\$4,018.97
Payroll Clearing Fund	\$2,849.79	\$62,894.20	\$62,899.86	\$2,844.13
	\$18,675,124.61	\$366,436.88	\$556,783.90	\$18,484,777.59

Reconciled Balances

US Bank:	
Checking/Payroll	\$1,380,546.05
Investment	\$7,050,062.44
Dayton Foundation - TWTH	\$5,470.00
STAR Ohio	\$8,706,283.06 ¹
PNC Capital - Investments	\$1,091,717.41
PNC Capital - Money Market	\$269,104.88
Paypal	\$483.82
Petty Cash	\$550.00
Total Bank Balances	\$18,504,217.66
Outstanding Checks	(\$19,772.55)
Deposit in Transit	\$292.35
Receipts to be posted	\$0.00
Fees to be posted	\$40.13
Reconciled Balance	\$18,484,777.59

¹ - Average daily rate was 5.48% for the month

Washington-Centerville Public Library
Monthly Revenue Statement
For The Month Of August 2023 And Year-to-Date

101 - GENERAL FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
PUBLIC LIBRARY FUND	\$ 3,345,950.00	\$ 217,182.52	\$ 2,008,954.20	60.04%
GENERAL PROPERTY TAXES	4,580,609.00	-	4,528,197.07	98.86%
PROPERTY TAX ROLLBACK	615,000.00	-	308,747.84	50.20%
LOCAL INTERGOVERNMENTAL GRANTS	-	2,000.00	2,000.00	0.00%
PATRON FINES & FEES	26,000.00	2,393.10	20,567.31	79.11%
COPIER INCOME	27,600.00	2,446.00	19,977.35	72.38%
PASSPORT EXECUTION FEES	25,000.00	2,380.00	17,360.00	69.44%
PASSPORT PHOTOS	6,000.00	530.00	4,120.00	68.67%
PATRON SUPPLIES	12,500.00	2,267.98	15,783.62	126.27%
INTEREST INCOME	75,000.00	73,224.71	319,092.87	425.46%
UNRESTRICTED DONATIONS	10,000.00	200.38	2,904.62	29.05%
DONATIONS-RESTRICTED	30,000.00	-	20,150.00	67.17%
REFUNDS & REIMBURSEMENTS	2,500.00	828.39	12,580.30	503.21%
MISCELLANEOUS-OTHER	500.00	(10.40)	269.43	53.89%
TRANSFER IN	-	-	-	0.00%
TOTAL RECEIPTS-GENERAL FUND	\$ 8,756,659.00	\$ 303,442.68	\$ 7,280,704.61	83.14%

102 - UNCLAIMED FUNDS				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
REFUNDS & REIMBURSEMENTS	\$ -	\$ -	\$ 183.07	0.00%
TRANSFER IN	-	-	-	0.00%
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ -	\$ -	\$ 183.07	0.00%

203 - "THE WALL THAT HEALS" FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
DONATIONS-RESTRICTED	\$ 9,000.00	\$ 100.00	\$ 9,100.00	101.11%
TRANSFER IN	10,000.00	-	10,000.00	100.00%
TOTAL RECEIPTS-TWTH FUND	\$ 19,000.00	\$ 100.00	\$ 19,100.00	100.53%

205 - SPECIAL OPERATING FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFER IN	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	0.00%

401 - BUILDING FUND				
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFERS IN	\$ 1,000,000.00	\$ -	\$ -	0.00%
TOTAL RECEIPTS-BUILDING FUND	\$ 1,000,000.00	\$ -	\$ -	0.00%

Washington-Centerville Public Library
Monthly Revenue Statement
For The Month Of August 2023 And Year-to-Date

450 - PERMANENT IMPROVEMENT - ILS FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	0.00%

451 - PERMANENT IMPROVEMENT - TECHNOLOGY FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL PERM. IMP. FUND-TECHNOLOGY	\$ -	\$ -	\$ -	0.00%

898 - DOROTHY R. YECK GOOD LIFE ENDOWMENT

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
DONATIONS-RESTRICTED	\$ 5,750.00	\$ -	\$ -	0.00%
TOTAL YECK GOOD LIFE ENDOWMENT	\$ 5,750.00	\$ -	\$ -	0.00%

999 - PAYROLL CLEARING FUND

	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	Collected Percent
DEFAULT REVENUE	\$ -	\$ 50,189.75	\$ 424,887.53	0.00%
UNUM REVENUE	-	538.10	4,271.18	0.00%
DELTA REVENUE	-	1,105.62	8,960.18	0.00%
ANTHEM REVENUE	-	11,060.73	96,290.76	0.00%
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 62,894.20	\$ 534,409.65	0.00%
GRAND TOTAL RECEIPTS	\$ 9,781,409.00	\$ 366,436.88	\$ 7,834,397.33	80.09%

Washington-Centerville Public Library
Revenue Budget Statement
For The Month Of August 2023 And Year-to-Date

101 - GENERAL FUND							
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
PUBLIC LIBRARY FUND	\$ 248,651.92	\$ 217,182.52	\$ (31,469.40)	\$ 2,231,758.17	\$ 2,008,954.20	\$ (222,803.97)	1
GENERAL PROPERTY TAXES	-	-	-	4,237,063.33	4,528,197.07	\$ 291,133.75	
PROPERTY TAX ROLLBACK	-	-	-	307,500.00	308,747.84	\$ 1,247.84	
LOCAL INTERGOVERNMENTAL GRANTS	-	2,000.00	2,000.00	-	2,000.00	\$ 2,000.00	
PATRON FINES & FEES	2,166.67	2,393.10	226.43	17,333.33	20,567.31	\$ 3,233.98	
COPIER INCOME	2,300.00	2,446.00	146.00	18,400.00	19,977.35	\$ 1,577.35	
PASSPORT EXECUTION FEES	2,083.33	2,380.00	296.67	16,666.67	17,360.00	\$ 693.33	
PASSPORT PHOTOS	500.00	530.00	30.00	4,000.00	4,120.00	\$ 120.00	
PATRON SUPPLIES	1,041.67	2,267.98	1,226.31	8,333.33	15,783.62	\$ 7,450.29	2
INTEREST INCOME	9,930.00	73,224.71	63,294.71	57,600.00	319,092.87	\$ 261,492.87	3
UNRESTRICTED DONATIONS	720.00	200.38	(519.62)	5,760.00	2,904.62	\$ (2,855.38)	
DONATIONS-RESTRICTED	-	-	-	18,005.56	20,150.00	\$ 2,144.44	
REFUNDS & REIMBURSEMENTS	0.77	828.39	827.62	1,418.30	12,580.30	\$ 11,162.00	
MISCELLANEOUS-OTHER	8.95	(10.40)	(19.35)	302.75	269.43	\$ (33.32)	
TRANSFER IN	-	-	-	-	-	\$ -	
TOTAL GENERAL FUND	\$ 267,403.31	\$ 303,442.68	\$ 36,039.37	\$ 6,924,141.44	\$ 7,280,704.61	\$ 356,563.17	
102 - UNCLAIMED FUNDS							
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
REFUNDS & REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ 183.07	\$ 183.07	
TRANSFER IN	-	-	-	-	-	\$ -	
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ -	\$ -	\$ -	\$ -	\$ 183.07	\$ 183.07	
203 - "THE WALL THAT HEALS" FUND							
	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
DONATIONS-RESTRICTED	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ 9,100.00	\$ 9,100.00	4
TRANSFER IN	-	-	-	-	10,000.00	10,000.00	
TOTAL - "THE WALL THAT HEALS" FUND	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ 19,100.00	\$ 19,100.00	
205 - SPECIAL OPERATING FUND							
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL RECEIPTS-SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
401 - BUILDING FUND							
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL RECEIPTS-BUILDING FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
450 - PERMANENT IMPROVEMENT - ILS FUND							
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**Washington-Centerville Public Library
Revenue Budget Statement
For The Month Of August 2023 And Year-to-Date**

451 - PERMANENT IMPROVEMENT - TECHNOLOGY FUND						
TRANSFERS IN TOTAL PERM. IMP. FUND- TECHNOLOGY	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
898 - DOROTHY R. YECK GOOD LIFE ENDOWMENT						
DONATIONS-RESTRICTED TOTAL YECK GOOD LIFE ENDOWMENT	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
999 - PAYROLL CLEARING FUND						
	Estimated Revenue	Month-to-date Actual Revenue	Year-to-date Actual Revenue	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)
DEFAULT REVENUE	\$ -	\$ 50,189.75	\$ 50,189.75	\$ -	\$ 424,887.53	\$ 424,887.53
UNUM REVENUE	-	538.10	538.10	-	4,271.18	4,271.18
DELTA REVENUE	-	1,105.62	1,105.62	-	8,960.18	8,960.18
ANTHEM REVENUE	-	11,060.73	11,060.73	-	96,290.76	96,290.76
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 62,894.20	\$ 62,894.20	\$ -	\$ 534,409.65	\$ 534,409.65
GRAND TOTAL RECEIPTS	\$ 267,403.31	\$ 366,436.88	\$ 99,033.57	\$ 6,924,141.44	\$ 7,834,397.33	\$ 910,255.89

1 - Public Library Fund should be down about \$57,500 had the correct percentage been applied to the estimate from the County Auditor. If the amounts had been properly been updated in December, the receipts so far for the year would be nearly \$46,000 above estimates.

2 - Patron supplies continue to be very strong, amounts are almost double the initial estimates

3 - Interest income was nearly 100% of the original budgeted amount for August. Amounts for the year are over 450% above estimates

4 - One final donation for "The Wall That Heals" was received in August

Washington-Centerville Public Library
Expense Account Summary
For the Month of August 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
101 - GENERAL FUND						
1000 SALARIES & BENEFITS						
1100 - SALARIES & LEAVE BENEFITS						
Director/Managers	580,000.00	43,878.94	360,961.01	0.00	219,038.99	62.23%
Library Specialist	1,293,500.00	90,871.53	799,886.23	0.00	493,613.77	61.84%
Technician	195,000.00	14,849.60	124,797.20	0.00	70,202.80	64.00%
Public Services Assistant	383,300.00	26,620.95	231,539.53	0.00	151,760.47	60.41%
Substitute	83,000.00	2,988.69	26,166.12	0.00	56,833.88	31.53%
Fiscal Officer	92,000.00	7,022.40	59,690.40	0.00	32,309.60	64.88%
Administrative Support	400,500.00	23,058.26	182,523.51	0.00	217,976.49	45.57%
Facilities	67,500.00	5,230.40	43,774.61	0.00	23,725.39	64.85%
Library Aides	150,000.00	9,216.94	75,309.37	0.00	74,690.63	50.21%
Shelving Assistants	119,000.00	9,568.32	73,190.69	0.00	45,809.31	61.50%
TOTAL SALARIES & LEAVE BENEFITS	3,363,800.00	233,306.03	1,977,838.67	0.00	1,385,961.33	58.80%
1400 - RETIREMENT-OPERS						
OPERS	774,062.00	80,077.60	482,677.16	0.00	291,384.84	62.36%
1600 - INSURANCE BENEFITS						
Health Insurance	545,010.36	39,544.65	314,466.99	160,286.71	70,256.66	87.11%
Health Savings Account	104,600.00	7,416.81	58,626.13	38,273.87	7,700.00	92.64%
Dental Insurance	23,325.00	1,663.92	12,989.98	10,130.60	204.42	99.12%
Medicare	48,912.85	3,309.12	28,096.58	0.00	20,816.27	57.44%
Life Insurance	4,100.98	284.89	2,175.35	1,177.50	748.13	81.76%
Workers' Compensation	5,000.00	0.00	84.00	0.00	4,916.00	1.68%
TOTAL INSURANCE BENEFITS	730,949.19	52,219.39	416,439.03	209,868.68	104,641.48	56.97%
1900 - OTHER EMPLOYEE BENEFITS						
Membership Dues	3,905.00	281.00	1,633.00	961.00	1,311.00	66.43%
Other Employee Benefits	4,000.00	0.00	2,647.14	1,352.86	0.00	100.00%
TOTAL OTHER EMPLOYEE BENEFITS	7,905.00	281.00	4,280.14	2,313.86	1,311.00	54.14%
TOTAL SALARIES & BENEFITS	4,876,716.19	365,884.02	2,881,235.00	212,182.54	1,783,298.65	59.08%
2000 - SUPPLIES						
2100 - GENERAL ADMINISTRATIVE SUPPLIES						
Office Supplies	41,503.11	4,657.06	25,358.97	9,526.36	6,617.78	84.05%
Program Supplies	128,828.78	5,882.18	39,327.08	35,408.38	54,093.32	58.01%
Cataloging/Processing Supplies	15,660.09	0.00	3,715.61	4,058.52	7,885.96	49.64%
Postage	17,010.00	0.00	3,500.00	1,510.00	12,000.00	29.45%
Small Tools/Equipment	3,000.00	0.00	88.58	0.00	2,911.42	2.95%
TOTAL GENERAL ADMIN SUPPLIES	206,001.98	10,539.24	71,990.24	50,503.26	83,508.48	34.95%
2200 - PROPERTY MAINTENANCE / REPAIR						
Property Maintenance & Repair	1,100.00	0.00	0.00	0.00	1,100.00	0.00%
2500 - SUPPLIES PURCHASED FOR RESALE						
Supplies for Resale	30,362.75	2,469.81	14,708.43	7,464.72	8,189.60	73.03%
TOTAL SUPPLIES	237,464.73	13,009.05	86,698.67	57,967.98	92,798.08	36.51%
3000 - PURCHASED & CONTRACTED SERVICES						
3100 - TRAVEL EXPENSES						
Mileage	9,927.04	547.72	3,850.10	3,347.31	2,729.63	72.50%
In-House Seminars	3,750.00	1,715.00	1,755.03	1,159.97	835.00	77.73%
Conference/Meetings	15,093.82	236.79	5,949.83	2,714.34	6,429.65	57.40%
TOTAL TRAVEL EXPENSES	28,770.86	2,499.51	11,554.96	7,221.62	9,994.28	40.16%

Washington-Centerville Public Library
Expense Account Summary
For the Month of August 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
3200 - COMMUNICATION / PRINTING / PUBLICITY						
Telephone	8,640.77	286.98	2,289.54	3,366.43	2,984.80	65.46%
Computer Data Line	52,843.35	2,787.90	17,078.27	22,184.05	13,581.03	74.30%
Security Alarm	7,500.00	0.00	1,980.00	20.00	5,500.00	26.67%
Legal Ads	2,054.40	0.00	963.04	0.00	1,091.36	46.88%
Marketing & Advertising	13,109.40	10,179.96	12,469.56	540.00	99.84	99.24%
Printing/Publications	41,327.50	99.02	8,868.99	9,059.40	23,399.11	43.38%
TOTAL COMMUNICATION/PRINT/PUBLICITY	125,475.42	13,353.86	43,649.40	35,169.88	46,656.14	34.79%
3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY						
Building & Site Repairs	132,990.37	5,620.17	40,280.95	17,969.66	74,739.76	43.80%
Equipment Maintenance	36,034.95	3,495.73	15,122.32	8,892.13	12,020.50	66.64%
Grounds & Snow Removal	128,167.00	1,066.23	28,139.66	38,648.77	61,378.57	52.11%
Janitorial Services	251,239.11	15,236.06	124,807.19	61,775.01	64,656.91	74.26%
Trash Services	9,218.26	758.73	5,856.92	2,750.38	610.96	93.37%
TOTAL PROPERTY MAINT/REPAIR/SECURITY	557,649.69	26,176.92	214,207.04	130,035.95	213,406.70	61.73%
3400 - INSURANCE						
Property Insurance	32,500.00	0.00	15,879.75	8,274.25	8,346.00	74.32%
3500 - RENTS & LEASES						
Rents & Leases	31,500.00	0.00	0.00	0.00	31,500.00	0.00%
3600 - UTILITIES						
Electricity	150,723.37	7,523.41	48,996.94	58,733.59	42,992.84	71.48%
Gas	63,587.13	1,953.05	35,209.42	15,851.26	12,526.45	80.30%
Water/Sewer	13,200.84	564.01	4,386.47	5,985.03	2,829.34	78.57%
TOTAL UTILITIES	227,511.34	10,040.47	88,592.83	80,569.88	58,348.63	74.35%
3700 - PROFESSIONAL SERVICES						
Speakers/Program Stipends	16,187.89	765.00	3,340.00	8,960.00	3,887.89	75.98%
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	
Auditing & Accounting Services	12,527.44	2,400.00	12,042.39	0.00	485.05	96.13%
Legal Services	27,847.50	1,077.50	24,352.50	125.00	3,370.00	87.90%
Tax Collection Fees	76,109.93	0.00	40,225.34	35,774.66	109.93	99.86%
Banking Fees	9,329.44	535.83	4,978.23	2,536.43	1,814.78	80.55%
TOTAL PROFESSIONAL SERVICES	142,002.20	4,778.33	84,938.46	47,396.09	9,667.65	93.19%
3800 - SOFTWARE MAINTENANCE						
Software Maintenance	253,137.44	1,095.00	173,161.31	5,834.47	74,141.66	70.71%
3900 - OTHER CONTRACTED SERVICES						
Temporary Contract Services	43,656.65	1,279.06	16,652.41	7,353.77	19,650.47	54.99%
Online Services	138,225.12	986.12	76,559.08	424.36	61,241.68	55.69%
Collection Development Services	5,800.00	400.00	4,489.50	1,000.00	310.50	94.65%
TOTAL OTHER CONTRACTED SERVICES	187,681.77	2,665.18	97,700.99	8,778.13	81,202.65	56.73%
TOTAL PURCHASED/CONTRACT SERVICES	1,586,228.72	60,609.27	729,684.74	323,280.27	533,263.71	66.38%
4000 - LIBRARY MATERIALS						
4100 - NEW BOOKS						
New Books	612,095.69	29,241.21	274,159.63	238,670.14	99,265.92	83.78%
Standing Orders/Continuations	29,004.83	600.71	10,237.99	9,113.16	9,653.68	66.72%
Book Rentals	66,629.15	235.30	60,520.21	818.95	5,289.99	92.06%
TOTAL NEW BOOKS	707,729.67	30,077.22	344,917.83	248,602.25	114,209.59	48.74%
4200 - PERIODICALS						
Periodicals	25,258.35	135.00	1,059.06	22,703.46	1,495.83	94.08%

Washington-Centerville Public Library
Expense Account Summary
For the Month of August 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
4300 - AUDIO-VISUAL MATERIALS						
Dvd Movies	128,015.29	5,223.16	48,074.81	35,898.87	44,041.61	65.60%
Read Along Audiobooks	23,462.34	823.05	10,350.22	8,843.15	4,268.97	81.81%
CD-Rom	14,828.43	137.94	6,414.04	4,237.21	4,177.18	71.83%
Books On CD	46,227.14	2,299.25	13,666.18	17,133.57	15,427.39	66.63%
Compact Discs	85.95	0.00	85.95	0.00	0.00	100.00%
Brary Bags	2,718.79	12.74	1,098.48	1,620.31	0.00	100.00%
TOTAL AUDIO-VISUAL MATERIALS	215,337.94	8,496.14	79,689.68	67,733.11	67,915.15	68.46%
4500 - ONLINE LIBRARY DATABASES						
Online Subscriptions - Adult	120,000.00	2,475.00	87,111.36	31,763.19	1,125.45	99.06%
Online Subscriptions - Youth	11,103.82	0.00	2,108.82	2,137.00	6,858.00	38.24%
TOTAL ONLINE LIBRARY DATABASES	131,103.82	2,475.00	89,220.18	33,900.19	7,983.45	68.05%
4600 - COLLECTION DELIVERY SERVICES						
Search Ohio Delivery	12,204.45	0.00	12,204.45	0.00	0.00	100.00%
4800 - eMATERIALS						
eBOOKS	395,242.71	4,593.89	355,754.28	25,593.59	13,894.84	96.48%
Digital Music Services	40,000.00	0.00	39,735.00	0.00	265.00	99.34%
Digital Video Services	166,412.70	0.00	50,000.00	50,000.00	66,412.70	60.09%
TOTAL E-MATERIALS	601,655.41	4,593.89	445,489.28	75,593.59	80,572.54	74.04%
4900 - LIBRARY MATERIALS-OTHER						
Special Learning Kits	38,752.71	154.24	5,171.27	24,957.47	8,623.97	77.75%
Board Game Collection	3,011.86	-26.99	1,229.16	1,031.95	750.75	75.07%
TOTAL LIBRARY MATERIALS - OTHER	41,764.57	127.25	6,400.43	25,989.42	9,374.72	15.33%
TOTAL LIBRARY MATERIALS	1,735,054.21	45,904.50	978,980.91	474,522.02	281,551.28	83.77%
5000 - CAPITAL OUTLAY						
Land Improvements	21,226.99	0.00	1,226.99	0.00	20,000.00	5.78%
Building Improvements	37,130.00	0.00	0.00	0.00	37,130.00	0.00%
Hardware	296,072.00	0.00	83,016.21	12,556.02	215,599.77	32.28%
Software	71,450.00	0.00	6,289.52	950.36	64,210.12	10.13%
Office Furniture	18,675.60	2,686.01	6,050.24	201.51	12,423.85	33.48%
Library Furniture	102,585.23	0.00	7,085.23	1,313.96	94,186.04	8.19%
Library Vehicle	75,000.00	0.00	74,823.57	0.00	176.43	99.76%
TOTAL CAPITAL OUTLAY	622,139.82	2,686.01	178,491.76	15,021.85	443,726.21	28.69%
7000 - OTHER OBJECTS						
7100 - DUES & MEMBERSHIPS						
Organizational Dues	2,800.00	175.00	2,175.00	0.00	625.00	77.68%
Trustees Dues	12,000.00	0.00	11,802.00	198.00	0.00	100.00%
TOTAL DUES & MEMBERSHIPS	14,800.00	175.00	13,977.00	198.00	625.00	94.44%
7200 - TAXES AND ASSESSMENTS						
State Sales Tax	2,162.28	0.00	1,822.57	339.71	0.00	100.00%
TOTAL TAXES AND ASSESSMENTS	2,162.28	0.00	1,822.57	339.71	0.00	84.29%
7500 - REFUNDS & REIMBURSEMENTS						
Patron Refunds	2,680.24	178.94	1,268.16	1,388.31	23.77	99.11%
TOTAL REFUNDS & REIMBURSEMENTS	2,680.24	178.94	1,268.16	1,388.31	23.77	47.32%
7900 - MISCELLANEOUS EXPENDITURES						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	
TOTAL MISCELLANEOUS EXPENDITURES	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER OBJECTS	19,642.52	353.94	17,067.73	1,926.02	648.77	96.70%
8900 - CONTINGENCY						
Contingency	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
TOTAL CONTINGENCY	100,000.00	0.00	0.00	0.00	100,000.00	0.00%
9000 - INTERFUND TRANSFERS OUT						
Transfers To Other Funds	1,000,000.00	0.00	10,000.00	0.00	990,000.00	1.00%
TOTAL INTERFUND	1,000,000.00	0.00	10,000.00	0.00	990,000.00	1.00%
TOTAL GENERAL FUND	10,177,246.19	488,446.79	4,882,158.81	1,084,900.68	4,225,286.70	58.63%

Washington-Centerville Public Library
Expense Account Summary
For the Month of August 2023 and Year-to-Date

	Combined Appropriation	Combined Month- to-date Expenses	Combined Year-to- date Expenses	Combined Encumbrances	Combined Unencumbered Amount	Combined Expended Percent
102 - UNCLAIMED FUNDS						
Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	
TOTAL INTERFUND	0.00	0.00	0.00	0.00	0.00	
203 - "THE WALL THAT HEALS" FUND						
Program Supplies	3,200.00	574.25	1,475.32	327.59	1,397.09	56.34%
Postage	100.00	0.00	63.00	0.00	37.00	63.00%
Marketing & Advertising	600.00	0.00	0.00	500.00	100.00	83.33%
Printing/Publications	600.00	0.00	0.00	0.00	600.00	0.00%
Equipment Rental	900.00	150.00	900.00	0.00	0.00	100.00%
Speaker Stipends	100.00	0.00	100.00	0.00	0.00	100.00%
Other Professional Services	2,500.00	1,000.00	1,500.00	0.00	1,000.00	60.00%
Site Fee	11,000.00	0.00	11,000.00	0.00	0.00	100.00%
	19,000.00	1,724.25	15,038.32	827.59	3,134.09	83.50%
401 - BUILDING FUND						
Buildings	500,000.00	3,645.00	6,145.00	0.00	493,855.00	1.23%
Legal Advertisements	5,000.00	68.00	4,019.36	0.00	980.64	80.39%
Architect/Engineering	163,000.00	0.00	15,018.14	37,981.86	110,000.00	32.52%
Land Improvements	0.00	0.00	0.00	0.00	0.00	
Building Improvements	1,515,000.00	0.00	0.00	398,950.00	1,116,050.00	26.33%
Furniture & Equipment	500,000.00	0.00	0.00	0.00	500,000.00	0.00%
TOTAL BUILDING FUND	2,683,000.00	3,713.00	25,182.50	436,931.86	2,220,885.64	17.22%
450 - PERMANENT IMPROVEMENT FUND--ILS						
Software	52,804.00	0.00	37,170.55	10,633.45	5,000.00	90.53%
TOTAL PERMANENT IMPROVEMENT FUND-ILS	52,804.00	0.00	37,170.55	10,633.45	5,000.00	90.53%
451 - PERMANENT IMPROVEMENT FUND--TECHNOLOGY						
Site Preparation	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
Hardware	46,400.00	0.00	0.00	0.00	46,400.00	0.00%
Software	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
TOTAL PERMANENT IMPROVEMENT FUND-TECHNOLOGY	54,400.00	0.00	0.00	0.00	54,400.00	0.00%
898-GOOD LIFE PRIVATE PURPOSE FUND						
Office & Program Supplies	0.00	0.00	0.00	0.00	0.00	
Program Supplies	9,705.97	0.00	189.98	0.00	9,515.99	1.96%
Printing / Publications	253.24	0.00	0.00	0.00	253.24	0.00%
TOTAL GOOD LIFE PRIVATE PURPOSE FUND	9,959.21	0.00	189.98	0.00	9,769.23	1.91%
999 PAYROLL CLEARING FUND						
Default Expense	0.00	50,318.36	424,613.20	0.00	0.00	
Unum Expense	0.00	525.95	4,021.20	0.00	0.00	
Delta Expense	0.00	0.00	8,015.42	0.00	0.00	
Anthem Expense	0.00	12,055.55	98,762.72	0.00	0.00	
TOTAL PAYROLL CLEARING FUND	0.00	62,899.86	535,412.54	0.00	0.00	
GRAND TOTAL ALL APPROPRIATIONS	\$12,996,409.40	\$556,783.90	\$5,495,152.70	\$1,533,293.58	\$6,518,475.66	54.08%

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of August 2023 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
101 - GENERAL FUND						
1000 SALARIES & BENEFITS						
1100 - SALARIES & LEAVE BENEFITS						
Director/Managers	44,615.38	43,878.94	736.44	379,230.77	360,961.01	18,269.76
Library Specialist	99,500.00	90,871.53	8,628.47	845,750.00	799,886.23	45,863.77
Technician	15,000.00	14,849.60	150.40	127,500.00	124,797.20	2,702.80
Public Services Assistant	29,484.62	26,620.95	2,863.67	250,619.23	231,539.53	19,079.70
Substitute	6,384.62	2,988.69	3,395.93	54,269.23	26,166.12	28,103.11
Fiscal Officer	7,076.92	7,022.40	54.52	60,153.85	59,690.40	463.45
Administrative Support	30,807.69	23,058.26	7,749.43	265,153.85	182,523.51	82,630.34
Facilities	5,192.31	5,230.40	(38.09)	44,134.62	43,774.61	360.01
Library Aides	11,538.46	9,216.94	2,321.52	98,076.92	75,309.37	22,767.55
Shelving Assistants	9,153.85	9,568.32	(414.47)	77,807.69	73,190.69	4,617.00
TOTAL SALARIES & LEAVE BENEFITS	258,753.85	233,306.03	25,447.82	2,202,696.15	1,977,838.67	224,857.48
1400 - RETIREMENT-OPERS						
OPERS	59,543.23	80,077.60	(20,534.37)	535,591.36	482,677.16	52,914.20
1600 - INSURANCE BENEFITS						
Health Insurance	45,417.53	39,544.65	5,872.88	363,673.57	314,466.99	49,206.58
Health Savings Account	8,716.67	7,416.81	1,299.86	69,733.33	58,626.13	11,107.20
Dental Insurance	1,943.75	1,663.92	279.83	15,550.00	12,989.98	2,560.02
Medicare	3,762.53	3,309.12	453.41	31,981.48	28,096.58	3,884.90
Life Insurance	341.75	284.89	56.86	2,733.99	2,175.35	558.64
Workers' Compensation	0.00	0.00	0.00	0.00	84.00	-84.00
TOTAL INSURANCE BENEFITS	60,182.22	52,219.39	7,962.83	483,672.37	416,439.03	67,233.34
1900 - OTHER EMPLOYEE BENEFITS						
Membership Dues	471.39	281.00	190.39	2,155.82	1,633.00	522.82
Other Employee Benefits	0.00	0.00	0.00	2,700.00	2,647.14	52.86
TOTAL OTHER EMPLOYEE BENEFITS	471.39	281.00	190.39	4,855.82	4,280.14	575.68
TOTAL SALARIES & BENEFITS	378,950.69	365,884.02	13,066.67	3,226,815.71	2,881,235.00	345,580.71
2000 - SUPPLIES						
2100 - GENERAL ADMINISTRATIVE SUPPLIES						
Office Supplies	3,458.59	4,657.06	(1,198.47)	27,668.74	25,358.97	2,309.77
Program Supplies	13,579.99	5,882.18	7,697.81	89,253.51	39,327.08	49,926.43
Cataloging/Processing Supplies	1,096.21	0.00	1,096.21	12,528.07	3,715.61	8,812.46
Postage	480.00	0.00	480.00	13,837.50	3,500.00	10,337.50
Small Tools/Equipment	250.00	0.00	250.00	2,000.00	88.58	1,911.42
TOTAL GENERAL ADMIN SUPPLIES	18,864.79	10,539.24	8,325.55	145,287.82	71,990.24	73,297.58
2200 - PROPERTY MAINTENANCE / REPAIR						
Property Maintenance & Repair	91.67	0.00	91.67	733.33	0.00	733.33
2500 - SUPPLIES PURCHASED FOR RESALE						
Supplies for Resale	2,111.86	2,469.81	(357.95)	19,394.85	14,708.43	4,686.42
TOTAL SUPPLIES	21,068.31	13,009.05	8,059.26	165,416.01	86,698.67	78,717.34
3000 - PURCHASED & CONTRACTED SERVICES						
3100 - TRAVEL EXPENSES						
Mileage	569.06	547.72	21.34	6,825.66	3,850.10	2,975.56
In-House Seminars	2,812.50	1,715.00	1,097.50	2,812.50	1,755.03	1,057.47
Conference/Meetings	1,659.84	236.79	1,423.05	9,384.50	5,949.83	3,434.67
TOTAL TRAVEL EXPENSES	5,041.40	2,499.51	2,541.89	19,022.66	11,554.96	7,467.70
3200 - COMMUNICATION / PRINTING / PUBLICITY						
Telephone	720.06	286.98	433.08	5,760.51	2,289.54	3,470.97
Computer Data Line	8,803.61	2,787.90	6,015.71	36,828.90	17,078.27	19,750.63
Security Alarm	625.00	0.00	625.00	5,000.00	1,980.00	3,020.00
Legal Ads	171.20	0.00	171.20	1,369.60	963.04	406.56
Marketing & Advertising	1,048.75	10,179.96	(9,131.21)	4,967.90	12,469.56	-7,501.66
Printing/Publications	106.47	99.02	7.45	25,844.41	8,868.99	16,975.42
TOTAL						
COMMUNICATION/PRINT/PUBLICITY	11,475.10	13,353.86	(1,878.76)	79,771.32	43,649.40	36,121.92

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of August 2023 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
3300 - PROPERTY MAINTENANCE / REPAIR / SECURITY						
Building & Site Repairs	11,082.53	5,620.17	5,462.36	88,660.25	40,280.95	48,379.30
Equipment Maintenance	3,002.91	3,495.73	(492.82)	24,023.30	15,122.32	8,900.98
Grounds & Snow Removal	10,680.58	1,066.23	9,614.35	85,444.67	28,139.66	57,305.01
Janitorial Services	23,186.59	15,236.06	7,950.53	158,492.74	124,807.19	33,685.55
Trash Services	768.19	758.73	9.46	6,145.51	5,856.92	288.59
TOTAL PROPERTY MAINT/REPAIR/SECURITY	48,720.81	26,176.92	22,543.89	362,766.46	214,207.04	148,559.42
3400 - INSURANCE						
Property Insurance	1,583.33	0.00	1,583.33	26,166.67	15,879.75	10,286.92
3500 - RENTS & LEASES						
Rents & Leases	5,250.00	0.00	5,250.00	10,500.00	0.00	10,500.00
3600 - UTILITIES						
Electricity	15,665.41	7,523.41	8,142.00	97,947.27	48,996.94	48,950.33
Gas	2,519.02	1,953.05	565.97	45,381.09	35,209.42	10,171.67
Water/Sewer	1,678.27	564.01	1,114.26	7,959.90	4,386.47	3,573.43
TOTAL UTILITIES	19,862.70	10,040.47	9,822.23	151,288.26	88,592.83	62,695.43
3700 - PROFESSIONAL SERVICES						
Speakers/Program Stipends	1,060.50	765.00	295.50	10,858.95	3,340.00	7,518.95
Architect/Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
Auditing & Accounting Services	0.00	2,400.00	(2,400.00)	12,527.44	12,042.39	485.05
Legal Services	696.19	1,077.50	(381.31)	23,062.75	24,352.50	-1,289.75
Tax Collection Fees	0.00	0.00	0.00	38,054.97	40,225.34	-2,170.38
Banking Fees	764.95	535.83	229.12	6,269.63	4,978.23	1,291.40
TOTAL PROFESSIONAL SERVICES	2,521.64	4,778.33	(2,256.69)	90,773.73	84,938.46	5,835.27
3800 - SOFTWARE MAINTENANCE						
Software Maintenance	9,552.79	1,095.00	8,457.79	215,009.52	173,161.31	41,848.21
3900 - OTHER CONTRACTED SERVICES						
Temporary Contract Services	5,801.50	1,279.06	4,522.44	32,570.01	16,652.41	15,917.60
Online Services	5,529.00	986.12	4,542.88	109,197.84	76,559.08	32,638.76
Collection Development Services	483.33	400.00	83.33	3,866.67	4,489.50	-622.83
TOTAL OTHER CONTRACTED SERVICES	11,813.84	2,665.18	9,148.66	145,634.52	97,700.99	47,933.53
TOTAL PURCHASED/CONTRACT SERVICES	115,821.61	60,609.27	55,212.34	1,100,933.14	729,684.74	371,248.40
4000 - LIBRARY MATERIALS						
4100 - NEW BOOKS						
New Books	36,725.74	29,241.21	7,484.53	367,257.41	274,159.63	93,097.78
Standing Orders/Continuations	2,417.07	600.71	1,816.36	19,336.55	10,237.99	9,098.56
Book Rentals	166.57	235.30	(68.73)	65,962.86	60,520.21	5,442.65
TOTAL NEW BOOKS	39,309.38	30,077.22	9,232.16	452,556.83	344,917.83	107,639.00
4200 - PERIODICALS						
Periodicals	505.17	135.00	370.17	2,020.67	1,059.06	961.61
4300 - AUDIO-VISUAL MATERIALS						
Dvd Movies	10,667.94	5,223.16	5,444.78	85,343.53	48,074.81	37,268.72
Read Along Audiobooks	1,955.20	823.05	1,132.15	15,641.56	10,350.22	5,291.34
CD-Rom	1,235.70	137.94	1,097.76	9,885.62	6,414.04	3,471.58
Books On CD	3,852.26	2,299.25	1,553.01	31,401.43	13,666.18	17,735.25
Compact Discs	7.16	0.00	7.16	166.70	85.95	80.75
Brary Bags	226.57	12.74	213.83	1,119.80	1,098.48	21.32
TOTAL AUDIO-VISUAL MATERIALS	17,944.83	8,496.14	9,448.69	143,558.63	79,689.68	63,868.95
4500 - ONLINE LIBRARY DATABASES						
Online Subscriptions - Adult	600.00	2,475.00	(1,875.00)	86,400.00	87,111.36	-711.36
Online Subscriptions - Youth	2,498.36	0.00	2,498.36	7,550.60	2,108.82	5,441.78
TOTAL ONLINE LIBRARY DATABASES	3,098.36	2,475.00	623.36	93,950.60	89,220.18	4,730.42
4600 - COLLECTION DELIVERY SERVICES						
Search Ohio Delivery	0.00	0.00	0.00	12,204.45	12,204.45	0.00
4800 - eMATERIALS						
eBOOKS	7,904.85	4,593.89	3,310.96	373,347.93	355,754.28	17,593.65
Digital Music Services	0.00	0.00	0.00	40,000.00	39,735.00	265.00
Digital Video Services	0.00	0.00	0.00	61,905.52	50,000.00	11,905.52
TOTAL E-MATERIALS	7,904.85	4,593.89	3,310.96	475,253.46	445,489.28	29,764.18

**Washington-Centerville Public Library
Expense Budget Summary - General Fund
For the Month of August 2023 and Year-to-Date**

	Monthly Appropriation	Monthly Expense	Favorable/ (Unfavorable)	YTD Appropriation	YTD Expense	Favorable/ (Unfavorable)
4900 - LIBRARY MATERIALS-OTHER						
Special Learning Kits	2,962.78	154.24	2,808.54	26,901.61	5,171.27	21,730.34
Board Game Collection	250.99	-26.99	277.98	2,007.91	1,229.16	778.75
TOTAL LIBRARY MATERIALS - OTHER	3,213.76	127.25	3,086.51	28,909.52	6,400.43	22,509.09
TOTAL LIBRARY MATERIALS	71,976.36	45,904.50	26,071.86	1,208,454.14	978,980.91	229,473.23
5000 - CAPITAL OUTLAY						
Land Improvements	1,768.92	0.00	1,768.92	14,151.33	1,226.99	12,924.34
Building Improvements	18,510.83	0.00	18,510.83	37,086.67	0.00	37,086.67
Hardware	42,116.17	0.00	42,116.17	235,663.17	83,016.21	152,646.96
Software	1,429.00	0.00	1,429.00	65,734.00	6,289.52	59,444.48
Office Furniture	6,139.63	2,686.01	3,453.62	14,117.07	6,050.24	8,066.83
Library Furniture	8,548.77	0.00	8,548.77	68,390.15	7,085.23	61,304.92
Library Vehicle	0.00	0.00	0.00	75,000.00	74,823.57	176.43
TOTAL CAPITAL OUTLAY	78,513.32	2,686.01	75,827.31	510,142.38	178,491.76	331,650.62
7000 - OTHER OBJECTS						
7100 - DUES & MEMBERSHIPS						
Organizational Dues	233.33	175.00	58.33	1,866.67	2,175.00	-308.33
Trustees Dues	60.00	0.00	60.00	11,760.00	11,802.00	-42.00
TOTAL DUES & MEMBERSHIPS	293.33	175.00	118.33	13,626.67	13,977.00	-350.33
7200 - TAXES AND ASSESSMENTS						
State Sales Tax	0.00	0.00	0.00	2,162.28	1,822.57	339.71
TOTAL TAXES AND ASSESSMENTS	0.00	0.00	0.00	2,162.28	1,822.57	339.71
7500 - REFUNDS & REIMBURSEMENTS						
Patron Refunds	223.35	178.94	44.41	1,786.83	1,268.16	518.67
TOTAL REFUNDS & REIMBURSEMENTS	223.35	178.94	44.41	1,786.83	1,268.16	518.67
7900 - MISCELLANEOUS EXPENDITURES						
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER OBJECTS	516.69	353.94	162.75	17,575.77	17,067.73	508.04
8900 - CONTINGENCY						
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
9000 - INTERFUND TRANSFERS OUT						
Transfers To Other Funds	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
TOTAL INTERFUND	0.00	0.00	0.00	0.00	10,000.00	-10,000.00
TOTAL GENERAL FUND	666,846.97	488,446.79	178,400.18	6,229,337.15	4,882,158.81	1,347,178.34

Washington-Centerville Public Library
Expense Budget Summary
For the Month of August 2023 and Year-to-Date

FOOTNOTES

1 - Through the first eight months of the year, salary, retirement and insurance benefits are under budget. The biggest reasoning for this is that there were several positions budgeted for the year that have not been filled. These are causing salaries to come in under budget. This is having the same effect on retirement. Health insurance is another item that seems to be consistently and significantly under budget. Part of this is the open positions.

2 - Supplies items are also coming in pretty significantly under budget. The largest reason for this is the program supplies. We have spent less than 50% of anticipated amount. Part of this is related to "The Wall That Heals" costs being partially budgeted to come out of these line items. Later this year, we will likely look at this and do some appropriation reductions.

3 -Communications, Printing and Publicity is pretty significantly under budget for the year. There are two major items that are causing this. First, the computer data line charges have been significantly under the budgeted amounts in each quarter. Second, the initial budget included the costs to print the calendar of events on a quarterly basis. This has not occurred so far this year. We have reallocated a portion of this balance to Marketing and Advertising

4 - Property maintenance/repair and security has been coming in under budget for the year. These items initially included some costs to move Creativity Commons into a new space. Since this is not occurring, but the administrative offices are moving, we may see some movement in these items over the next several months

5 - Utilities were budgeted for increases throughout the year, coupled with Creativity Commons resulting in a third location. As this is occurring later than we anticipated, these items may be over budget for the year. However, I anticipate that the month to month amounts may end up a little closer to what we had planned for the year.

6 - Library materials are currently about 19% under budget for the year. However, this is largely the result of items that have been ordered not being delivered yet. There is also a portion that are items that will be ordered soon. The amount of the budget that is unencumbered as of now is about 16% of the budget. It is anticipated that, at least a portion of the balance, will be encumbered for the fourth quarter

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For The Month Of August 2023 And Year-To-Date

Year-to-Date - Last Three Years

	Year to Date				Year to Date			
	2023	2022	\$ Change	% Change	2022	2021	\$ Change	% Change
GENERAL FUND:								
REVENUE								
Public Library Fund	2,008,954	2,065,108	(56,154)	-2.7%	2,065,108	1,816,230	248,878	13.7%
Operating Levy	4,836,945	4,754,682	82,263	1.7%	4,754,682	4,723,271	31,411	0.7%
Federal, State and Local Grants	-	3,750	(3,750)	-100.0%	3,750	-	3,750	
Patron Fines, Fees, Patron Supplies	77,808	76,720	1,088	1.4%	76,720	59,666	17,054	28.6%
Interest Income	319,093	30,318	288,775	952.5%	30,318	20,587	9,731	47.3%
Donations	23,055	39,037	(15,983)	-40.9%	39,037	21,251	17,786	83.7%
Refunds/Reimbursements	12,580	1,612	10,968	680.2%	1,612	40,344	(38,732)	-96.0%
Miscellaneous	269	226	43	19.2%	226	(899)	1,125	-125.1%
Total Revenue	7,278,705	6,971,454	307,250	4.4%	6,971,454	6,680,450	291,004	4.4%
EXPENDITURES								
Salaries	1,977,839	1,848,384	129,455	7.0%	1,848,384	1,659,918	188,466	11.4%
Retirement	482,677	433,140	49,537	11.4%	433,140	401,130	32,010	8.0%
Insurance & Other Benefits	420,719	378,099	42,621	11.3%	378,099	364,185	13,914	3.8%
Supplies	86,699	75,703	10,996	14.5%	75,703	47,560	28,143	59.2%
Purchased / Contract Services	729,685	790,865	(61,180)	-7.7%	790,865	605,678	185,187	30.6%
Library Materials	978,981	902,306	76,675	8.5%	902,306	857,555	44,751	5.2%
Capital Outlay	178,492	189,418	(10,926)	-5.8%	189,418	66,736	122,682	183.8%
Other Expenditures	17,068	14,027	3,040	21.7%	14,027	12,551	1,476	11.8%
Transfers to Other Funds	10,000	3,000,043	(2,990,043)	-99.7%	3,000,043	20,000	2,980,043	14900.2%
Total Expenditures	4,882,159	7,631,984	(2,749,825)	-36.0%	7,631,984	4,035,312	3,596,672	89.1%
Net Change in Fund Balance	2,396,546	(660,530)	3,057,076		-660,530	2,645,138	(3,305,668)	

Budget versus Actual - Month and Year-to-Date

	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND:								
REVENUE								
Public Library Fund	248,652	217,183	(31,469)	-12.7%	2,231,758	2,008,954	(222,804)	-10.0%
Operating Levy	0	0	0		4,544,563	4,836,945	292,382	6.4%
Patron Fines, Fees, Patron Supplies	8,092	10,017	1,925	23.8%	64,733	77,808	13,075	20.2%
Interest Income	9,930	73,225	63,295	637.4%	57,600	319,093	261,493	454.0%
Donations	720	200	(520)	-72.2%	23,766	23,055	(711)	-3.0%
Refunds/Reimbursements	1	828	828	107962.7%	1,418	12,580	11,162	787.0%
Miscellaneous	9	-10	(19)	-216.2%	303	269	(33)	-11.0%
Total Revenue	267,403	301,443	34,039	12.7%	6,924,141	7,278,705	354,563	5.1%
EXPENDITURES								
Salaries	258,754	233,306	25,448	9.8%	2,202,696	1,977,839	224,857	10.2%
Retirement	59,543	80,078	(20,534)	-34.5%	535,591	482,677	52,914	9.9%
Insurance & Other Benefits	60,654	52,500	8,153	13.4%	488,528	420,719	67,809	13.9%
Supplies	21,068	13,009	8,059	38.3%	165,416	86,699	78,717	47.6%
Purchased / Contract Services	115,822	60,609	55,212	47.7%	1,100,933	729,685	371,248	33.7%
Library Materials	71,976	45,905	26,072	36.2%	1,208,454	978,981	229,473	19.0%
Capital Outlay	78,513	2,686	75,827	96.6%	510,142	178,492	331,651	65.0%
Other Expenditures	517	354	163	31.5%	17,576	17,068	508	2.9%
Transfers to Other Funds	0	0	0		0	10,000	(10,000)	
Total Expenditures	666,847	488,447	178,400	-26.8%	6,229,337	4,882,159	1,347,178	21.6%
Net Change in Fund Balance	(399,444)	(187,004)	212,440		694,804	2,396,546	1,701,742	

Washington-Centerville Public Library
Listing of Investments
For the Month Ended August 31, 2023

US BANK INVESTMENTS						
CUSIP #	Par Value	Rate	Maturity Date	Purchase Price	Anticipated Annual Income	
Federal Farm Credit Bank						
3133EMKW1	\$ 200,000.00	0.21%	12/21/2023	\$ 200,000.00	\$	210.00
Fannie Mae						
3135GAC25	\$ 300,000.00	0.31%	6/24/2024	\$ 300,000.00	\$	930.00
3135G0V34	\$ 408,000.00	2.50%	2/5/2024	\$ 399,993.00	\$	10,200.00
Federal Home Loan Bank						
3130ANDU1	\$ 300,000.00	0.30%	11/16/2023	\$ 300,000.00	\$	450.00
3130ALES9	\$ 600,000.00	0.33%	8/26/2024	\$ 600,000.00	\$	990.00
3130ALTL8	\$ 500,000.00	0.30%	1/23/2024	\$ 500,000.00	\$	750.00
3130ALD92	\$ 800,000.00	0.25%	3/15/2024	\$ 800,000.00	\$	2,000.00
3130ALD92	\$ 400,000.00	0.25%	3/15/2024	\$ 400,000.00	\$	1,000.00
3130ANHL7	\$ 800,000.00	0.40%	5/24/2024	\$ 800,000.00	\$	3,200.00
3130ASYG8	\$ 250,000.00	3.50%	8/28/2024	\$ 250,000.00	\$	8,750.00
3130AKWM4	\$ 300,000.00	0.30%	11/26/2024	\$ 300,000.00	\$	900.00
3130AUEZ3	\$ 200,000.00	5.22%	1/27/2025	\$ 200,000.00	\$	10,440.00
3130AS2V0	\$ 500,000.00	3.33%	5/23/2025	\$ 500,000.00	\$	16,650.00
3130ASXZ7	\$ 500,000.00	3.60%	8/28/2025	\$ 500,000.00	\$	18,000.00
3130AW3Z1	\$ 500,000.00	5.00%	5/22/2026	\$ 500,069.44	\$	25,000.00
3130ASY94	\$ 250,000.00	4.20%	8/25/2027	\$ 250,000.00	\$	10,500.00
3130ASZ77	\$ 250,000.00	4.00%	8/25/2027	\$ 250,000.00	\$	10,000.00
	<u>\$ 7,058,000.00</u>			<u>\$ 7,050,062.44</u>	\$	119,970.00
PNC CAPITAL						
CUSIP #	Par Value	Rate	Maturity Date	Purchase Price	Anticipated Annual Income	
Federal Farm Credit Bank						
3133EMKW1	\$ 240,000.00	0.21%	12/21/2023	\$ 240,061.60	\$	252.00
3133EMTD4	\$ 250,000.00	0.37%	3/15/2024	\$ 250,411.11	\$	925.00
Freddie Mac						
3134GXDZ4	\$ 600,000.00	0.45%	11/25/2024	\$ 601,244.70	\$	2,700.00
Total PNC	<u>\$ 1,090,000.00</u>			<u>\$ 1,091,717.41</u>	\$	3,877.00
Total	\$ 8,148,000.00			\$ 8,141,779.85	\$	123,847.00

Washington-Centerville Public Library
Investment Schedules
For the Month Ended August 31, 2023

Interest Income - Year-to-Date

	US Bank	PNC	STAR	Total
2023	\$ 91,513.40	\$ 10,124.34	\$ 217,454.55	\$ 319,092.29
2022	\$ 14,627.50	\$ 2,263.51	\$ 13,426.91	\$ 30,317.92
Change - YTD	\$ 76,885.90	\$ 7,860.83	\$ 204,027.64	\$ 288,774.37

Interest Income Schedule - Next Twelve Months

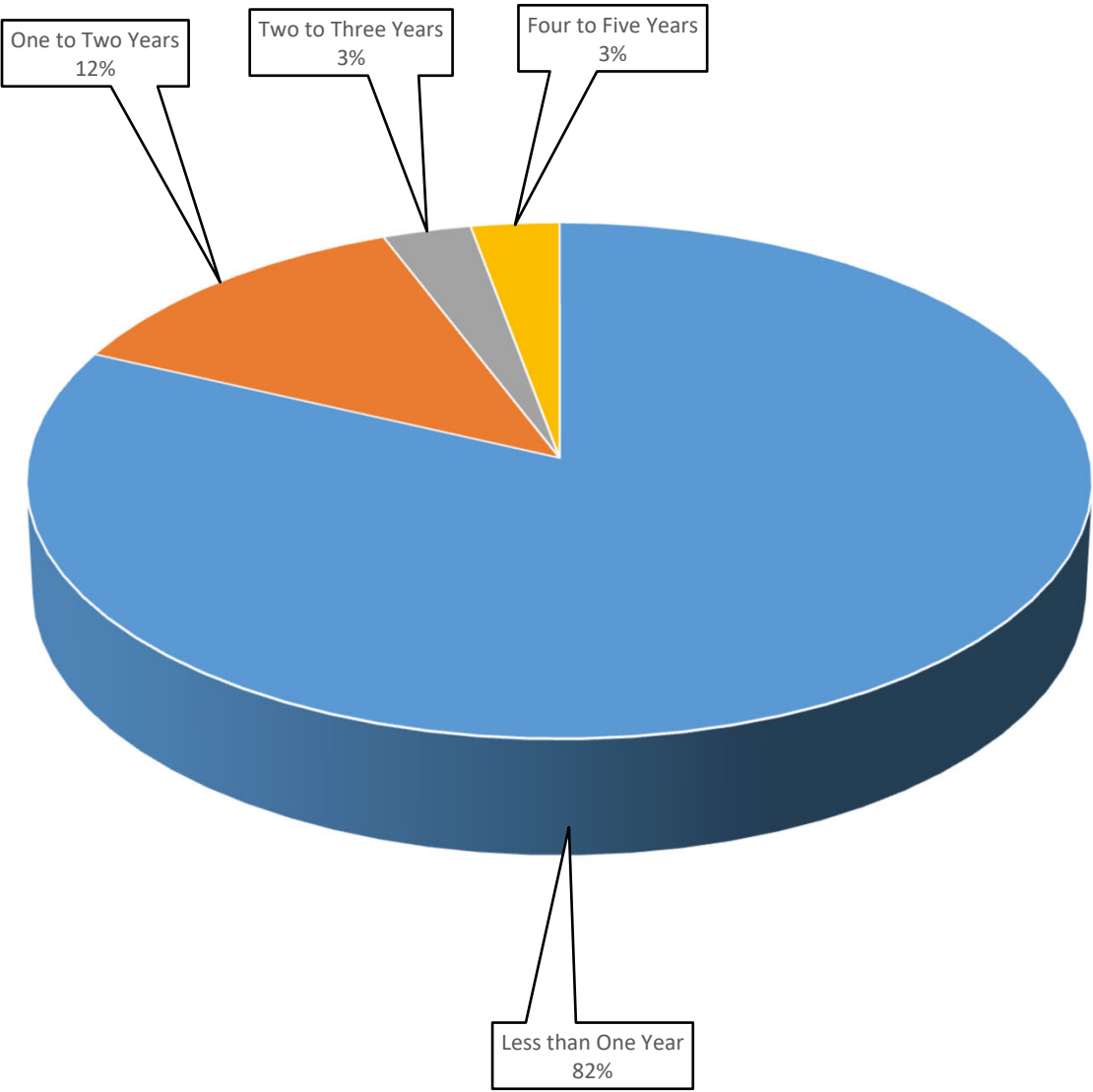
	US Bank	PNC	STAR (1)	Total
September	\$ 1,500.00	\$ 462.50	\$ 38,089.99	\$ 40,052.49
October	\$ -	\$ -	\$ 38,256.63	\$ 38,256.63
November	\$ 21,275.00	\$ 1,350.00	\$ 38,424.00	\$ 61,049.00
December	\$ 675.00	\$ 252.00	\$ 38,592.11	\$ 39,519.11
January	\$ 5,970.00	\$ -	\$ 35,069.43	\$ 41,039.43
February	\$ 31,765.00	\$ -	\$ 35,208.25	\$ 66,973.25
March	\$ 1,500.00	\$ 462.50	\$ 35,347.61	\$ 37,310.11
April	\$ -	\$ -	\$ 35,487.53	\$ 35,487.53
May	\$ 20,825.00	\$ 1,350.00	\$ 35,628.00	\$ 57,803.00
June	\$ 465.00	\$ -	\$ 35,769.03	\$ 36,234.03
July	\$ 5,220.00	\$ -	\$ 35,910.62	\$ 41,130.62
August	\$ 30,775.00	\$ -	\$ 36,052.76	\$ 66,827.76
	\$ 119,970.00	\$ 3,877.00	\$ 437,835.97	\$ 561,682.97

1 - STAR Ohio Interest rates projected at 5.25% through December, 4.75% for January through August 2024

Investment Maturity Summary

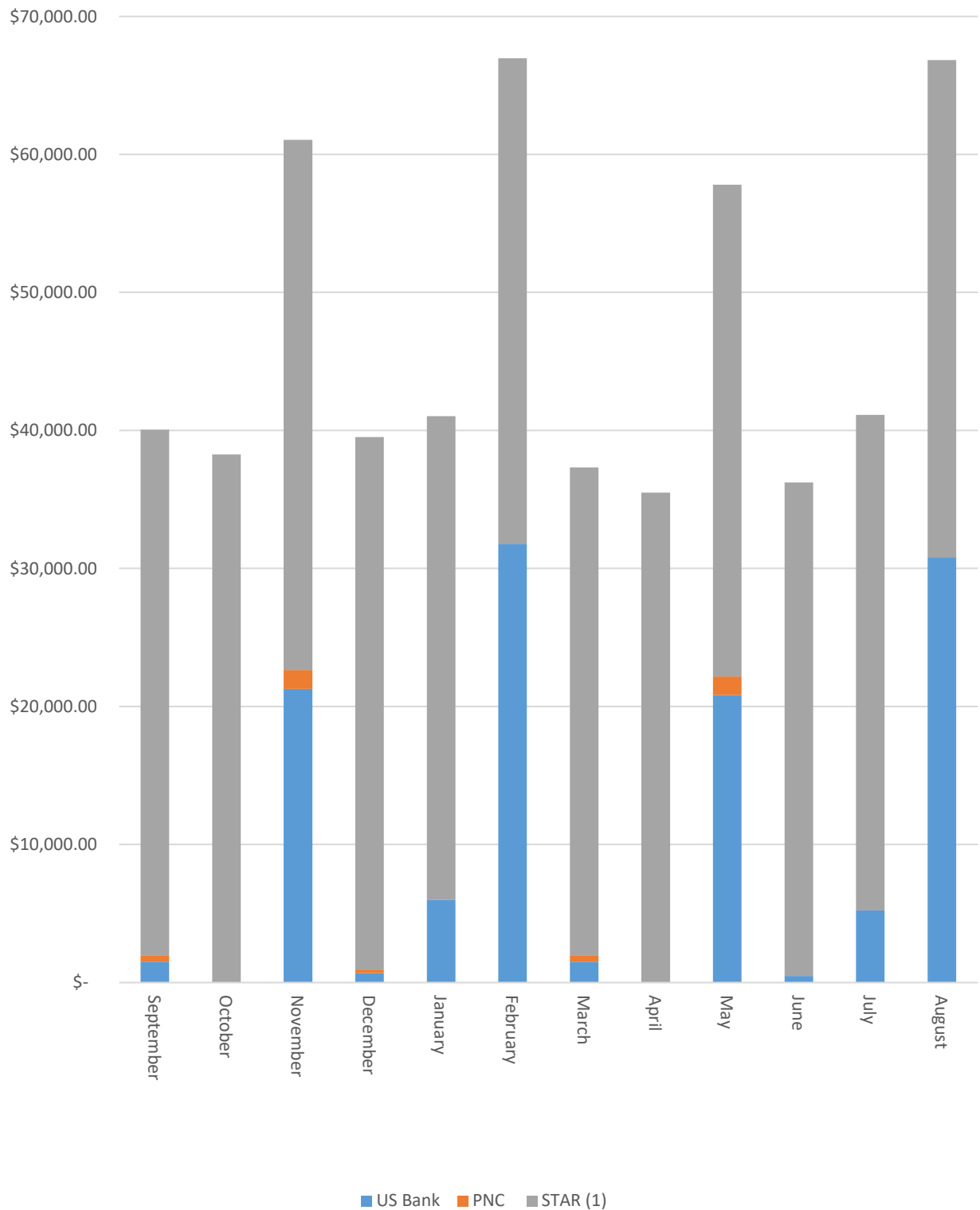
Agency	Less than One Year	One to Two Years	Two to Three Years	Four to Five Years	Total
STAR Ohio	\$ 8,706,283	\$ -	\$ -	\$ -	\$ 8,706,283
Money Market	\$ 269,105	\$ -	\$ -	\$ -	\$ 269,105
Fannie Mae	\$ 708,000	\$ -	\$ -	\$ -	\$ 708,000
Federal Farm Credit Bank	\$ 690,000	\$ -	\$ -	\$ -	\$ 690,000
Federal Home Loan Bank	\$ 3,650,000	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 6,150,000
Freddie Mac	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000
Total	\$ 14,023,388	\$ 2,100,000	\$ 500,000	\$ 500,000	\$ 17,123,388

Investment Laddering - Including STAR Ohio and PNC Money Market



■ Less than One Year ■ One to Two Years ■ Two to Three Years ■ Four to Five Years

Monthly Projected Investment Income - Next Twelve Months



APPENDED TO SEPTEMBER 19, 2023 FINANCIAL REPORT
Washington-Centerville Public Library

ITEM A: Personnel Actions:

Hiring

- Hannah Thirey, Adult Services Specialist, 9/5/23, \$18.35 per hour, 40 hours per week

Promotions

- Laura Fitzpatrick, Makerspace Specialist, 8/13/23, \$21.19 per hour, 30 hours per week, from Public Services Assistant
- Allie Wood, Adult Services Specialist, 8/13/23, \$17.64 per hour, 40 hours per week, from Adult Services Library Aide

End of Provisionary

- Tammy Simpson, Makerspace Specialist, 8/13/23

Change in Status

- Claudia Hahn, Shelving Assistant, 8/15/23, 10.5/12 hours per week, from Temporary Shelving Assistant
- Mathias Hahn, Shelving Assistant, 8/17/23, 12 hours per week, from Temporary Shelving Assistant

Retirement

- None

Resignation/Termination

- Mahala Covey, Summer Reading Club Assistant, 7/29/23
- Anna Rohal, Summer Reading Club Assistant, 7/29/23
- Denise Orton, Public Services Library Aide, 8/12/23

EXPENDITURES FOR APPROVAL AT SEPTEMBER MEETING

September 19, 2023

CURRENT EXPENDITURES

GENERAL FUND:

A.J. Schwab - employee mileage reimbursement	\$ 6.29
Amanda Tumpak - patron refund	15.99
Anne Wachs - reimbursement for parking & mileage reimbursement	355.62
Baker & Taylor Books – books & AV materials	1,291.30
Brandon Luke O'Malley - patron refund	29.99
Brodart –books	18,210.71
Caitlin Spratt - employee mileage reimbursement	12.58
Centerville Landscaping - facilites maintenance	6,723.20
Chard Snyder - Cobra admin fee	125.00
Charter Communications - utilities	1,335.91
Cintas Corp- supplies	693.65
Coleen Pitzer - employee mileage reimbursement	16.96
Debe Dockins - employee mileage reimbursement	110.43
Darrilynn Brewster - employee mileage reimbursement	33.99
Digital Fringe - printing services	174.23
Donnellon McCarthy - copier maintenance	1,287.87
DSS Sweeping Service - parking lot maintenance	203.60
Gina Wiesenegg - patron refund	14.95
Gleason Property Services - Aug cleaning	12,200.00
Gregg McCullough - employee mileage reimbursement	17.10
Jamie Garcia - employee mileage reimbursement	27.25
Jenelle Allen- employee mileage reimbursement	4.20
Jenny Catri - employee mileage reimbursement	24.76
Jessica Galloway - employee mileage reimbursement	6.48
Kanopy - streaming subscription	1,806.00
Katherine C. Johnson - patron refund	64.99
Kyle Knepp- employee mileage reimbursement	19.39
Laura Fitzpatrick- employee mileage reimbursement	9.83
Lauren Rura - employee mileage reimbursement	23.65
Level 3 Communications, LLC - phone service	396.55
Library Ideas - Vox books	2,708.16
Liz Fultz - employee mileage reimbursement	107.42
Marianne Crocker - patron refund	14.99
Mary K. Young - patron refund	30.00
Maurice Watkins - patron refund	14.99
Midwest Tape – AV materials	9,964.55
ODP - office supplies	1,007.24
Overdrive - materials	1,303.82
Phillip Mittlestead - patron refund	14.75
Pitney Bowes - postage meter rental	488.70
Playaway - launch pads	3,582.74
Rachael Ward - employee mileage reimbursement	2.88

Reserve Account - 4th qtr postage meter refill	1,510.00
Robert Alan Prosak - patron refund	16.99
Rush Transportation – contracted delivery services	1,286.55
Shelby Quinlivan - reimbursement for Wall that Heals supplies	66.00
Shelly Peresie - employee mileage reimbursement	16.24
Silco Fire & Security - fire extinguisher inspections	334.00
South Community - fees for employee assistance	202.50
Staples – office supplies	41.78
Starco Inc. - HVAC project @ CV	51,900.00
Structured Employee Benefits of Ohio - group life insurance premiums	284.89
Tamara Brown - patron refund	15.99
Trigon - consumables for Creative Commons	2,995.70
Tri-Tech - engineering fees for HVAC	23,000.00
Unique - recovery & collection fees	346.70
William Menker - employee mileage reimbursement	53.45
Woodhull - copier maintenance	1,296.48
WYSO - advertising	120.00
Zoobean - Beanstack Reading Club Software	2,930.00
TOTAL CURRENT EXPENDITURES—GENERAL FUND	\$ 150,899.98

EXPENDITURES SINCE LAST BOARD MEETING

PAYROLL:

Payroll #17	\$ 116,490.59
Payroll #18	120,163.09
Payroll #19	118,554.58
TOTAL PAYROLL	\$ 355,208.26

MISCELLANEOUS:

AtoZ databases - database renewal	\$ 4,400.00
AES Ohio – utilities	7,742.39
Amazon - AV materials & books	7,006.81
AT&T – telephone service	286.98
Buckeye Power Sales - annual service agreement	705.00
Business Furniture - office chairs	2,686.01
CenterPoint Energy – utilities	1,708.75
Centerville City Schools - August health insurance premium	39,544.65
Charles E. Harris - audit fees	2,400.00
Charter Communications - utilities	397.93
CoCard Marketing Group – credit card service fee	186.90
Delta Dental- September employer portion	1,663.92
Digital Fringe - printing services	42.74
Fidelity Lawyers Title Agency - purchase of 561 Congress Park	427,929.67
Garber - electrical inspection for Congress Park	400.00
Garber -annual camera maintenance	1,470.00
Hart Environmental Resources - environmental site assessment for property purchase	1,595.00
Health Equity – Sept HSA contribution	7,416.81
HOCWT - pumpkin patch sponsorship	200.00

HomeDepot - facilities expenses	41.26
infoUSA Marketing - subscription renewal	2,475.00
Jessica Michna- speaker stipend	240.00
Justin Howard - communication training for staff development day	1,000.00
Kroger – program & administrative supplies	826.07
Lore Culture LLC - storytelling workshop	1,500.00
Lowes - facilities supplies	94.47
Montgomery County Auditor - 2023 property tax	30,690.87
Montgomery County Recorder - notice of commencement filing fees	68.00
Montgomery County Water Services - utilities	2,280.11
Norton Engineering, LLC - structural inspection of property	1,100.00
Ohio Library Council - Jeni Allen's webinar	35.00
OPERS – employer pick-up & match	80,077.60
Rieck - service call	416.50
Rivistas - periodicals for CV & WB	20,467.34
Rumpke - trash services	774.86
Sam's Club - program supplies	432.31
Scot A. Stone -legal fees	275.00
Seiter Services - plumbing and HVAC Inspections	550.00
Siemens - HVAC controls troubleshooting	2,013.00
Sinclair - training fees for staff development day	715.00
Stewart Title - closing protection coverage	20.00
The Flying Locksmiths - delivery door access control @ WB	790.00
T-Mobile - hotspots	660.10
Today's Business Solutions - annual license & patron faxing charges	1,182.12
Transformations Plus - carpet cleaning service	1,043.00
Trilevel Film & Audio - The Wall That Heals compilation video	1,000.00
UPS - delivery services	24.40
U. S. Bank—employer share of Medicare	5,049.22
U. S. Bank – banking fees	102.16
U.S. Bank – program supplies, books, cataloging supplies	4,717.73
Woodhull - copier maintenance	1,120.04
TOTAL MISCELLANEOUS	<u>\$ 669,564.72</u>
GRAND TOTAL SEPTEMBER MEETING	<u><u>\$ 1,175,672.96</u></u>

September 2023

New Business

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(Board of Library Trustees)

Revised Code, Secs, 5705.34 - 5705.35

The Board of Trustees of Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on the 19th day of September 2023, at the Centerville Library with the following members present:

Mr. Bowling _____

Mr. Nunna _____

Mrs. Cline _____

Mrs. Suttman _____

Mrs. Denison _____

Mr. Talda _____

Mrs. Herrick _____

_____ moved the adoption of the following Resolution:

WHEREAS, This Board of Trustees of Washington-Centerville Public Library, Montgomery County, Ohio in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2024 and

WHEREAS, The Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Washington-Centerville Public Library Montgomery County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Washington-Centerville Library - Tax Year 2023/2024

SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
Washington-Centerville Library - Tax Year 2023/2024	Column I	Column II	III	IV
General Fund.....		5,195,609		3.00
TOTAL	0	5,195,609	0.00	3.00

Washington-Centerville Library - Tax Year 2023/2024

SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION Carry to Sch A			
FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)	
GENERAL FUND:			
Current Expense Levy authorized by voters 11/02/21 for a CONT period of time	3.00	5,195,609	

Tax Year 2023/2024

and be it further

RESOLVED, That the Fiscal Officer of the Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Bowling _____

Mr. Nunna _____

Mrs. Cline _____

Mrs. Suttman _____

Mrs. Denison _____

Mr. Talda _____

Mrs. Herrick _____

Adopted the 19th day of September, 2023.

Fiscal Officer of Board of Library Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE OF COPY

Original On File

The State of Ohio, Montgomery County,

I, John Monteith, Fiscal Officer of this Board of Washington-Centerville Public Library, in said County, and in whose custody the files and Records of said Board required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes of the regular meeting now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 19th day of September, 2023.

Fiscal Officer of the Board of Library Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

Tax Year 2023/2024

No: 023-017

BOARD OF LIBRARY TRUSTEES
Washington-Centerville Public Library
MONTGOMERY COUNTY, OHIO

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY
AUDITOR.

(Board of Library Trustees)

Adopted: September 19, 2023

Fiscal Officer

Filed _____, 2023

County Auditor

By _____
Deputy

RESOLUTION TO RESCIND THE OPERS CONTRIBUTION PICK-UP PLAN AND TO
INCREASE PAY RATES BY 10% FOR ALL ELIGIBLE EMPLOYEES EFFECTIVE
JANUARY 1, 2024

AMENDED RESOLUTION NO. 023-015

WHEREAS, effective ~~December 19, 1999~~ ~~December 20, 1998~~, the Board of Library Trustees resolved to “pick-up” (assume and pay) the statutorily required contributions of such covered employees to the Public Employees Retirement System of Ohio; and

WHEREAS, it is now the desire of the management of the Washington-Centerville Public Library to eliminate this “pick-up” of contributions, and to increase the wages of all covered employees.

NOW THEREFORE BE IT RESOLVED BY BOARD OF LIBRARY TRUSTEES OF THE WASHINGTON-CENTERVILLE PUBLIC LIBRARY, THAT:

SECTION 1: Resolution No. ~~99-010~~ ~~99-001~~ is hereby rescinded, effective January 1, 2024.

SECTION 2: Effective January 1, 2024, the pick-up of statutorily required contributions to the Public Employees Retirement System of Ohio shall be eliminated. At that time, the contributions will become the responsibility of each individual employee.

SECTION 3: Resolution No. ~~99-010~~ ~~99-001~~ modified the method of payment of salary to employees who are participants in PERS to provide for a ~~fringe benefit salary reduction~~ pick-up of employee contributions to PERS. With the elimination of this pick-up, all fully benefited employees will automatically have their wages increased by 10%.

SECTION 4: The Fiscal Officer is authorized to implement the provisions of this resolution for those individuals noted in Section 3, including the transmitting of this information to the Public Employees Retirement System of Ohio

Adopted ~~September 19, 2023~~ ~~July 18, 2023~~

President

Secretary

RESOLUTION TO RESCIND THE OPERS CONTRIBUTION PICK-UP PLAN AND TO
INCREASE PAY RATES BY 10% FOR ALL ELIGIBLE EMPLOYEES EFFECTIVE
JANUARY 1, 2024

AMENDED RESOLUTION NO. 023-015

WHEREAS, effective December 19, 1999, the Board of Library Trustees resolved to “pick-up” (assume and pay) the statutorily required contributions of such covered employees to the Public Employees Retirement System of Ohio; and

WHEREAS, it is now the desire of the management of the Washington-Centerville Public Library to eliminate this “pick-up” of contributions, and to increase the wages of all covered employees.

NOW THEREFORE BE IT RESOLVED BY BOARD OF LIBRARY TRUSTEES OF THE WASHINGTON-CENTERVILLE PUBLIC LIBRARY, THAT:

SECTION 1: Resolution No. 99-010 is hereby rescinded, effective January 1, 2024.

SECTION 2: Effective January 1, 2024, the pick-up of statutorily required contributions to the Public Employees Retirement System of Ohio shall be eliminated. At that time, the contributions will become the responsibility of each individual employee.

SECTION 3: Resolution No. 99-010 modified the method of payment of salary to employees who are participants in PERS to provide for a fringe benefit pick-up of employee contributions to PERS. With the elimination of this pick-up, all fully benefited employees will automatically have their wages increased by 10%.

SECTION 4: The Fiscal Officer is authorized to implement the provisions of this resolution for those individuals noted in Section 3, including the transmitting of this information to the Public Employees Retirement System of Ohio

Adopted September 19, 2023

President

Secretary

PUBLIC ANNOUNCEMENT

The Washington-Centerville Public Library Board announces a vacancy on its Board of Trustees for the term January 1, 2024 to December 31, 2030. By Ohio law, the Centerville School District Board of Education appoints library trustees.

Interested applicants:

- Must be residents of the City of Centerville or Washington Township
- Must submit a letter of interest and current resume no later than October 13, 2023 which details the applicant's background, experience and skills in serving on policy setting boards as well as any special expertise concerning public libraries.
- Must mail the letter of interest and resume to
President of the Board of Trustees
Washington-Centerville Public Library
111 West Spring Valley Road
Centerville, OH 45458
- Must be available for personal interview if deemed necessary.

APPROPRIATION TRANSFER
COMMUNITY RELATIONS – PRINTING & PUBLICATIONS TO
CONFERENCE/MEETINGS

This transfer is being requested to cover the shortfall between the amount remaining available in Conference/Meeting expense and the estimated conference costs for the Library Marketing conference in November. Costs for the conference increased this year.

In order to accommodate this transfer, Community Relations proposed to reduce their printing/publications budget by \$500. They have only spent and/or encumbered about \$16,876 of the \$38,415 they budgeted for the year.

The summary of the transfer is:

101.15.53290 – Printing/Publications	\$(500.00)
101.15.53130 – Conference/Meeting	\$ 500.00

We are asking the board to approve this transfer.

August 2023

Monthly
Statistics

MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
CIRCULATION												
Physical Circulation	60,426	60,385	-0.1%	45,540	43,542	-4.4%	8	3	-62.5%	105,976	103,933	-1.9%
Digital Circulation										33,758	38,486	14.0%
SearchOhio Borrowed										1,680	1,286	-23.5%
Total Circulation										141,414	143,705	1.6%
APPLICANT REGISTRATION												
Total Registrations	320	305	-4.7%	247	217	-12.1%	5	9	80.0%	572	531	-7.2%
LIBRARY CARDHOLDERS												
Centerville / Washington Township										34,698	33,821	-2.5%
Montgomery County										21,510	19,626	-8.8%
Other County										11,242	11,123	-1.1%
Other										60	59	-1.7%
Total Library Cardholders										67,510	64,629	-4.3%
VISITORS												
Building Visitors	13,957	17,636	26.4%	12,551	12,675	1.0%	1,526	2,296	50.5%	28,034	32,607	16.3%
Website Visitors										67,304	125,490	86.5%
Total Building / Website Visitors										95,338	158,097	65.8%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	2,933	2,560	-12.7%	2,396	2,312	-3.5%	1,298	1,384	6.6%	6,627	6,256	-5.6%
PROGRAMS												
Adult/General Programs	4	10	150.0%	22	12	-45.5%	11	7	-36.4%	55	45	-18.2%
Adult/General Program Attendees	22	96	336.4%	10,585	182	-98.3%	296	830	180.4%	11,200	1,702	-84.8%
Children's Programs	5	6	20.0%	3	4	33.3%	0	0	#DIV/0!	18	20	11.1%
Children's Program Attendees	229	104	-54.6%	44	103	134.1%	0	0	#DIV/0!	432	432	0.0%
Teen Programs	3	6	100.0%	4	3	-25.0%	0	0	#DIV/0!	7	9	28.6%
Teen Program Attendees	44	86	95.5%	84	16	-81.0%	0	0	#DIV/0!	128	102	-20.3%
Total Library Programs	12	22	83.3%	29	19	-34.5%	11	7	-36.4%	80	74	-7.5%
Total Library Program Attendees	295	286	-3.1%	10,713	301	-97.2%	296	830	180.4%	11,760	2,236	-81.0%
ELECTRONIC DATABASE USAGE												
	Users/Month			Queries/Month								
Library-Owned Databases*	1,791	1,368	-23.6%	2,877	1,370	-52.4%						
OPLIN Databases*				2,190	3	-99.9%						
Total All Databases	1,791	1,368	-23.6%	5,067	1,373	-72.9%						

MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
PRINT CIRCULATION												
Adult Books	18,535	18,198	-1.8%	13,714	13,376	-2.5%	2	2	0.0%	32,251	31,576	-2.1%
Juvenile Books	24,476	25,268	3.2%	17,574	17,129	-2.5%	5	1	-80.0%	42,055	42,398	0.8%
Off Line Transactions										15	3	-80.0%
Periodicals	2,103	1,880	-10.6%	1,609	1,378	-14.4%	0	0	#DIV/0!	3,712	3,258	-12.2%
Young Adult Books	2,065	2,022	-2.1%	1,578	1,382	-12.4%	1	0	-100.0%	3,644	3,404	-6.6%
Total Print Circulation	47,179	47,368	0.4%	34,475	33,265	-3.5%	8	3	-62.5%	81,677	80,639	-1.3%
AV CIRCULATION												
Audiobooks	1,977	2,200	11.3%	1,951	1,828	-6.3%				3,928	4,028	2.5%
Movies (DVDs/Blu-rays)	10,418	9,715	-6.7%	8,207	7,479	-8.9%				18,625	17,194	-7.7%
Music (Compact Discs)	366	380	3.8%	505	425	-15.8%				871	805	-7.6%
Juvenile Tablets	248	334	34.7%	264	283	7.2%				512	617	20.5%
Total AV Circulation	13,009	12,629	-2.9%	10,927	10,015	-8.3%				23,936	22,644	-5.4%
SPECIAL COLLECTIONS CIRCULATION												
Board Games (added July 2022)	62	174	180.6%	34	109	220.6%	0	0	#DIV/0!	96	283	194.8%
Library Bags	86	65	-24.4%	46	48	4.3%				132	113	-14.4%
Hotspots	16	14	-12.5%	17	17	0.0%	0	0	#DIV/0!	33	31	-6.1%
Maker Kits	61	91	49.2%	41	58	41.5%	0	0	#DIV/0!	102	149	46.1%
Streaming Devices (added Sept 2022)	0	44	#DIV/0!	0	30	#DIV/0!	0	0	#DIV/0!	0	74	#DIV/0!
Total Special Collections Circulation	225	388	72.4%	138	262	89.9%	0	0	#DIV/0!	363	650	79.1%
PHYSICAL CIRCULATION (PRINT + AV)												
Adult Circulation	30,461	29,267	-3.9%	23,206	21,956	-5.4%	2	2	0.0%	53,669	51,225	-4.6%
Juvenile Circulation	27,848	29,056	4.3%	20,696	20,173	-2.5%	5	1	-80.0%	48,549	49,230	1.4%
Young Adult Circulation	2,119	2,065	-2.5%	1,638	1,413	-13.7%	1	0	-100.0%	3,758	3,478	-7.5%
Total Physical Circulation	60,428	60,388	-0.1%	45,540	43,542	-4.4%	8	3	-62.5%	105,976	103,933	-1.9%
DIGITAL CIRCULATION												
eAudiobooks										11,471	15,198	32.5%
eBooks										18,952	19,118	0.9%
eMusic										266	335	25.9%
eVideo										1,898	2,499	31.7%
eZines (Digital Magazines)										1,171	1,336	14.1%
Total Digital Circulation										33,758	38,486	14.0%

*NOTES: ELECTRONIC DATABASES: Some database statistical reporting is delayed. Full reporting is available the following month.

CREATIVITY COMMONS: May 25, 2022 - Soft Opening; June 16, 2022 - Grand Opening

YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
CIRCULATION												
Physical Circulation	456,601	485,073	6.2%	327,159	342,916	4.8%	16	39	143.8%	783,776	828,028	5.6%
Digital Circulation										254,296	315,995	24.3%
SearchOhio Borrowed										9,869	10,595	7.4%
Total Circulation										1,047,941	1,154,618	10.2%
APPLICANT REGISTRATION												
Total Registrations	2,552	2,819	10.5%	1,500	1,671	11.4%	20	78	290.0%	4,072	4,568	12.2%
LIBRARY CARDHOLDERS												
Centerville / Washington Township										34,698	33,821	-2.5%
Montgomery County										21,510	19,626	-8.8%
Other County										11,242	11,123	-1.1%
Other										60	59	-1.7%
Total Library Cardholders										67,510	64,629	-4.3%
VISITORS												
Building Visitors	128,726	146,760	14.0%	88,997	101,839	14.4%	4,366	11,424	161.7%	222,089	260,023	17.1%
Website Visitors										532,792	594,311	11.5%
Total Building / Website Visitors										754,881	854,334	13.2%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	24,644	25,709	4.3%	19,508	21,685	11.2%	3,210	7,992	149.0%	47,362	55,386	16.9%
PROGRAMS												
Adult/General Programs	44	56	27.3%	149	134	-10.1%	24	60	150.0%	341	377	10.6%
Adult/General Program Attendees	284	30,703	#####	43,425	70,140	61.5%	950	1,587	67.1%	47,393	176,320	272.0%
Children's Programs	43	193	348.8%	40	138	245.0%	0	0	#DIV/0!	187	502	168.4%
Children's Program Attendees	1,257	4,674	271.8%	915	3,764	311.4%	0	0	#DIV/0!	7,169	14,790	106.3%
Teen Programs	40	48	20.0%	18	22	22.2%	0	0	#DIV/0!	60	75	25.0%
Teen Program Attendees	875	821	-6.2%	191	193	1.0%	0	0	#DIV/0!	2,627	1,750	-33.4%
Total Library Programs	127	297	133.9%	207	294	42.0%	24	60	150.0%	588	954	62.2%
Total Library Program Attendees	2,416	36,198	1398.3%	44,531	74,097	66.4%	950	1,587	67.1%	57,189	192,860	237.2%
ELECTRONIC DATABASE USAGE	Users/Year-to-Date			Queries/Year-to-Date								
Library-Owned Databases	14,409	15,043	4.4%	24,905	26,692	7.2%						
OPLIN Databases				25,994	18,532	-28.7%						
Total All Databases	14,409	15,043	4.4%	50,899	45,224	-11.1%						

YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS*			COMBINED		
	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)	2022	2023	%(+/-)
PRINT CIRCULATION												
Adult Books	134,728	140,464	4.3%	96,780	102,948	6.4%	5	29	480.0%	231,513	243,441	5.2%
Juvenile Books	187,238	207,871	11.0%	127,762	136,442	6.8%	7	10	42.9%	315,007	344,323	9.3%
Off Line Transactions										122	48	-60.7%
Periodicals	16,827	15,113	-10.2%	10,016	10,213	2.0%	0	0	#DIV/0!	26,843	25,326	-5.7%
Young Adult Books	15,109	15,293	1.2%	9,931	10,673	7.5%	1	0	-100.0%	25,041	25,966	3.7%
Total Print Circulation	353,902	378,741	7.0%	244,489	260,276	6.5%	13	39	200.0%	598,526	639,104	6.8%
AV CIRCULATION												
Audiobooks	14,328	16,631	16.1%	13,527	14,039	3.8%				27,855	30,670	10.1%
Movies (DVDs/Blu-rays)	81,024	80,767	-0.3%	63,285	60,466	-4.5%				144,309	141,233	-2.1%
Music (Compact Discs)	3,836	3,339	-13.0%	3,341	3,593	7.5%				7,177	6,932	-3.4%
Juvenile Tablets	2,089	2,676	28.1%	1,606	2,457	53.0%				3,695	5,133	38.9%
Total AV Circulation	101,277	103,413	2.1%	81,759	80,555	-1.5%				183,036	183,968	0.5%
SPECIAL COLLECTIONS CIRCULATION												
Board Games (added July 2022)	98	1,223	1148.0%	39	802	#####	0	0	#DIV/0!	137	2,025	1378.1%
'Brary Bags	581	622	7.1%	369	415	12.5%				950	1,037	9.2%
Hotspots	127	130	2.4%	154	126	-18.2%	0	0	#DIV/0!	281	256	-8.9%
Maker Kits	498	656	31.7%	349	498	42.7%	3	0	-100.0%	850	1,154	35.8%
Streaming Devices (added Sept 2022)	0	288	#DIV/0!	0	244	#DIV/0!	0	0	#DIV/0!	0	532	#DIV/0!
Total Special Collections Circulation	1,304	2,919	123.8%	911	2,085	128.9%	3	0	-100.0%	2,218	5,004	125.6%
PHYSICAL CIRCULATION (PRINT + AV)												
Adult Circulation	229,297	231,197	0.8%	168,330	171,406	1.8%	8	29	262.5%	397,635	402,632	1.3%
Juvenile Circulation	211,893	238,231	12.4%	148,598	160,517	8.0%	7	10	42.9%	360,498	398,758	10.6%
Young Adult Circulation	15,415	15,693	1.8%	10,231	10,993	7.4%	1	0	-100.0%	25,647	26,686	4.1%
Total Physical Circulation	456,605	485,121	6.2%	327,159	342,916	4.8%	16	39	143.8%	783,780	828,076	5.7%
DIGITAL CIRCULATION												
eAudiobooks										80,423	133,843	66.4%
eBooks										148,516	153,012	3.0%
eMusic										2,349	2,356	0.3%
eVideo										14,721	16,806	14.2%
eZines (Digital Magazines)										8,287	9,978	20.4%
Total Digital Circulation										254,296	315,995	24.3%