

ATTACHMENTS FOR MAY 20, 2025 BOARD OF TRUSTEES MEETING

Washington-Centerville Public Library

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Director Activities

April 11 – May 15, 2025

Library Operations

- Centerville Library renovation
 - Attended construction meetings
 - Reviewed revised exterior panel design and color options
- Woodbourne Library
 - Exterior panel failure
- Coordinated meeting with local library Directors to discuss collaboration
- Began updating Allocation/Reallocation guidelines

Communication

- Responded to State Representative about misrepresentation of our response to proposed state funding
- Spoke to Ohio University journalism student doing a project on the Centerville Library renovation
- Prepared and delivered comments about history of Creativity Commons for Out of the Pocket
- Alerted Audio, Etc. owner about upcoming parking lot and driveway replacement

Community / Professional Involvement

- Ohio Library Council
 - Attended Trustee luncheon
- Friends
 - Assisted with set up for Out of the Pocket
 - Set up Squares and counted cash after close of sale on Thursday and Friday
 - Arranged for others to help with clean-up since unavailable
 - Attended monthly Board meeting
- Agreed to serve one-year term on Optimist Board starting in October

Vacation – 4/18, 5/8, 5/9, 5/12, 5/13

Funeral leave – 4/28, 4/29, 4/30

Board Minutes and Attachments

WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

April 15, 2025

CALL TO ORDER

The regular Board of Trustees meeting for April 2025 was held at the Woodbourne Library. Board President Carol Herrick called the meeting to order at 7:00 p.m.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mr. Falkner, **Absent**; Mrs. Herrick, **Present**; Mr. Nunna, **Present**; and Mrs. Suttman, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public this month.

APPROVAL OF MINUTES

Mrs. Cline moved for the approval of the March 18, 2025 Meeting Minutes. Mrs. Denison seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 2 (Herrick, Nunna)

DIRECTOR'S REPORT

Mrs. Fultz presented her monthly report for April 2025:

- **FACILITIES**
 - Centerville Library
 - Contract finalized on March 27
 - Demolition has started; walls are coming down
 - Woodbourne Library
 - Siding panels are failing, especially on the south side
 - Legacy Administration Building
 - Parking lot hopefully to be replaced in May
 - Creativity Commons
- **COLLECTIONS/SERVICES/PROGRAMS**
 - Summer Reading Club begins May 12
- **OTHER**
 - PLF
 - House budget update
 - Rep. Young email response

- Distribution within Montgomery County
- Collaboration
- Friends
 - 11 days to Out of the Pocket
 - Book sale April 24-26
 - City BBQ takeover April 28, mention GIVE when ordering
 - A Tasting with Friends scheduled for August 21 at Benham’s Grove

FISCAL OFFICER’S REPORT

- a. Mr. Monteith presented the monthly financial report for March 2025, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, March 2025 Bank Reconciliation, Monthly Investment Report and Personnel Items for the board’s review and approval.

Mrs. Cline moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

The motion is approved.

- b. Payment of April 2025 Expenditures

Mr. Monteith presented the check register for the period of March 19, 2025 through April 15, 2025.

Mrs. Suttman moved to approve the payment of expenditures, and Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Yes</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Yes</u>
Mrs. Denison	<u>Yes</u>	Mrs. Suttman	<u>Yes</u>
Mr. Falkner	<u>Absent</u>		

The motion is approved.

NEW/OLD BUSINESS

a. Investment Policy Revision

Mr. Monteith discussed the new investment policy that is being presented to the board for their review and approval. He stated that this was taking most of the old policy and replacing it. The policy, as presented, is more robust than the current version. It also covers the sections recommended by the Governmental Finance Officers Association (GFOA) Investment Policy Best Practice. Additionally, this removes the specific mention of allowable investments. Instead, the policy refers to ORC 135.14, which details allowable investments.

Mrs. Cline asked about the inclusion of commercial paper in the allowable investments, and whether we have ever held this. Mr. Monteith stated that there have been a few times that we held this as an investment. Mr. Nunna asked about the additional training that was required as part of investing in commercial paper. Mr. Monteith stated that this training had been completed.

Mr. Nunna moved to approve the revision to the Investment Policy. Mrs. Cline seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

b. Federal and State Motto Posters

Mrs. Fultz stated that this was included on the agenda because of the donation of several posters displaying the United States and State of Ohio mottoes. These were brought in by a patron. When these were brought in, the patron made mention that, since these were being donated, we were required by the Ohio Revised Code to post them within the library facilities. After some additional research, it was discovered that the patron was referencing ORC Chapter 3313. However, this code section deals with Boards of Education. As a library, we are subject to ORC Chapter 3375. Mrs. Fultz stated that she then went the additional step of consulting with the Montgomery County Prosecutor. According to this consultation, they stated that the code section the patron referenced does not apply to libraries.

Based on this information, the board opted to take no action on this matter.

OTHER

Mr. Monteith presented some long-term projections based on the current budget proposals and some of the talk surrounding them. The first projection is the one that was

presented in the budget presentation and approval in December. Based on this, the financial position is strong into the 2030s.

The second page presents the same information, with the exception that it freezes the Public Library Fund at 2027 levels. Based on the estimates, it had us at about \$2.9 million annually. This projection still shows strong financial position into the next decade, but is certainly not as strong as the original projection.

Page 3 takes the current house budget and increases the amount annually by 1.75%. This is the amount that the house budget increases from FY 2026 to 2027. This projection results in a stronger position into the 2030s. The reserve balance would still be intact through this period.

The final page looks at the potential elimination of the public library fund after the FY26-27 budget. This financial picture could be a lot more serious, and potentially require the board to ask for a levy, potentially up to 4.5 mills as soon as 2028.

Mr. Monteith stated that this does not require any action at this time, but has been provided for the information of the board.

ADJOURNMENT

Mrs. Suttman moved to adjourn the meeting at 8:10 p.m. Mr. Nunna seconded the motion.

The vote was: **Yes**: 6; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

Vice President

Fiscal Officer

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
46333	3/18/2025	WYSO	Check	\$ 150.00
46334	3/14/2025	CenterPoint Energy	Check	2,919.43
46335	3/14/2025	DONNELTON MCCARTHY	Check	470.20
46336	3/14/2025	GLEN HELEN RAPTOR CTR.	Check	100.00
46337	3/14/2025	HEATHER BALLARD	Check	750.00
46338	3/14/2025	SAM'S CLUB	Check	302.93
46339	3/14/2025	U.S. BANK	Check	5,541.69
46340	3/20/2025	AES Ohio	Check	1,990.58
46341	3/20/2025	CHARTER COMMUNICATIONS	Check	125.00
46342	3/20/2025	DIGITAL FRINGE	Check	245.71
46343	3/20/2025	DONNELTON MCCARTHY	Check	973.53
46344	3/20/2025	FP MAILING SOLUTIONS	Check	40.00
46345	3/20/2025	HOCWT	Check	500.00
46346	3/20/2025	KRONOS SAASHR, INC	Check	1,361.50
46347	3/20/2025	Lifestyle Publications, LLC	Check	941.25
46348	3/20/2025	RUMPKE OF OHIO, INC.	Check	202.30
46349	3/20/2025	Sinclair Community College - Dayton	Check	1,360.00
46350	3/20/2025	STAPLES BUSINESS ADVANTAGE	Check	419.40
46351	3/20/2025	Trigon Imaging Solutions	Check	525.83
46352	3/31/2025	AES Ohio	Check	1,046.77
46353	3/31/2025	AES Ohio	Check	20.41
46354	3/31/2025	Amazon Capital Services, Inc.	Check	1,693.44
46355	3/31/2025	AT&T	Check	469.41
46356	3/31/2025	CENTERVILLE CITY SCHOOLS	Check	40,181.34
46357	3/31/2025	CHARTER COMMUNICATIONS	Check	159.99
46358	3/31/2025	DELTA DENTAL	Check	1,939.05
46359	3/31/2025	DIGITAL FRINGE	Check	155.80
46360	3/31/2025	FP MAILING SOLUTIONS	Check	203.85
46361	3/31/2025	HOME DEPOT CREDIT SERVICES	Check	1,392.74
46362	3/31/2025	One America	Check	255.45
46363	3/31/2025	TAFT, STETTINIUS & HOLLISTER	Check	2,362.50
46364	3/31/2025	T-Mobile	Check	960.90
46365	4/11/2025	Computerized Meter Resetting System for FP	Check	1,000.00
46366	4/11/2025	BOONSHOFT MUSEUM OF DISCOVERY	Check	200.00
46367	4/11/2025	CenterPoint Energy	Check	776.75
46368	4/11/2025	CenterPoint Energy	Check	1,177.53
46369	4/11/2025	CenterPoint Energy	Check	2,057.40
46370	4/11/2025	CenterPoint Energy	Check	139.08
46371	4/11/2025	CHARTER COMMUNICATIONS	Check	223.04
46372	4/11/2025	CINTAS CORPORATION	Check	1,659.81
46373	4/11/2025	CREATIVE IMPRESSIONS, INC.	Check	1,942.00
46374	4/11/2025	DEMCO, INC.	Check	236.36
46375	4/11/2025	DONNELTON MCCARTHY	Check	869.23
46376	4/11/2025	DSS SWEEPING SERVICE	Check	162.00

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
46377	4/11/2025	IGS Energy	Check	6,633.27
46378	4/11/2025	KROGER CO.	Check	4,201.78
46379	4/11/2025	LAURA MASON	Check	600.00
46380	4/11/2025	RIECK MECHANICAL	Check	1,504.00
46381	4/11/2025	RUMPKE OF OHIO, INC.	Check	886.58
46382	4/11/2025	SOUTHEAST REGIONAL LIBRARY SYSTEM	Check	90.00
46383	4/11/2025	TRANSFORMATIONS PLUS	Check	1,098.00
46384	4/15/2025	ABLE CARD CORPORATION	Check	3,435.80
46385	4/15/2025	Amazon Capital Services, Inc.	Check	4,085.72
46386	4/15/2025	ASLUMSUJA UMAR JAHUBAR	Check	22.65
46387	4/15/2025	BAKER & TAYLOR, INC	Check	150.73
46388	4/15/2025	BRAINFUSE	Check	2,200.00
46389	4/15/2025	BRODART CO.	Check	97,628.60
46390	4/15/2025	CHARD SNYDER & ASSOCIATES	Check	125.00
46391	4/15/2025	DELL MARKETING L.P.	Check	64,311.90
46392	4/15/2025	GLEASON PROPERTY SERVICES, LLC	Check	12,930.00
46393	4/15/2025	INNOVATIVE INTERFACES, INC.	Check	13,493.69
46394	4/15/2025	KANOPY, INC.	Check	1,638.00
46395	4/15/2025	KENDRA HABERMAN	Check	17.99
46396	4/15/2025	MARTIN J. GRUNDER JR., INC	Check	6,542.46
46397	4/15/2025	MIDWEST TAPE	Check	22,617.02
46398	4/15/2025	OVERDRIVE, INC.	Check	5,632.17
46399	4/15/2025	PLAYAWAY PRODUCTS, LLC	Check	4,322.40
46400	4/15/2025	SOLID BLEND TECHNOLOGIES	Check	1,125.00
46401	4/15/2025	SOUTH COMMUNITY	Check	202.50
46402	4/15/2025	TIFFANY WASHBURN	Check	19.99
46403	4/15/2025	UNIQUE MANAGEMENT SERVICES INC	Check	436.55
46404	4/15/2025	WILD HEARTS ZOOLOGICAL SOCIETY	Check	410.00
2025000078	3/24/2025	OPERS	EFT	37,516.66
2025000079	3/24/2025	OPERS	EFT	0.01
2025000080	3/28/2025	INTERNAL REVENUE SERVICE	EFT	1,753.23
2025000081	3/31/2025	U.S. BANK	EFT	542.78
2025000082	3/31/2025	Nayax	EFT	176.96
2025000083	3/31/2025	PAYPAL, INC	EFT	19.95
2025000084	3/31/2025	Merchant eSolutions	EFT	118.44
2025000085	3/31/2025	Kindred Spirits Investment Management, LLC	EFT	110.20
2025000086	4/1/2025	HealthEquity	EFT	7,300.14
2025000087	4/11/2025	INTERNAL REVENUE SERVICE	EFT	1,757.97
2025000088	4/15/2025	Gregg McCullough	EFT	4.69
2025000089	4/15/2025	A.J. SCHWAB	EFT	320.19
2025000090	4/15/2025	DAVE KENT	EFT	39.06
2025000091	4/15/2025	JENNY CATRI	EFT	29.19
2025000092	4/15/2025	Jessica Galloway	EFT	13.09
2025000093	4/15/2025	Caitlin Spratt	EFT	13.30

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
2025000094	4/15/2025	CHRIS J. EDDINGTON	EFT	16.10
2025000095	4/15/2025	KEVIN RISNER	EFT	16.73
2025000096	4/15/2025	Laura Fitzpatrick	EFT	13.09
2025000097	4/15/2025	ALYSSA FRAZIER	EFT	7.70
2025000098	4/15/2025	Lauren Barrera	EFT	11.90
2025000099	4/15/2025	JENELLE ALLEN	EFT	8.47
2025000100	4/15/2025	SCOTT ROYAL	EFT	6.72
2025000101	4/15/2025	TAMMY SIMPSON	EFT	8.75
2025000102	4/15/2025	Rachel Knight	EFT	6.72
2025000103	4/15/2025	Dockins, Debe	EFT	18.90
2025000104	4/15/2025	RUTH ANNE ATTALLA	EFT	15.96
2025000105	4/15/2025	SHELLY PERESIE	EFT	9.66
2025000106	4/15/2025	LAUREN RURA	EFT	36.33
2025000107	4/15/2025	KATHY O'NEILL	EFT	5.04
2025000108	4/15/2025	MICHELLE FANG	EFT	14.56
2025000109	4/15/2025	GARY BERRY	EFT	77.14
2025000110	4/15/2025	ALLISON KAMM	EFT	859.63
2025000111	4/15/2025	Katherine Watson	EFT	33.60
2025000112	4/15/2025	WILLIAM MENKER	EFT	41.93
2025000113	4/15/2025	LIZ FULTZ	EFT	130.20
2025000114	4/15/2025	KATHERINE MCCOLLUM	EFT	6.72
	3/28/2025	Payroll #7	ACH	132,854.04
	4/11/2025	Payroll #8	ACH	133,196.39
				\$ 653,678.14

Fiscal Officer's Report

**Washington-Centerville Public Library
Monthly Cash Position
For the Month Ended April 30, 2025**

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 10,183,845.76	\$ 589,838.32	\$ 718,186.25	\$ 10,055,497.83
Unclaimed Funds	830.92	0.00	0.00	830.92
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	4,576,692.43	0.00	1,592.10	4,575,100.33
Perm. Imp. Fund-Ils	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	726,336.34	0.00	0.00	726,336.34
Dorothy R. Yeck Good Life End	88.70	0.00	0.00	88.70
Payroll Clearing Fund	28,376.42	90,729.03	90,286.44	28,819.01
	\$ 19,835,307.12	\$ 680,567.35	\$ 810,064.79	\$ 19,705,809.68

**Washington-Centerville Public Library
YTD Cash Position
For the Month Ended April 30, 2025**

Fund	Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	\$ 8,917,565.34	\$ 4,012,904.44	\$ 2,874,971.95	\$ 10,055,497.83
Unclaimed Funds	794.93	35.99	-	830.92
Special Operating Fund	3,750,186.25	-	-	3,750,186.25
Building Fund	4,723,157.63	-	148,057.30	4,575,100.33
Perm. Imp. Fund-Ils	568,950.30	-	-	568,950.30
Perm. Imp. Fund-Reference/Info	726,336.34	-	-	726,336.34
Dorothy R. Yeck Good Life End	184.69	-	95.99	88.70
Payroll Clearing Fund	15,302.23	399,079.93	385,563.15	28,819.01
	\$ 18,702,477.71	\$ 4,412,020.36	\$ 3,408,688.39	\$ 19,705,809.68

Washington-Centerville Public Library
Monthly Cash Reconciliation
For the Month Ended April 30, 2025

Bank Balances:

US Bank	\$ 1,018,607.23
Dayton Foundation	5,470.00
Paypal	200.00
Total Cash Accounts	1,024,277.23

RedTree Investments:

Securities	8,460,018.41
Money Market	176,154.95
StarOhio	10,103,189.34
Total Investment Accounts	18,739,362.70

Total Bank Balances 19,763,639.93

Deposits-in-Transit	923.35
Unposted Payments	\$21.37
Outstanding Checks	(58,774.97)

Adjusted Bank Balances 19,705,809.68

Book Balance (from Cash Position) 19,705,809.68

Difference \$ -

See detail in separate attachment

Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended April 30, 2025

101 - General Fund	Budget	Month Revenue	YTD Revenue	Percent	
PUBLIC LIBRARY FUND	\$ 3,280,355.00	\$ 217,830.19	\$ 1,072,114.30	32.68%	1
GENERAL PROPERTY TAXES	4,690,516.00	318,988.16	2,651,328.84	56.53%	2
PROPERTY TAX ROLLBACK	600,000.00	-	-	0.00%	
GRANTS - FEDERAL, STATE & LOCAL	-	-	-	0.00%	
PATRON FINES & FEES	22,500.00	1,754.88	8,733.47	38.82%	
COPIER INCOME	21,000.00	3,225.35	12,594.35	59.97%	
PROGRAM FEES	-	-	-	0.00%	
PASSPORT EXECUTION FEES	25,000.00	2,745.79	9,655.79	38.62%	
PASSPORT PHOTOS	5,500.00	570.00	2,275.00	41.36%	
PATRON SUPPLIES	27,500.00	2,576.45	9,380.80	34.11%	
INTEREST INCOME	400,000.00	40,204.10	226,515.92	56.63%	3
DONATIONS	22,500.00	1,089.55	14,482.34	64.37%	
REFUNDS & REIMBURSEMENTS	9,000.00	856.82	4,925.95	54.73%	
MISCELLANEOUS-OTHER	50,200.00	(2.97)	897.68	1.79%	
TRANSFER IN	-	-	-	0.00%	
TOTAL RECEIPTS-GENERAL FUND	\$ 9,154,071.00	\$ 589,838.32	\$ 4,012,904.44	43.84%	

102 - Unclaimed Funds	Budget	Month Revenue	YTD Revenue	Percent
REFUNDS	\$ -	\$ -	\$ 35.99	0.00%
TRANSFER TO UNCLAIMED	-	-	-	0.00%
TOTAL RECEIPTS-UNCLAIMED FUNDS	\$ -	\$ -	\$ 35.99	0.00%

205 - Special Operating Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFER TO SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-SPECIAL OPERATING FUND	\$ -	\$ -	\$ -	0.00%

401 - Building Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFERS TO BUILDING FUND	\$ 1,750,000.00	\$ -	\$ -	0.00%
TOTAL RECEIPTS-BUILDING FUND	\$ 1,750,000.00	\$ -	\$ -	0.00%

Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended April 30, 2025

450 - Perm. Improvement - ILS Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFERS TO PI - ILS	\$ -	\$ -	\$ -	0.00%
TOTAL RECEIPTS-PERM. IMP. FUND	\$ -	\$ -	\$ -	0.00%

451 - Perm. Improvement - Technology Fund	Budget	Month Revenue	YTD Revenue	Percent
TRANSFERS TO PI - TECHNOLOGY	\$ -	\$ -	\$ -	0.00%
TOTAL PERM. IMP. FUND-TECHNOLOGY	\$ -	\$ -	\$ -	0.00%

898 - Yeck GLA Fund	Budget	Month Revenue	YTD Revenue	Percent
YECK DONATIONS-RESTRICTED	\$ 5,525.00	\$ -	\$ -	0.00%
TOTAL YECK GOOD LIFE ENDOWMENT	\$ 5,525.00	\$ -	\$ -	0.00%

999 - Payroll Clearing Fund	Budget	Month Revenue	YTD Revenue	Percent
CLEARING REVENUE	\$ -	\$ 90,729.03	\$ 399,079.93	0.00%
TOTAL PAYROLL CLEARING FUND	\$ -	\$ 90,729.03	\$ 399,079.93	0.00%
GRAND TOTAL RECEIPTS	\$ 10,909,596.00	\$ 680,567.35	\$ 4,412,020.36	40.44%

See Notes to the Financial Report

**Washington-Centerville Public Library
Revenue Budget Statement - General Fund
For the Month Ended April 30, 2025**

101 - General Fund	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
Public Library Fund	\$ 202,787.57	\$ 217,830.19	\$ 15,042.62	\$ 984,228.90	\$ 1,072,114.30	\$ 87,885.40	1
General Property Taxes	281,430.96	318,988.16	37,557.20	2,556,331.22	2,651,328.84	94,997.62	2
Property Tax Rollback	-	-	-	-	-	-	
Federal Grants	-	-	-	-	-	-	
Local Grants	-	-	-	-	-	-	
Patron Fines & Fees	1,875.00	1,754.88	(120.12)	7,500.00	8,733.47	1,233.47	
Copier, Fax and Printing	1,750.00	3,225.35	1,475.35	7,000.00	12,594.35	5,594.35	
Program Fees	-	-	-	-	-	-	
Passport Execution Fees	2,083.33	2,745.79	662.46	8,333.33	9,655.79	1,322.46	
Passport Photos	458.33	570.00	111.67	1,833.33	2,275.00	441.67	
Patron Supplies	2,291.67	2,576.45	284.78	9,166.67	9,380.80	214.13	
Interest Income	37,698.02	40,204.10	2,506.08	156,483.96	226,515.92	70,031.96	3
Donations	571.97	1,089.55	517.58	17,924.24	14,482.34	(3,441.90)	
Refunds & Reimbursements	750.00	856.82	106.82	3,000.00	4,925.95	1,925.95	
Miscellaneous-Other	4,183.33	(2.97)	(4,186.30)	16,733.33	897.68	(15,835.65)	
Transfer In	-	-	-	-	-	-	
TOTAL GENERAL FUND	\$ 535,880.19	\$ 589,838.32	\$ 53,958.13	\$ 3,768,534.99	\$ 4,012,904.44	\$ 244,369.45	

See Notes to the Financial Report

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
PERSONAL SERVICES						
Salaries						
Manager/Director	672,250.00	51,413.53	228,404.83	-	443,845.17	33.98%
Library Specialists	1,445,000.00	109,385.66	487,356.42	-	957,643.58	33.73%
Technical Assistants	147,000.00	11,266.08	50,152.48	-	96,847.52	34.12%
Customer Service Assistants	330,000.00	25,853.31	115,168.38	-	214,831.62	34.90%
Substitutes	44,000.00	2,215.96	13,879.40	-	30,120.60	31.54%
Fiscal Officer	109,000.00	8,435.36	37,764.43	-	71,235.57	34.65%
Administrative Support	516,350.00	37,346.44	165,133.21	-	351,216.79	31.98%
Facilities Manager	81,000.00	6,136.48	27,114.03	-	53,885.97	33.47%
Facilities Assistant/Driver	20,000.00	1,322.86	5,300.71	-	14,699.29	26.50%
Library Aides	147,450.00	7,965.53	40,988.98	-	106,461.02	27.80%
Shelving Assistants	97,000.00	7,030.03	32,963.81	-	64,036.19	33.98%
Salaries Total:	<u>3,609,050.00</u>	<u>268,371.24</u>	<u>1,204,226.68</u>	<u>-</u>	<u>2,404,823.32</u>	<u>33.37%</u>
Retirement						
Retirement	506,040.00	37,164.40	149,808.97	-	356,231.03	29.60%
Retirement Total:	<u>506,040.00</u>	<u>37,164.40</u>	<u>149,808.97</u>	<u>-</u>	<u>356,231.03</u>	<u>29.60%</u>
Insurance						
Health Insurance	483,781.00	40,181.34	160,725.36	299,024.64	24,031.00	95.03%
Health Savings Account	96,025.95	7,300.14	28,483.88	62,716.25	4,825.82	94.97%
Dental Insurance	23,415.00	1,939.05	7,756.20	14,428.80	1,230.00	94.75%
Medicare	54,214.50	3,544.29	16,007.60	-	38,206.90	29.53%
Life Insurance	3,365.00	255.45	1,016.55	2,168.45	180.00	94.65%
Worker's Compensation	7,500.00	-	-	-	7,500.00	0.00%
Insurance Total:	<u>668,301.45</u>	<u>53,220.27</u>	<u>213,989.59</u>	<u>378,338.14</u>	<u>75,973.72</u>	<u>88.63%</u>
Other Benefits						
Unemployment Benefits	-	-	-	-	-	-
Other Employee Benefits	-	-	-	-	-	-
Other Benefits Total:	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
PERSONAL SERVICES Total:	<u>4,783,391.45</u>	<u>358,755.91</u>	<u>1,568,025.24</u>	<u>378,338.14</u>	<u>2,837,028.07</u>	<u>40.69%</u>
SUPPLIES						
General/Administrative Supplies						
Office Supplies	28,143.06	4,637.52	9,304.59	3,787.74	15,050.73	46.52%
Program Supplies	67,278.87	1,137.71	5,541.81	35,612.66	26,124.40	61.17%
Cataloging/Processing Supplies	13,141.05	475.18	4,779.49	665.48	7,696.08	41.43%
Small Tools/Minor Equipment	1,000.00	321.72	538.92	274.26	186.82	81.32%
Janitorial Supplies	3,832.04	144.21	415.95	852.65	2,563.44	33.11%
General/Administrative Supplies Total:	<u>113,395.02</u>	<u>6,716.34</u>	<u>20,580.76</u>	<u>41,192.79</u>	<u>51,621.47</u>	<u>54.48%</u>
Property Maintenance Supplies						
Property Maintenance Supplies	45,763.38	1,515.18	4,077.48	5,662.52	36,023.38	21.28%
Property Maintenance Supplies Total:	<u>45,763.38</u>	<u>1,515.18</u>	<u>4,077.48</u>	<u>5,662.52</u>	<u>36,023.38</u>	<u>21.28%</u>
Vehicle Fuel & Supplies						
Vehicle Fuel	3,168.78	59.01	298.43	510.40	2,359.95	25.52%
Vehicle Supplies	500.00	142.73	142.73	-	357.27	28.55%
Vehicle Fuel & Supplies Total:	<u>3,668.78</u>	<u>201.74</u>	<u>441.16</u>	<u>510.40</u>	<u>2,717.22</u>	<u>25.94%</u>
Supplies Purchased for Resale						
Supplies Purchased for Resale	77,304.81	258.21	6,202.58	29,551.86	41,550.37	46.25%
Supplies Purchased for Resale Total:	<u>77,304.81</u>	<u>258.21</u>	<u>6,202.58</u>	<u>29,551.86</u>	<u>41,550.37</u>	<u>46.25%</u>
SUPPLIES Total:	<u>240,131.99</u>	<u>8,691.47</u>	<u>31,301.98</u>	<u>76,917.57</u>	<u>131,912.44</u>	<u>45.07%</u>

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
CONTRACT SERVICES						
Travel & Meeting						
Mileage	11,050.00	527.31	1,867.42	7,122.58	2,060.00	81.36%
In-House Seminars	19,637.97	-	223.54	2,414.43	17,000.00	13.43%
Conference/Meetings	45,800.66	1,859.34	4,722.58	5,884.55	35,193.53	23.16%
Membership Dues	4,825.00	50.00	865.00	465.00	3,495.00	27.56%
Travel & Meeting Total:	81,313.63	2,436.65	7,678.54	15,886.56	57,748.53	28.98%
Communication & Printing						
Telephone Services	5,419.85	-	1,313.44	3,186.56	919.85	83.03%
Computer Data Line	49,899.91	757.39	4,046.81	29,500.81	16,352.29	67.23%
Postage	22,374.79	1,000.00	1,682.00	4,135.49	16,557.30	26.00%
Postage Meter Rental	3,323.35	221.85	1,507.95	1,702.80	112.60	96.61%
Security Alarm	9,569.34	-	2,088.00	5,232.00	2,249.34	76.49%
Legal Advertisements	2,500.00	46.08	46.08	-	2,453.92	1.84%
Marketing & Advertising	19,662.56	240.00	6,836.25	10,794.75	2,031.56	89.67%
Printing & Publications	54,117.02	2,242.36	2,872.17	7,858.24	43,386.61	19.83%
Communication & Printing Total:	166,866.82	4,507.68	20,392.70	62,410.65	84,063.47	49.62%
Property Maintenance Services						
Building/Site Repair	153,985.82	9,805.00	26,047.14	10,139.15	117,799.53	23.50%
Equipment & Furniture Repair	25,032.09	2,688.82	7,572.76	8,526.40	8,932.93	64.31%
Grounds & Snow Removal	154,000.00	7,278.49	27,993.81	68,531.19	57,475.00	62.68%
Janitorial Services	242,845.38	15,849.81	64,616.21	112,613.33	65,615.84	72.98%
Trash Services	21,283.75	1,087.45	5,047.27	9,331.50	6,904.98	67.56%
Property Maintenance Services Total:	597,147.04	36,709.57	131,277.19	209,141.57	256,728.28	57.01%
Insurance						
Property Insurance	31,733.75	22,030.75	22,030.75	8,650.25	1,052.75	96.68%
Insurance Total:	31,733.75	22,030.75	22,030.75	8,650.25	1,052.75	96.68%
Utilities						
Electricity	114,713.74	8,405.28	26,892.00	72,880.03	14,941.71	86.97%
Natural Gas	41,947.76	4,150.76	20,602.19	18,854.04	2,491.53	94.06%
Water/Sewer	13,280.81	-	1,847.07	8,234.72	3,199.02	75.91%
Utilities Total:	169,942.31	12,556.04	49,341.26	99,968.79	20,632.26	87.86%
Professional Services						
Speaker & Program Stipends	17,339.55	610.00	3,475.00	8,560.00	5,304.55	69.41%
Art & Other Exhibits	5,000.00	-	431.01	868.99	3,700.00	26.00%
Architect & Engineering Services	-	-	-	-	-	-
Accounting & Auditing Services	12,800.00	139.50	195.48	-	12,604.52	1.53%
Legal Services - General	5,500.00	-	150.00	350.00	5,000.00	9.09%
Legal Services - Employment	23,257.50	-	4,707.50	3,550.00	15,000.00	35.50%
Tax Collection Fees	80,000.00	40,723.55	40,723.55	39,276.45	-	100.00%
Banking Fees	20,661.36	881.81	3,751.59	11,366.68	5,543.09	73.17%
Benefits Administration	7,610.00	327.50	857.50	6,452.50	300.00	96.06%
Other Professional Services	9,390.00	46.80	46.80	1,453.20	7,890.00	15.97%
Professional Services Total:	181,558.41	42,729.16	54,338.43	71,877.82	55,342.16	69.52%
Software Maintenance						
Software Maintenance	253,949.80	1,200.00	93,861.83	41,973.76	118,114.21	53.49%
Software Maintenance Total:	253,949.80	1,200.00	93,861.83	41,973.76	118,114.21	53.49%
Other Contract Services						
Temporary Contract Services	46,703.15	1,208.51	2,612.71	3,230.00	40,860.44	12.51%
Online Services	239,414.81	15,483.44	45,415.31	120,239.18	73,760.32	69.19%
Collection Development Services	6,400.00	-	2,600.00	-	3,800.00	40.63%
Other Contract Services Total:	292,517.96	16,691.95	50,628.02	123,469.18	118,420.76	59.52%
CONTRACT SERVICES Total:	1,775,029.72	138,861.80	429,548.72	633,378.58	712,102.42	59.88%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
LIBRARY MATERIALS						
New Books						
New Books	547,392.11	38,502.59	117,802.56	173,568.78	256,020.77	53.23%
Standing Orders/Continuations	18,206.81	119.76	3,052.03	9,691.34	5,463.44	69.99%
Book Rentals	70,617.75	61,205.64	61,836.63	1,511.11	7,270.01	89.71%
New Books Total:	636,216.67	99,827.99	182,691.22	184,771.23	268,754.22	57.76%
Periodicals						
Periodicals	11,000.00	-	244.00	209.00	10,547.00	4.12%
Periodicals Total:	11,000.00	-	244.00	209.00	10,547.00	4.12%
Audio-Visual Materials						
Movies	105,928.16	5,047.88	21,046.86	35,964.95	48,916.35	53.82%
Read Along Audiobooks	49,007.53	1,643.68	5,007.72	5,156.32	38,843.49	20.74%
Pre-Loaded Learning Tablets	32,185.40	2,678.72	4,247.49	6,821.28	21,116.63	34.39%
Audiobooks	15,386.42	30.97	1,509.77	6,500.62	7,376.03	52.06%
Other Audio-Visual Materials	6,527.62	394.40	1,432.22	495.40	4,600.00	29.53%
Audio-Visual Materials Total:	209,035.13	9,795.65	33,244.06	54,938.57	120,852.50	42.19%
Online Subscriptions						
Online Subscriptions	127,000.00	2,200.00	43,310.14	25,514.10	58,175.76	54.19%
Online Subscriptions Total:	127,000.00	2,200.00	43,310.14	25,514.10	58,175.76	54.19%
Inter-Library Delivery Service						
Search Ohio Delivery	13,000.00	-	-	-	13,000.00	0.00%
Inter-Library Delivery Service Total:	13,000.00	-	-	-	13,000.00	0.00%
Electronic Materials						
eBooks	472,703.95	7,270.17	331,544.00	122,490.30	18,669.65	96.05%
Digital Music Services	42,000.00	-	39,735.00	-	2,265.00	94.61%
Digital Video Services	218,781.48	17,569.14	64,662.04	139,119.44	15,000.00	93.14%
Rokus	18,958.88	8,063.54	11,983.75	1,635.45	5,339.68	71.84%
Electronic Materials Total:	752,444.31	32,902.85	447,924.79	263,245.19	41,274.33	94.51%
Other Library Materials						
Culture Pass	13,000.00	104.42	7,804.82	145.18	5,050.00	61.15%
Mobile Hotspots	15,000.00	966.50	2,909.36	9,090.64	3,000.00	80.00%
Special Learning Kits	28,747.37	393.83	1,650.74	12,544.23	14,552.40	49.38%
Board Game Collection	14,533.76	1,228.60	2,682.74	4,459.47	7,391.55	49.14%
Other Library Materials Total:	71,281.13	2,693.35	15,047.66	26,239.52	29,993.95	57.92%
LIBRARY MATERIALS Total:	1,819,977.24	147,419.84	722,461.87	554,917.61	542,597.76	70.19%
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	60,000.00	-	-	41,250.00	18,750.00	68.75%
Land Improvements Total:	60,000.00	-	-	41,250.00	18,750.00	68.75%
Furniture & Equipment						
Furniture & Equipment	13,708.04	-	5,780.03	229.58	7,698.43	43.84%
Computer Hardware & Software	261,155.84	64,396.60	105,109.42	3,126.05	152,920.37	41.44%
Furniture & Equipment Total:	274,863.88	64,396.60	110,889.45	3,355.63	160,618.80	41.56%
CAPITAL OUTLAY Total:	334,863.88	64,396.60	110,889.45	44,605.63	179,368.80	46.44%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	200.00	-	-	-	200.00	0.00%
Trustee Dues	13,250.00	-	10,811.00	1,729.00	710.00	94.64%
Library Membership & Dues Total:	13,450.00	-	10,811.00	1,729.00	910.00	93.23%
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	
State Sales Tax	3,000.00	-	1,418.43	1,581.57	-	100.00%
Taxes & Assessments Total:	3,000.00	-	1,418.43	1,581.57	-	100.00%
Refunds & Reimbursements						
Patron Refunds	1,750.00	60.63	515.26	902.74	332.00	81.03%
Refunds & Reimbursements Total:	1,750.00	60.63	515.26	902.74	332.00	81.03%
OTHER EXPENDITURES Total:	18,200.00	60.63	12,744.69	4,213.31	1,242.00	93.18%
CONTINGENCY						
Contingency						
Contingency	200,000.00	-	-	-	200,000.00	0.00%
Contingency Total:	200,000.00	-	-	-	200,000.00	0.00%
CONTINGENCY Total:	200,000.00	-	-	-	200,000.00	0.00%
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	1,750,000.00	-	-	-	1,750,000.00	0.00%
Transfers Out Total:	1,750,000.00	-	-	-	1,750,000.00	0.00%
TRANSFERS AND OTHER Total:	1,750,000.00	-	-	-	1,750,000.00	0.00%
General Fund Total:	10,921,594.28	718,186.25	2,874,971.95	1,692,370.84	6,354,251.49	41.82%

See Notes to the Financial Report

**Washington-Centerville Public Library
Capital Project Funds Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Contract Services						
Communication & Printing						
Legal Advertisements	1,200.00	-	1,200.00	-	-	100.00%
Communication & Printing Total:	1,200.00	-	1,200.00	-	-	100.00%
Property Maintenance Services						
Site Preparation	35,000.00	-	-	-	35,000.00	0.00%
Property Maintenance Services Total:	35,000.00	-	-	-	35,000.00	0.00%
Liability Insurance						
Property Insurance	5,000.00	-	-	5,000.00	-	100.00%
Liability Insurance Total:	5,000.00	-	-	5,000.00	-	100.00%
Professional Services						
Architect & Engineering Services	517,800.00	-	98,813.00	118,987.00	300,000.00	42.06%
Legal Services	8,142.50	1,592.10	3,300.10	2,842.40	2,000.00	75.44%
Professional Services Total:	525,942.50	1,592.10	102,113.10	121,829.40	302,000.00	42.58%
Other Contract Services						
Temporary Contract Services	130,000.00	-	43,394.20	58,285.80	28,320.00	78.22%
Other Contract Services Total:	130,000.00	-	43,394.20	58,285.80	28,320.00	78.22%
CONTRACT SERVICES Total:	697,142.50	1,592.10	146,707.30	185,115.20	365,320.00	47.60%
Capital Outlay						
Land Improvements						
Land Improvements	-	-	-	-	-	-
Land Improvements Total:	-	-	-	-	-	-
Buildings						
Buildings	-	-	-	-	-	-
Buildings Total:	-	-	-	-	-	-
Building Improvements						
Building Improvements	4,887,760.00	-	1,350.00	4,885,760.00	650.00	99.99%
Building Improvements Total:	4,887,760.00	-	1,350.00	4,885,760.00	650.00	99.99%
Furniture & Equipment						
Furniture & Equipment	624,240.00	-	-	-	624,240.00	0.00%
Computer Hardware & Software	250,000.00	-	-	-	250,000.00	0.00%
Furniture & Equipment Total:	874,240.00	-	-	-	874,240.00	0.00%
CAPITAL OUTLAY Total:	5,762,000.00	-	1,350.00	4,885,760.00	874,890.00	84.82%
Capital Project Funds Total:	6,459,142.50	1,592.10	148,057.30	5,070,875.20	1,240,210.00	80.80%

**Washington-Centerville Public Library
Dorothy Yeck Good Life Award Fund Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Dorothy Yeck Good Life Award Fund						
Supplies						
General Administrative Supplies						
Office Supplies	4,750.00	-	-	-	4,750.00	0.00%
Program Supplies	6.33	-	-	-	6.33	0.00%
General/Administrative Supplies Total:	4,756.33	-	-	-	4,756.33	0.00%
SUPPLIES Total:	4,756.33	-	-	-	4,756.33	0.00%
Contract Services						
Printing & Publications						
Printing & Publications	399.19	-	95.99	-	303.20	24.05%
Printing & Publications Total:	399.19	-	95.99	-	303.20	24.05%
Other Contract Services						
Temporary Contract Services	475.00	-	-	-	475.00	0.00%
Other Contract Services Total:	475.00	-	-	-	475.00	0.00%
CONTRACT SERVICES Total:	874.19	-	95.99	-	778.20	10.98%
Dorothy Yeck Good Life Award Fund Total:	5,630.52	-	95.99	-	5,534.53	10.98%

**Washington-Centerville Public Library
Dorothy Yeck Good Life Award Fund Expenditures
For the Month Ended April 30, 2025**

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Held for Employee Benefits						
Employee Paid Benefits	-	90,286.44	385,563.15	-	(385,563.15)	
Held for Employee Benefits Total:	-	90,286.44	385,563.15	-	(385,563.15)	
Payroll Clearing Fund Total:	-	90,286.44	385,563.15	-	(385,563.15)	
Total All Funds	17,386,367.30	810,064.79	3,408,688.39	6,763,246.04	7,214,432.87	58.51%

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
PERSONAL SERVICES						
Salaries						
Manager/Director	51,711.54	51,413.53	298.01	232,701.92	228,404.83	4,297.09
Library Specialists	111,153.85	109,385.66	1,768.19	500,192.31	487,356.42	12,835.89
Technical Assistants	11,307.69	11,266.08	41.61	50,884.62	50,152.48	732.14
Customer Service Assistants	25,384.62	25,853.31	(468.69)	114,230.77	115,168.38	(937.61)
Substitutes	3,384.62	2,215.96	1,168.66	15,230.77	13,879.40	1,351.37
Fiscal Officer	8,384.62	8,435.36	(50.74)	37,730.77	37,764.43	(33.66)
Administrative Support	39,719.23	37,346.44	2,372.79	178,736.54	165,133.21	13,603.33
Facilities Manager	6,230.77	6,136.48	94.29	28,038.46	27,114.03	924.43
Facilities Assistant/Driver	1,538.46	1,322.86	215.60	6,923.08	5,300.71	1,622.37
Library Aides	11,342.31	7,965.53	3,376.78	51,040.38	40,988.98	10,051.40
Shelving Assistants	7,461.54	7,030.03	431.51	33,576.92	32,963.81	613.11
Salaries Total:	277,619.23	268,371.24	9,247.99	1,249,286.54	1,204,226.68	45,059.86
Retirement						
Retirement	38,926.15	37,164.40	1,761.75	155,704.62	149,808.97	5,895.65
Retirement Total:	38,926.15	37,164.40	1,761.75	155,704.62	149,808.97	5,895.65
Insurance						
Health Insurance	40,315.08	40,181.34	133.74	161,260.33	160,725.36	534.97
Health Savings Account	8,002.16	7,300.14	702.02	32,008.65	28,483.88	3,524.77
Dental Insurance	1,951.25	1,939.05	12.20	7,805.00	7,756.20	48.80
Medicare	4,170.35	3,544.29	626.06	18,766.56	16,007.60	2,758.96
Life Insurance	280.42	255.45	24.97	1,121.67	1,016.55	105.12
Worker's Compensation	-	-	-	-	-	-
Insurance Total:	54,719.26	53,220.27	1,498.99	220,962.21	213,989.59	6,972.62
Other Benefits						
Unemployment Benefits	-	-	-	-	-	-
Other Employee Benefits	-	-	-	-	-	-
Other Benefits Total:	-	-	-	-	-	-
PERSONAL SERVICES Total:	371,264.64	358,755.91	12,508.73	1,625,953.36	1,568,025.24	57,928.12
SUPPLIES						
General/Administrative Supplies						
Office Supplies	2,359.10	4,637.52	(2,278.43)	9,187.26	9,304.59	(117.33)
Program Supplies	5,606.57	1,137.71	4,468.86	22,426.29	5,541.81	16,884.48
Cataloging/Processing Supplies	1,095.09	475.18	619.91	4,380.35	4,779.49	(399.14)
Small Tools/Minor Equipment	83.33	321.72	(238.39)	333.33	538.92	(205.59)
Janitorial Supplies	345.09	144.21	200.88	1,071.36	415.95	655.41
General/Administrative Supplies Total:	9,489.17	6,716.34	2,772.83	37,398.59	20,580.76	16,817.83
Property Maintenance Supplies						
Property Maintenance Supplies	3,813.62	1,515.18	2,298.44	15,254.46	4,077.48	11,176.98
Property Maintenance Supplies Total:	3,813.62	1,515.18	2,298.44	15,254.46	4,077.48	11,176.98
Vehicle Fuel & Supplies						
Vehicle Fuel	264.07	59.01	205.06	1,056.26	298.43	757.83
Vehicle Supplies	41.67	142.73	(101.06)	166.67	142.73	23.94
Vehicle Fuel & Supplies Total:	305.73	201.74	103.99	1,222.93	441.16	781.77
Supplies Purchased for Resale						
Supplies Purchased for Resale	6,442.07	258.21	6,183.86	25,768.27	6,202.58	19,565.69
Supplies Purchased for Resale Total:	6,442.07	258.21	6,183.86	25,768.27	6,202.58	19,565.69
SUPPLIES Total:	20,050.59	8,691.47	11,359.12	79,644.25	31,301.98	48,342.27

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
CONTRACT SERVICES						
Travel & Meeting						
Mileage	912.83	527.31	385.52	3,699.33	1,867.42	1,831.91
In-House Seminars	1,636.50	-	1,636.50	6,545.99	223.54	6,322.45
Conference/Meetings	3,816.72	1,859.34	1,957.38	15,266.89	4,722.58	10,544.31
Membership Dues	50.00	50.00	-	1,671.00	865.00	806.00
Travel & Meeting Total:	6,416.05	2,436.65	3,979.40	27,183.21	7,678.54	19,504.67
Communication & Printing						
Telephone Services	451.65	-	451.65	1,806.62	1,313.44	493.18
Computer Data Line	4,256.32	757.39	3,498.93	15,849.37	4,046.81	11,802.56
Postage	522.29	1,000.00	(477.71)	6,115.99	1,682.00	4,433.99
Postage Meter Rental	351.04	221.85	129.19	1,181.87	1,507.95	(326.08)
Security Alarm	312.25	-	312.25	3,773.68	2,088.00	1,685.68
Legal Advertisements	208.33	46.08	162.25	833.33	46.08	787.25
Marketing & Advertising	1,638.55	240.00	1,398.55	6,554.19	6,836.25	(282.06)
Printing & Publications	261.95	2,242.36	(1,980.41)	13,791.20	2,872.17	10,919.03
Communication & Printing Total:	8,002.38	4,507.68	3,494.70	49,906.25	20,392.70	29,513.55
Property Maintenance Services						
Building/Site Repair	12,996.70	9,805.00	3,191.70	50,012.26	26,047.14	23,965.12
Equipment & Furniture Repair	2,091.73	2,688.82	(597.09)	8,298.27	7,572.76	725.51
Grounds & Snow Removal	14,630.00	7,278.49	7,351.51	60,830.00	27,993.81	32,836.19
Janitorial Services	20,365.88	15,849.81	4,516.07	79,918.35	64,616.21	15,302.14
Trash Services	1,498.99	1,087.45	411.54	6,708.63	5,047.27	1,661.36
Property Maintenance Services Total:	51,583.30	36,709.57	14,873.73	205,767.51	131,277.19	74,490.32
Insurance						
Property Insurance	21,420.28	22,030.75	(610.47)	21,420.28	22,030.75	(610.47)
Insurance Total:	21,420.28	22,030.75	(610.47)	21,420.28	22,030.75	(610.47)
Utilities						
Electricity	10,037.45	8,405.28	1,632.17	35,561.26	26,892.00	8,669.26
Natural Gas	4,110.88	4,150.76	(39.88)	19,421.81	20,602.19	(1,180.38)
Water/Sewer	-	-	-	3,349.87	1,847.07	1,502.80
Utilities Total:	14,148.33	12,556.04	1,592.29	58,332.94	49,341.26	8,991.68
Professional Services						
Speaker & Program Stipends	1,444.96	610.00	834.96	5,779.85	3,475.00	2,304.85
Art & Other Exhibits	416.67	-	416.67	1,666.67	431.01	1,235.66
Architect & Engineering Services	-	-	-	-	-	-
Accounting & Auditing Services	-	139.50	(139.50)	156.00	195.48	(39.48)
Legal Services - General	458.33	-	458.33	1,833.33	150.00	1,683.33
Legal Services - Employment	1,938.13	-	1,938.13	7,752.50	4,707.50	3,045.00
Tax Collection Fees	39,200.00	40,723.55	(1,523.55)	39,200.00	40,723.55	(1,523.55)
Banking Fees	1,721.78	881.81	839.97	6,887.12	3,751.59	3,135.53
Benefits Administration	634.17	327.50	306.67	2,536.67	857.50	1,679.17
Other Professional Services	782.50	46.80	735.70	3,130.00	46.80	3,083.20
Professional Services Total:	46,596.53	42,729.16	3,867.37	68,942.14	54,338.43	14,603.71
Software Maintenance						
Software Maintenance	15,113.82	1,200.00	13,913.82	133,039.26	93,861.83	39,177.43
Software Maintenance Total:	15,113.82	1,200.00	13,913.82	133,039.26	93,861.83	39,177.43
Other Contract Services						
Temporary Contract Services	3,891.93	1,208.51	2,683.42	15,567.72	2,612.71	12,955.01
Online Services	19,951.23	15,483.44	4,467.79	79,804.94	45,415.31	34,389.63
Collection Development Services	533.33	-	533.33	2,133.33	2,600.00	(466.67)
Other Contract Services Total:	24,376.50	16,691.95	7,684.55	97,505.99	50,628.02	46,877.97
CONTRACT SERVICES Total:	187,657.19	138,861.80	48,795.39	662,097.58	429,548.72	232,548.86

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
LIBRARY MATERIALS						
New Books						
New Books	43,791.37	38,502.59	5,288.78	195,966.38	117,802.56	78,163.82
Standing Orders/Continuations	582.62	119.76	462.86	5,389.22	3,052.03	2,337.19
Book Rentals	67,086.86	61,205.64	5,881.22	67,439.95	61,836.63	5,603.32
New Books Total:	111,460.85	99,827.99	11,632.86	268,795.54	182,691.22	86,104.32
Periodicals						
Periodicals	90.47	-	90.47	424.69	244.00	180.69
Periodicals Total:	90.47	-	90.47	424.69	244.00	180.69
Audio-Visual Materials						
Movies	8,533.87	5,047.88	3,485.99	34,667.17	21,046.86	13,620.31
Read Along Audiobooks	3,751.82	1,643.68	2,108.14	17,814.17	5,007.72	12,806.45
Pre-Loaded Learning Tablets	447.44	2,678.72	(2,231.28)	11,139.75	4,247.49	6,892.26
Audiobooks	1,086.62	30.97	1,055.65	7,024.56	1,509.77	5,514.79
Other Audio-Visual Materials	500.13	394.40	105.73	2,526.60	1,432.22	1,094.38
Audio-Visual Materials Total:	14,319.88	9,795.65	4,524.23	73,172.24	33,244.06	39,928.18
Online Subscriptions						
Online Subscriptions	8,269.09	2,200.00	6,069.09	55,998.89	43,310.14	12,688.75
Online Subscriptions Total:	8,269.09	2,200.00	6,069.09	55,998.89	43,310.14	12,688.75
Inter-Library Delivery Service						
Search Ohio Delivery	13,000.00	-	13,000.00	13,000.00	-	13,000.00
Inter-Library Delivery Service Total:	13,000.00	-	13,000.00	13,000.00	-	13,000.00
Electronic Materials						
eBooks	4,194.83	7,270.17	(3,075.34)	352,238.43	331,544.00	20,694.43
Digital Music Services	181.36	-	181.36	40,549.09	39,735.00	814.09
Digital Video Services	18,231.79	17,569.14	662.65	72,927.16	64,662.04	8,265.12
Rokus	3,392.54	8,063.54	(4,671.00)	18,130.08	11,983.75	6,146.33
Electronic Materials Total:	26,000.52	32,902.85	(6,902.33)	483,844.76	447,924.79	35,919.97
Other Library Materials						
Culture Pass	375.56	104.42	271.14	9,995.56	7,804.82	2,190.74
Mobile Hotspots	1,250.00	966.50	283.50	5,000.00	2,909.36	2,090.64
Special Learning Kits	1,886.01	393.83	1,492.18	4,943.61	1,650.74	3,292.87
Board Game Collection	879.61	1,228.60	(348.99)	2,868.81	2,682.74	186.07
Other Library Materials Total:	4,391.18	2,693.35	1,697.83	22,807.98	15,047.66	7,760.32
LIBRARY MATERIALS Total:	177,532.00	147,419.84	30,112.16	918,044.10	722,461.87	195,582.23
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	-	-	-	-	-	-
Land Improvements Total:	-	-	-	-	-	-
Furniture & Equipment						
Furniture & Equipment	1,142.34	-	1,142.34	4,569.35	5,780.03	(1,210.68)
Computer Hardware & Software	21,762.99	64,396.60	(42,633.61)	87,051.95	105,109.42	(18,057.47)
Furniture & Equipment Total:	22,905.32	64,396.60	(41,491.28)	91,621.29	110,889.45	(19,268.16)
CAPITAL OUTLAY Total:	22,905.32	64,396.60	(41,491.28)	91,621.29	110,889.45	(19,268.16)

**Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended April 30, 2025**

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	16.67	-	16.67	66.67	-	66.67
Trustee Dues	-	-	-	11,262.50	10,811.00	451.50
Library Membership & Dues Total:	16.67	-	16.67	11,329.17	10,811.00	518.17
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	-
State Sales Tax	-	-	-	1,500.00	1,418.43	81.57
Taxes & Assessments Total:	-	-	-	1,500.00	1,418.43	81.57
Refunds & Reimbursements						
Patron Refunds	145.83	60.63	85.20	583.33	515.26	68.07
Refunds & Reimbursements Total:	145.83	60.63	85.20	583.33	515.26	68.07
OTHER EXPENDITURES Total:	162.50	60.63	101.87	13,412.50	12,744.69	667.81
CONTINGENCY						
Contingency						
Contingency	-	-	-	-	-	-
Contingency Total:	-	-	-	-	-	-
CONTINGENCY Total:	-	-	-	-	-	-
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	-	-	-	-	-	-
Transfers Out Total:	-	-	-	-	-	-
TRANSFERS AND OTHER Total:	-	-	-	-	-	-
General Fund Total:	779,572.24	718,186.25	61,385.99	3,390,773.07	2,874,971.95	515,801.12

See Notes to the Financial Report

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For the Month Ended April 30, 2025

Year-to-Date - Last Three Years

	Year to Date				Year to Date				2023-2025
	2025	2024	\$ Change	% Change	2024	2023	\$ Change	% Change	% Change
GENERAL FUND:									
REVENUE									
Public Library Fund	1,072,114	847,134	224,980	26.6%	847,134	936,302	(89,168)	-9.5%	14.5%
Operating Levy	2,651,329	2,636,906	14,423	0.5%	2,636,906	2,583,400	53,506	2.1%	2.6%
Federal, State and Local Grants	-	657	(657)	-100.0%	657	-	657		
Patron Fees, and Supplies	42,639	53,166	(10,527)	-19.8%	53,166	37,252	15,914	42.7%	14.5%
Interest Income	226,516	243,681	(17,165)	-7.0%	243,681	128,364	115,317	89.8%	76.5%
Donations	14,482	19,743	(5,261)	-26.6%	19,743	22,047	(2,304)	-10.5%	-34.3%
Refunds/Reimbursements	4,926	7,066	(2,140)	-30.3%	7,066	9,822	(2,756)	-28.1%	-49.8%
Miscellaneous	898	19	879	4624.6%	19	287	(268)	-93.4%	212.8%
Total Revenue	4,012,904	3,808,372	204,532	5.4%	3,808,372	3,717,474	90,898	2.4%	7.9%
EXPENDITURES									
Salaries	1,204,227	1,180,861	23,366	2.0%	1,180,861	1,040,439	140,422	13.5%	15.7%
Retirement	149,809	195,006	(45,197)	-23.2%	195,006	239,754	(44,748)	-18.7%	-37.5%
Insurance & Other Benefits	213,990	223,385	(9,395)	-4.2%	223,385	210,023	13,362	6.4%	1.9%
Supplies	31,302	48,683	(17,381)	-35.7%	48,683	40,770	7,913	19.4%	-23.2%
Purchased / Contract Services	429,549	577,447	(147,898)	-25.6%	577,447	488,270	89,177	18.3%	-12.0%
Library Materials	722,462	725,581	(3,119)	-0.4%	725,581	692,571	33,010	4.8%	4.3%
Capital Outlay	110,889	52,731	58,158	110.3%	52,731	114,558	(61,827)	-54.0%	-3.2%
Other Expenditures	12,745	11,298	1,447	12.8%	11,298	13,140	(1,842)	-14.0%	-3.0%
Transfers to Other Funds	-	-	-	-	-	10,000	(10,000)	-100.0%	-100.0%
Total Expenditures	2,874,972	3,014,992	(140,020)	-4.6%	3,014,992	2,849,525	165,467	5.8%	0.9%
Net Change in Fund Balance	1,137,932	793,380	344,552		793,380	867,949	(74,569)		

Budget versus Actual - Month and Year-to-Date

	Month				Year to Date			
	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	\$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND:								
REVENUE								
Public Library Fund	202,788	217,830	15,043	7.4%	984,229	1,072,114	87,885	8.9%
Operating Levy	281,431	318,988	37,557	13.3%	2,556,331	2,651,329	94,998	3.7%
Federal, State and Local Grants	0	0	0		0	0	0	
Patron Fees, and Supplies	8,458	10,872	2,414	28.5%	33,833	42,639	8,806	26.0%
Interest Income	37,698	40,204	2,506	6.6%	156,484	226,516	70,032	44.8%
Donations	572	1,090	518	90.5%	17,924	14,482	(3,442)	-19.2%
Refunds/Reimbursements	750	857	107	14.2%	3,000	4,926	1,926	64.2%
Miscellaneous	4,183	-3	(4,186)	-100.1%	16,733	898	(15,836)	-94.6%
Total Revenue	535,880	589,838	53,958	10.1%	3,768,535	4,012,904	244,369	6.5%
EXPENDITURES								
Salaries	277,619	268,371	9,248	3.3%	1,249,287	1,204,227	45,060	3.6%
Retirement	38,926	37,164	1,762	4.5%	155,705	149,809	5,896	3.8%
Insurance & Other Benefits	54,719	53,220	1,499	2.7%	220,962	213,990	6,973	3.2%
Supplies	20,051	8,691	11,359	56.7%	79,644	31,302	48,342	60.7%
Purchased / Contract Services	187,657	138,862	48,795	26.0%	662,098	429,549	232,549	35.1%
Library Materials	177,532	147,420	30,112	17.0%	918,044	722,462	195,582	21.3%
Capital Outlay	22,905	64,397	(41,491)	-181.1%	91,621	110,889	(19,268)	-21.0%
Other Expenditures	163	61	102	62.7%	13,413	12,745	668	5.0%
Contingency	0	0	0		0	0	0	
Transfers to Other Funds	0	0	0		0	0	0	
Total Expenditures	779,572	718,186	61,386	7.9%	3,390,773	2,874,972	515,801	15.2%
Net Change in Fund Balance	(243,692)	(128,348)	115,344		377,762	1,137,932	760,171	
Net Change in Fund Balance - Excluding Transfers	(243,692)	(128,348)	115,344		377,762	1,137,932	760,171	

**Washington-Centerville Public Library
Footnotes to the Monthly Financial Reports
For the Month Ended April 30, 2025**

Cash Position and Monthly Cash Reconciliation

1. Overall, there was a decrease in fund balances for the month of February of nearly 0.7%.

The General Fund decreased by 1.3% as low Public Library Fund receipts, were coupled with increases in contracted services, library materials and capital outlay as compared to the prior month.

The Building Fund decreased very slightly this month because of additional costs related to the Centerville renovation. Next month will see more significant decreases in this balance.

2. The Year-to-Date Cash Position still shows an overall increase in the balances since the beginning of the year.

For the year, we are up about 5.4%, with the General Fund showing a nearly 13% increase. The building fund has decreased by about 3.1%

Revenue Summary and Revenue Budget Summary

The General Fund revenue was about 10% higher than estimated for the month.

1. The Public Library Fund receipts for April were 7.4% greater than estimates. April is typically the lowest month of the year. While this was certainly the case, it should be noted that receipts still came in above estimates.
2. During April, we received the final settlement of the first-half taxes. This receipt came in over 13% above estimates, and we are about 3.7% higher for the year-to-date.
3. Interest income did come in above estimates, but it should also be noted that the amount is lower than it should be. Due to some accrued interest on investments purchased during the month, the amount of interest should be over \$21,000 greater. We will, however, see these interest receipts in the coming months. There will be additional detail on this in the Investment Footnotes.

Expense Account Summary and Expense Budget Summary

1. For the month of April, salaries and benefits made up a small portion of the total expenditures as compared to the prior month and the year-to-date. This is indicative of larger expenditures being made in the other areas during the month. Salaries and benefits came in at nearly 3.4% under budgeted amounts for the month. In total, salaries were almost \$9,250 under budgeted amounts, with Library Specialists (19.1% under budget), Administrative Support (25.7%) and Library Aides (36.5%) accounting for most of this. Retirement benefits were nearly 4.5% under budget for the month, and insurance were almost 3.2% under for the month. Over half of the amount under budget within insurance is for health savings accounts.
2. Supplies have started the year much lower than budgeted. Through the first two months of the year, supplies are nearly 56% under budget. Program supplies are significantly lower than anticipated but should pick up soon with the start of the Summer Reading Clubs. Property maintenance supplies also are much lower than anticipated. With Facilities staff again focusing on the buildings, this should likely start to normalize. A landscaping project at Congress Park has been ongoing. Finally, supplies purchased for resale are much lower. This is largely due to Creativity Commons having not needed to make any large orders so far for the year.
3. Contract Services are 35% under budget for the year. However, we did see an increase in contract services expenditures of \$93,800 from last month.

Travel and meeting expenses were now nearly 72% under budget for the year. I anticipate that there will be some reallocation among these lines as we move forward over the next few months. There are several conferences that are being attended this month, so there should be some pick up in the amounts.

Communication, printing and publicity costs are 60% lower than anticipated for the year. The largest portion of this relates to the rebate that is received for the computer data line. As this is federally-funded, it is important to note that this funding is at-risk.

Property maintenance and repair expenses are about 36% under budget. First, building/site repairs were about 24.5% under budget for the month. Second, grounds and snow removal are 54% under budget for the year. With the switch to Grunder Landscaping, we are now seeing level billing from month-to-month. This should allow us to better budget and potentially reallocate these funds if the need arises.

Utility costs are about 11% under budget for the month. Part of this relates to the fact that we have not seen an electric bill for Congress Park since last December. We have contacted AES multiple times regarding this and they have stated that they are aware of

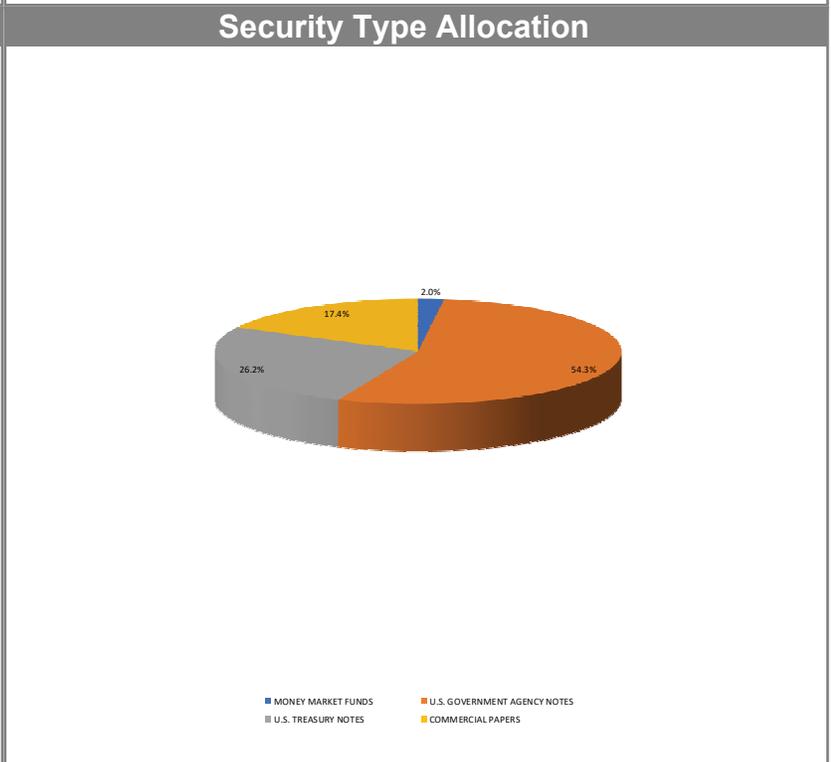
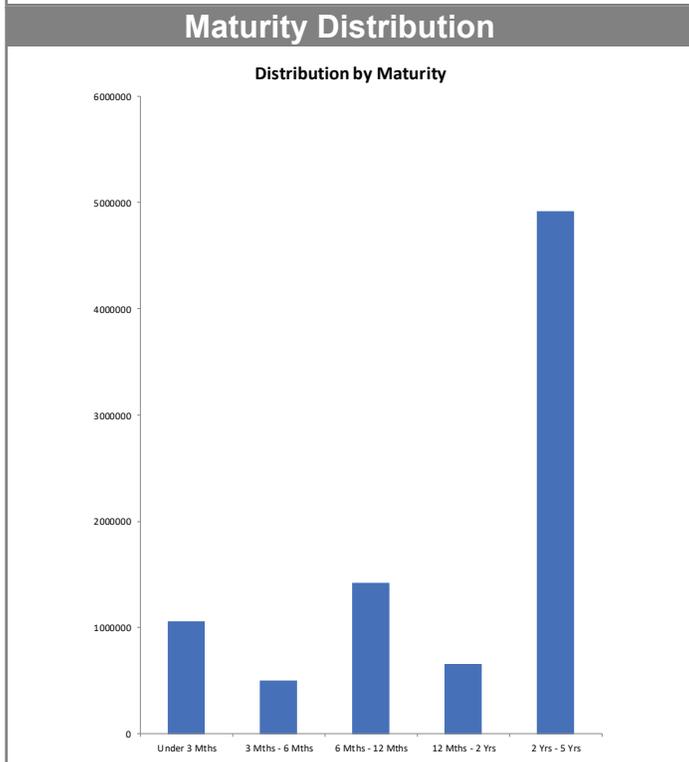
the issue, and are working to correct it. We have been assured that this is their issue, and we will not be penalized for it.

Professional services is another area that is well under budget. So far for the year, these costs are about 21% under budget. We did see some significant increases in these amounts from the month of March due, in large part, to the tax collection fees related to the first half property tax settlement received in April.

4. Library materials are about 21% under budget for the year, with the largest portions being related to new books and electronic materials. We did see an increase in these amounts from the month of March due to new books and book rentals, and the renewals of Roku subscriptions that occurred in April
5. Capital outlay is now about 21% over budget for the year. The timing on the computer purchases was sooner than we had anticipated, but it is important to note that we are still only at about 41% of the budget for the year.

Monthly Investment Summary
Washington-Centerville Public Library - Operating Funds
US Bank Custodian Acct Ending [REDACTED]
 April 30, 2025

Monthly Cash Flow Activity		Market Value Summary				
From 03-31-25 through 04-30-25		Security Type	Market Value	Pct. Assets	Avg Yield at Cost	Wght Avg Mat
Beginning Book Value	4,133,891.28	Money Market Fund				
Contributions	4,500,000.00	MONEY MARKET FUNDS	176,154.95	2.0	4.20	0.00
Withdrawals	0.00	Fixed Income				
Prior Month Management Fees	-328.09	U.S. GOVERNMENT AGENCY NOTES	4,711,019.36	54.0	4.23	2.17
Prior Month Custody Fees	-21.00	U.S. TREASURY NOTES	2,269,445.31	26.0	4.14	3.42
Realized Gains/Losses	-825.00	Accrued Interest	59,653.80	0.7		
Gross Interest Earnings	3,456.17	Commercial Paper				
Ending Book Value	8,636,173.36	COMMERCIAL PAPERS	1,511,931.85	17.3	4.36	0.57
		Accrued Interest	0.00	0.0		
		TOTAL PORTFOLIO	8,728,205.27	100.0	4.23	2.17



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Portfolio Holdings Report
Washington-Centerville Public Library - Operating Funds
US Bank Custodian Acct Ending [REDACTED]
 April 30, 2025

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	Purchase Date
U.S. GOVERNMENT AGENCY NOTES									
500,000	3130AS2V0	Federal Home Ln Bank 3.330% Due 05-23-25	Aaa	AA+	500,000.00	499,659.46	3.33	0.06	05-23-22
500,000	3130ASXZ7	Federal Home Ln Bank 3.600% Due 08-28-25	Aaa	AA+	500,000.00	498,828.93	3.60	0.32	08-30-22
400,000	3130B1CV7	Federal Home Ln Bank 5.125% Due 08-13-26	Aaa	AA+	400,500.00	399,716.34	5.07	1.22	05-13-24
250,000	3130B3AJ2	Federal Home Ln Bank 4.250% Due 10-01-26	Aaa	AA+	250,000.00	249,862.79	4.25	1.36	10-11-24
600,000	3130B2F42	Federal Home Ln Bank 4.580% Due 08-20-27	Aaa	AA+	600,690.00	599,516.89	4.54	2.15	08-20-24
250,000	3130ASY94	Federal Home Ln Bank 4.200% Due 08-25-27	Aaa	AA+	250,000.00	249,430.16	4.20	2.17	08-30-22
250,000	3130ASZ77	Federal Home Ln Bank 4.000% Due 08-25-27	Aaa	AA+	250,000.00	248,803.18	4.00	2.18	08-30-22
300,000	3135G05Y5	Federal Natl Mtg Assoc 0.750% Due 10-08-27	Aaa	AA+	278,373.00	279,859.03	3.85	2.38	04-24-25
400,000	3130B1CP0	Federal Home Ln Bank 5.125% Due 11-10-27	Aaa	AA+	400,000.00	400,523.78	5.12	2.29	05-10-24
350,000	3136G4ZN6	Federal Natl Mtg Assoc 1.000% Due 07-27-28	Aaa	AA+	318,535.00	321,445.22	3.94	3.13	04-11-25
400,000	3133ETBF3	Federal Farm Credit Bank 4.000% Due 04-01-30	Aaa	AA+	399,496.00	403,536.62	4.03	4.42	04-09-25
300,000	3130B5TW8	Federal Home Ln Bank 4.540% Due 04-17-30	Aaa	AA+	300,000.00	299,947.48	4.54	4.39	04-17-25
260,000	3134HBJV4	Federal Home Ln Mtg 4.740% Due 04-24-30		AA+	260,000.00	259,889.47	4.74	4.39	04-24-25
	Accrued Interest					37,860.36			
					4,707,594.00	4,748,879.72	4.23	2.17	
U.S. TREASURY NOTES									
200,000	91282CHD6	US Treasury Note 4.250% Due 05-31-25	Aaa	AA+	199,754.60	199,951.17	4.34	0.08	12-19-23
250,000	91282CJS1	US Treasury Note 4.250% Due 12-31-25	Aaa	AA+	249,227.75	250,275.39	4.43	0.64	03-19-24
200,000	91282CLK5	US Treasury Note 3.625% Due 08-31-29	Aaa	AA+	197,976.56	199,296.88	3.88	3.95	04-21-25
400,000	91282CLR0	US Treasury Note 4.125% Due 10-31-29	Aaa	AA+	399,656.25	406,531.25	4.15	4.08	04-15-25
400,000	91282CMA6	US Treasury Note 4.125% Due 11-30-29	Aaa	AA+	399,749.98	406,718.75	4.14	4.08	04-15-25
400,000	91282CGB1	US Treasury Note 3.875% Due 12-31-29	Aaa	AA+	399,359.37	402,265.62	3.91	4.19	04-21-25
400,000	91282CMU2	US Treasury Note 4.000% Due 03-31-30	Aaa	AA+	396,421.88	404,406.25	4.20	4.42	04-15-25
	Accrued Interest					21,793.45			
					2,242,146.39	2,291,238.76	4.14	3.42	
COMMERCIAL PAPER									
350,000	63307LUV1	National Bank CDA 0.000% Due 07-29-25	P-1	A-1	346,142.61	346,176.25	4.41	0.25	04-29-25
400,000	78015CZ88	RBC 0.000% Due 12-08-25	P-1	A-1+	389,164.44	389,760.00	4.36	0.60	04-22-25
400,000	06369MAG8	BMO 0.000% Due 01-16-26	P-1	A-1	387,520.00	388,005.60	4.29	0.70	04-21-25

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Portfolio Holdings Report
Washington-Centerville Public Library - Operating Funds
US Bank Custodian Acct Ending [REDACTED]
 April 30, 2025

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	Purchase Date
400,000	62479MAG8	MUFG Bank 0.000% Due 01-16-26	P-1	A-1	387,450.97	387,990.00	4.37	0.70	04-24-25
		Accrued Interest				0.00			
					1,510,278.02	1,511,931.85	4.36	0.57	
MONEY MARKET FUND									
	USBMMF	First American Treasury Obligations Fund			176,154.95	176,154.95	4.20		
TOTAL PORTFOLIO					8,636,173.36	8,728,205.27	4.23	2.17	

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Washington-Centerville Public Library
Investment Schedules
For the Month Ended April 30, 2025

Interest Income - Year-to-Date

	US Bank/PNC	RedTree	STAR	Total
2025	\$ 22,964.75	\$ 30,301.72	\$ 173,249.45	\$ 226,515.92
2024	\$ 90,161.65	\$ -	\$ 153,518.87	\$ 243,680.52
Change - YTD	\$ (67,196.90)	\$ 30,301.72	\$ 19,730.58	\$ (17,164.60)

Interest Income Schedule - Next Twelve Months

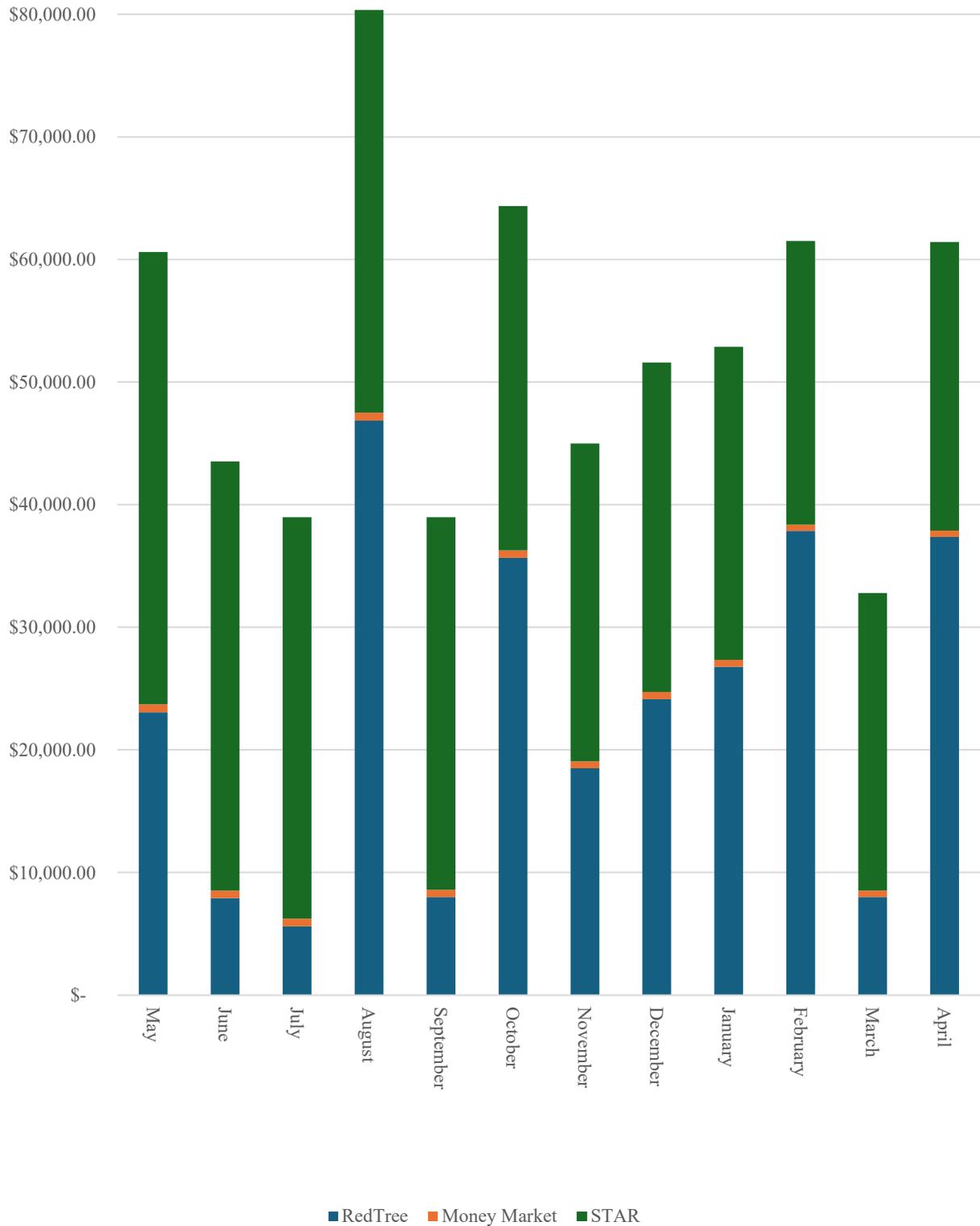
	RedTree	Money Market	STAR	Total
May	\$ 23,070.40	\$ 643.33	\$ 36,897.40	\$ 60,611.13
June	\$ 7,902.91	\$ 610.32	\$ 35,004.14	\$ 43,517.36
July	\$ 5,607.39	\$ 632.84	\$ 32,728.68	\$ 38,968.91
August	\$ 46,865.00	\$ 635.10	\$ 32,845.43	\$ 80,345.52
September	\$ 8,000.00	\$ 587.43	\$ 30,380.27	\$ 38,967.70
October	\$ 35,659.50	\$ 609.01	\$ 28,098.89	\$ 64,367.40
November	\$ 18,500.00	\$ 561.80	\$ 25,920.61	\$ 44,982.41
December	\$ 24,143.46	\$ 582.33	\$ 26,868.29	\$ 51,594.09
January	\$ 26,779.03	\$ 553.47	\$ 25,536.32	\$ 52,868.82
February	\$ 37,865.00	\$ 501.43	\$ 23,135.59	\$ 61,502.02
March	\$ 8,000.00	\$ 525.76	\$ 24,258.19	\$ 32,783.95
April	\$ 37,365.00	\$ 510.27	\$ 23,543.45	\$ 61,418.73
	\$ 279,757.69	\$ 1,386.79	\$ 345,217.26	\$ 631,928.03

Investment Maturity Summary

Agency	Less than One Year	One to Three Years	Three to Five Years	Total
STAR Ohio	\$ 10,103,189	\$ -	\$ -	\$ 10,103,189
Money Market	\$ 176,155	\$ -	\$ -	\$ 176,155
FFCB	\$ -	\$ -	\$ 400,000	\$ 400,000
FHLB	\$ 1,000,000	\$ 2,150,000	\$ 300,000	\$ 3,450,000
FHLMC	\$ -	\$ -	\$ 260,000	\$ 260,000
FNMA	\$ -	\$ 300,000	\$ 350,000	\$ 650,000
UST	\$ 450,000	\$ -	\$ 1,800,000	\$ 2,250,000
Commercial Paper	\$ 1,550,000	\$ -	\$ -	\$ 1,550,000
Total	\$ 13,279,344	\$ 2,450,000	\$ 3,110,000	\$ 18,839,344

See Notes to the Investment Report

Monthly Projected Investment Income - Next Twelve Months



Washington-Centerville Public Library
Footnotes to the Investment Report
For the Month of April 2025 and Year-to-Date

Investment Report

During the month of April, we saw the transfer of \$4.5 million from the STAR Ohio account to RedTree.

With these funds, and two investments that were called during the month of April, we saw a significant amount of purchases.

We saw \$1.61 million in purchases of U.S. Government Agency securities, \$1.8 million in U.S. Treasury notes, and \$1.55 million in Commercial Paper.

Most of these securities will yield around 4% interest over their life. There are a couple of investments that I will bring your attention to though. There were purchases of FNMA that show an interest rate of 0.75% and 1%. However, these investments were purchased at a significant discount. Because of this, they will end up yielding 3.85% and 3.94% during their life.

Additionally, while the interest income looks low, especially compared to last year, it should be noted that there was \$21,339 in accrued interest on the investments that were purchased during the month. These reduce the amount of interest showing this month, but at the next coupon payment, we will see these receipts come back to us.

A summary of the purchases for the month:

CUSIP	Security	Maturity	Par Amount	Purchase Price	Yield at Cost	Accrued Interest
3133ETBF3	FFCB	10/8/2027	\$ 400,000.00	\$ 399,496.00	4.030%	\$ 355.56
3136G4ZN6	FNMA	7/27/2028	\$ 350,000.00	\$ 318,535.00	3.940%	\$ 719.45
3130B5TW8	FHLB	4/1/2030	\$ 300,000.00	\$ 300,000.00	4.540%	\$ -
3135G05Y5	FNMA	4/17/2030	\$ 300,000.00	\$ 278,373.00	3.850%	\$ 100.00
3134HBJV4	FHLMC	4/24/2030	\$ 260,000.00	\$ 260,000.00	4.740%	\$ -
91282CLR0	UST	10/31/2029	\$ 400,000.00	\$ 399,656.25	4.150%	\$ 7,566.30
91282CMA6	UST	11/30/2029	\$ 400,000.00	\$ 399,749.98	4.140%	\$ 6,164.84
91282CMU2	UST	3/31/2030	\$ 400,000.00	\$ 396,421.88	4.200%	\$ 655.74
91282CLK5	UST	8/31/2029	\$ 200,000.00	\$ 197,976.56	3.880%	\$ 1,024.46
91282CGB1	UST	12/31/2029	\$ 400,000.00	\$ 399,359.37	3.910%	\$ 4,752.76
63307LUV1	Comm Paper	7/29/2025	\$ 350,000.00	\$ 346,142.61	4.410%	\$ -
78015CZ88	Comm Paper	12/8/2025	\$ 400,000.00	\$ 389,164.44	4.360%	\$ -
06369MAG8	Comm Paper	1/16/2026	\$ 400,000.00	\$ 387,520.00	4.290%	\$ -
62479MAG8	Comm Paper	1/16/2026	\$ 400,000.00	\$ 387,450.97	4.370%	\$ -
Total			\$ 4,960,000.00	\$ 4,859,846.06		\$ 21,339.11

**Washington-Centerville Public Library
Centerville Library Renovation Tracking
May 20, 2025**

Contract Specification Division	Scheduled Value	Completed	% Completed
00 - Bidding and Contract Documents	\$ 427,546.75	\$ 112,863.20	26.40%
01 - General Requirements	37,800.00	-	0.00%
02 - Existing Conditions	119,070.00	47,895.00	40.22%
03 - Concrete	72,817.50	-	0.00%
04 - Masonry	22,477.35	632.00	2.81%
05 - Metals	157,268.40	8,578.00	5.45%
06 - Wood, Plastics, and Composites	255,108.75	552.00	0.22%
07 - Thermal and Moisture Protection	633,434.25	552.00	0.09%
08 - Openings	281,684.55	6,300.00	2.24%
09 - Finishes	821,480.10	1,813.50	0.22%
10 - Specialties	126,516.60	183.75	0.15%
12 - Furnishings	121,060.80	-	0.00%
21 - Fire Protection	33,600.00	-	0.00%
22 - Plumbing	118,361.25	12,321.25	10.41%
23 - HVAC	349,394.85	34,027.86	9.74%
26 - Electrical	723,754.50	34,991.00	4.83%
27 - Communications	26,617.50	-	0.00%
28 - Electronic Safety and Security	46,200.00	-	0.00%
31 - Earthwork	35,910.00	-	0.00%
32 - Exterior Improvements	165,896.85	210.00	0.13%
	<u>\$ 4,576,000.00</u>	<u>\$ 260,919.56</u>	<u>5.70%</u>

Construction Purchase Order Summary	
Purchase Order #2025-00321	\$ 4,568,000.00
Previous Pay Applications	-
Pay Applications for Approval:	
Pay Application #1	117,924.80
Pay Application #2	142,994.76
Total Paid	<u>260,919.56</u>
Purchase Order Balance	\$ 4,307,080.44

Contingency Purchase Order Summary	
Purchase Order #2025-00322	\$ 317,760.00
Previous Pay Applications	-
Pay Applications for Approval:	
Pay Application #1	-
Pay Application #2	-
Total Paid	<u>-</u>
Purchase Order Balance	\$ 317,760.00



CHANGE ORDER LOG

PROJECT NAME: Centerville Library Renovation
 PROJECT NUMBER:

OWNER: Washington Centerville Public Library

CONTRACTOR: Mark Spaulding Construction Co.

CONTRACT VALUE: \$4,576,000

ORIGINAL COMPLETION DATE: June 30, 2026

CONTINGENCY ALLOWANCE: \$0

CONTINGENCY REMAINING: \$79,938

DAYS ADDED BY CHANGE: 0

CURRENT COMPLETION DATE: Jun 30, 2026

POTENTIAL CHANGE ORDER BY CAUSE

	COMMITTED PCO VALUE	UNCOMMITTED PCO VALUE	COMMITTED AND UNCOMMITTED PCO VALUE	PERCENTAGE OF CONTRACT VALUE
Errors and omissions - Civil	\$0	\$0	\$0	0.00%
Errors and omissions - Structural	\$0	\$0	\$0	0.00%
Errors and omissions - Architectural	\$1,923	\$0	\$1,923	0.04%
Errors and omissions - HVAC	\$1,277	\$0	\$1,277	0.03%
Errors and omissions - Electrical	\$0	\$0	\$0	0.00%
Errors and omissions - Plumbing	\$0	\$0	\$0	0.00%
Errors and omissions - Controls	\$0	\$0	\$0	0.00%
Owner requested change	\$0	\$0	\$0	0.00%
Differing site condition	\$13,360	\$0	\$13,360	0.29%
Zoning or Code compliance	\$0	\$0	\$0	0.00%
Value Engineering	-\$98,568	\$16,312	-\$82,256	-1.80%
Miscellaneous	\$2,071	\$0	\$2,071	0.05%
ALL ERRORS AND OMISSIONS	\$3,199	\$0	\$3,199	0.07%
TOTAL	-\$79,938	\$16,312	-\$63,626	-1.39%

POTENTIAL CHANGE ORDER DETAIL

PCO NUMBER	REFERENCE	CO NUMBER	DESCRIPTION	COST IMPACT	CAUSE	COMMITTED / UNCOMMITTED	TIME IMPACT (CALENDAR DAYS)	NOTES
001			Remove soffits in Facility Manager Office	\$ 3,762	E&O Architectural	Closed	0	Soffit height interferes with new door into office
001.1		001	Remove soffits in Facility Manager Office	\$ 1,923	E&O Architectural	Committed	0	Option to completely remove soffit and replace with suspended ceiling
002			Water valve replacement	\$ 717	Miscellaneous	Closed	0	Water valve would not hold pressure when closed
002.1		001	Water valve replacement	\$ 550	Miscellaneous	Committed	0	Verbally agreed to cost
003	RFI-009	001	Removal of steel supports for folding partition in small conference room	\$ 1,521	Miscellaneous	Committed	0	Removal of posts and beam, will improve circulation in Children's Area

PCO NUMBER	REFERENCE	CO NUMBER	DESCRIPTION	COST IMPACT	CAUSE	COMMITTED / UNCOMMITTED	TIME IMPACT (CALENDAR DAYS)	NOTES
004	RFI-004	001	Electrical modifications required for HVAC system	\$ 1,277	E&O HVAC	Committed	0	Specified equipment not available, new equipment requires additional electrical capacity, driven by new EPA guidelines
005	RFI-005	001	Removal and reinstallation of drywallceiling in Children's Area	\$ 13,360	Differing Condition	Committed	0	Ceiling framing suspended from walls to be removed, typically independently supported
006			Shift third party handling of shelving to Prime Contractor	\$ 16,312	Value Engineering	Uncommitted	0	Will be further evaluated after costs from third party vendor are fully understood, In progress
007		001	Modify exterior ACM panel layout	\$ (98,568)	Value Engineering	Committed	0	Revised layout to provide fewer joints

APPENDED TO MAY 20, 2025 FINANCIAL REPORT
Washington-Centerville Public Library

ITEM A: Personnel Actions:

Hiring

- None

Promotions

- None

End of Provisionary

- Michelle Fang, PS Admin, 4/20/25, \$13.65 per hour
- Treyshayla Tibbs, Public Services Library Aide, 5/4/25, \$13.79 per hour

Change in Status

- None

Retirement

- None

Resignation/Termination

- None

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
2501	4/30/2025	Kindred Spirits Investment Management, LLC	EFT	\$ 328.09
46405	4/16/2025	U.S. BANK	Check	3,910.64
46406	4/22/2025	CDW-G INC.	Check	84.70
46407	4/22/2025	CENTERVILLE LANDSCAPING, INC.	Check	226.03
46408	4/22/2025	CHARTER COMMUNICATIONS	Check	125.00
46409	4/22/2025	HYLANT ADMINISTRATIVE SERVICES	Check	22,024.00
46410	4/22/2025	KRONOS SAASHR, INC	Check	1,379.35
46411	4/22/2025	LEVEL 3 COMMUNICATIONS LLC	Check	409.35
46412	4/22/2025	RUMPKE OF OHIO, INC.	Check	200.87
46413	4/22/2025	SAM'S CLUB	Check	2,817.50
46414	4/22/2025	SILCO FIRE PROTECTION COMPANY	Check	1,287.00
46415	4/22/2025	T-Mobile	Check	966.50
46416	4/22/2025	WOODHULL CORPORATION	Check	1,466.13
46417	4/22/2025	WYSO	Check	240.00
46418	4/25/2025	AES Ohio	Check	1,772.01
46419	4/25/2025	Amazon Capital Services, Inc.	Check	2,560.23
46420	4/25/2025	BONHAM ELECTRIC	Check	1,327.00
46421	4/25/2025	BUCKLEY KING LPA	Check	1,592.10
46422	4/25/2025	CENTERVILLE CITY SCHOOLS	Check	40,181.34
46423	4/25/2025	CENTERVILLE ROTARY CLUB	Check	230.00
46424	4/25/2025	DELTA DENTAL	Check	1,939.05
46425	4/25/2025	DONNELON MCCARTHY	Check	353.46
46426	4/25/2025	FASTSIGNS	Check	293.12
46427	4/25/2025	FP MAILING SOLUTIONS	Check	221.85
46428	4/25/2025	GARBER CONNECT	Check	1,200.00
46429	4/25/2025	HOME DEPOT CREDIT SERVICES	Check	86.46
46430	4/25/2025	MARTIN J. GRUNDER JR., INC	Check	510.00
46431	4/25/2025	Ohio Newspapers	Check	46.08
46432	4/25/2025	One America	Check	255.45
46433	4/25/2025	RIECK MECHANICAL	Check	4,283.00
46434	4/25/2025	SILCO FIRE PROTECTION COMPANY	Check	279.00
46435	4/25/2025	STAPLES BUSINESS ADVANTAGE	Check	675.33
46436	4/25/2025	TONIES US, INC.	Check	280.00
46437	5/2/2025	AES Ohio	Check	20.60
46438	5/2/2025	AES Ohio	Check	1,049.20
46439	5/2/2025	Amazon Capital Services, Inc.	Check	3,206.43
46440	5/2/2025	AT&T	Check	469.64
46441	5/2/2025	CHARTER COMMUNICATIONS	Check	159.99
46442	5/2/2025	CREATIVE IMPRESSIONS, INC.	Check	1,558.00
46443	5/2/2025	DIGITAL FRINGE	Check	264.40
46444	5/2/2025	DSS SWEEPING SERVICE	Check	162.00
46445	5/2/2025	IGS Energy	Check	5,755.09
46446	5/2/2025	MARTIN J. GRUNDER JR., INC	Check	3,271.21
46447	5/2/2025	TRANSFORMATIONS PLUS	Check	1,000.00

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
46448	5/2/2025	Trigon Imaging Solutions	Check	2,646.89
46449	5/9/2025	CDW-G INC.	Check	337.34
46450	5/9/2025	CenterPoint Energy	Check	974.26
46451	5/9/2025	CenterPoint Energy	Check	1,484.04
46452	5/9/2025	CenterPoint Energy	Check	120.08
46453	5/9/2025	CHARTER COMMUNICATIONS	Check	114.99
46454	5/9/2025	CINTAS CORPORATION	Check	790.56
46455	5/9/2025	DIGITAL FRINGE	Check	26.79
46456	5/9/2025	DONNELSON MCCARTHY	Check	164.60
46457	5/9/2025	GARBER CONNECT	Check	3,010.00
46458	5/9/2025	KORRECT PLUMBING CO INC.	Check	165.00
46459	5/9/2025	RIECK MECHANICAL	Check	1,757.34
46460	5/9/2025	RUMPKE OF OHIO, INC.	Check	815.79
46461	5/9/2025	SILCO FIRE PROTECTION COMPANY	Check	279.00
46462	5/15/2025	AES Ohio	Check	1,633.40
46463	5/15/2025	CenterPoint Energy	Check	1,816.93
46464	5/15/2025	CHARTER COMMUNICATIONS	Check	548.61
46465	5/15/2025	CINTAS CORPORATION	Check	936.68
46466	5/15/2025	DIGITAL FRINGE	Check	42.03
46467	5/15/2025	LEVEL 3 COMMUNICATIONS LLC	Check	410.15
46468	5/15/2025	MONTGOMERY COUNTY	Check	677.73
46469	5/15/2025	RUMPKE OF OHIO, INC.	Check	200.55
46470	5/15/2025	SAM'S CLUB	Check	1,194.24
46471	5/15/2025	T-Mobile	Check	970.06
46472	5/15/2025	U.S. BANK	Check	4,703.78
46473	5/20/2025	Computerized Meter Resetting System for FP	Check	2,000.00
46474	5/20/2025	Amazon Capital Services, Inc.	Check	8,108.99
46475	5/20/2025	AWARDS OF EXCELLENCE	Check	15.00
46476	5/20/2025	BAKER & TAYLOR, INC	Check	328.13
46477	5/20/2025	BRODART CO.	Check	28,647.60
46478	5/20/2025	CDW-G INC.	Check	908.76
46479	5/20/2025	CHARD SNYDER & ASSOCIATES	Check	125.00
46480	5/20/2025	DIGITAL FRINGE	Check	136.44
46481	5/20/2025	DONNELSON MCCARTHY	Check	200.95
46482	5/20/2025	GLEASON PROPERTY SERVICES, LLC	Check	11,540.00
46483	5/20/2025	INNOVATIVE INTERFACES, INC.	Check	94,625.77
46484	5/20/2025	KANOPY, INC.	Check	1,555.00
46485	5/20/2025	KIMBERLY ANDREWS	Check	24.95
46486	5/20/2025	MARK PEARSON	Check	30.00
46487	5/20/2025	Mark Spaulding Construction Company	Check	254,066.30
46488	5/20/2025	MIDWEST TAPE	Check	23,315.49
46489	5/20/2025	OVERDRIVE, INC.	Check	5,193.26
46490	5/20/2025	PLAYAWAY PRODUCTS, LLC	Check	725.47
46491	5/20/2025	POLICYMAP, INC	Check	6,900.00

Washington-Centerville Public Library Check Report

Check Number	Check Date	Vendor Name	Check Type	Amount
46492	5/20/2025	SOUTH COMMUNITY	Check	202.50
46493	5/20/2025	STEVEN LEE CLAUCHERTY	Check	16.99
46494	5/20/2025	TODAY'S BUSINESS SOLUTIONS	Check	119.76
46495	5/20/2025	UNIQUE MANAGEMENT SERVICES INC	Check	369.05
46496	5/20/2025	WILD IRIS PUBLISHING, LLC	Check	124.06
46497	5/20/2025	WYSO	Check	1,620.00
2025000115	4/24/2025	OPERS	EFT	37,164.29
2025000116	4/24/2025	OPERS	EFT	0.11
2025000117	4/25/2025	INTERNAL REVENUE SERVICE	EFT	1,786.32
2025000118	4/30/2025	U.S. BANK	EFT	244.25
2025000119	4/30/2025	MONTGOMERY COUNTY AUDITOR	EFT	40,723.55
2025000120	4/30/2025	Merchant eSolutions	EFT	111.87
2025000121	4/30/2025	PAYPAL, INC	EFT	19.95
2025000122	4/30/2025	Nayax	EFT	177.65
2025000123	5/1/2025	HealthEquity	EFT	7,441.81
2025000126	5/9/2025	INTERNAL REVENUE SERVICE	EFT	1,766.74
2025000127	5/20/2025	A.J. SCHWAB	EFT	37.24
2025000128	5/20/2025	Caitlin Spratt	EFT	4.48
2025000129	5/20/2025	GARY BERRY	EFT	79.03
2025000130	5/20/2025	KATHERINE MCCOLLUM	EFT	16.03
2025000131	5/20/2025	JAMIE GARCIA	EFT	8.40
2025000132	5/20/2025	WILLIAM MENKER	EFT	82.11
2025000133	5/20/2025	DAVE KENT	EFT	41.86
2025000134	5/20/2025	Rachel Knight	EFT	8.96
2025000135	5/20/2025	GRAHAM DOSTAL	EFT	32.90
2025000136	5/20/2025	Katherine Watson	EFT	50.12
2025000137	5/20/2025	JENELLE ALLEN	EFT	6.16
2025000138	5/20/2025	KATHY O'NEILL	EFT	7.28
2025000139	5/20/2025	SHELLY PERESIE	EFT	11.62
2025000140	5/20/2025	COLEEN PITZER	EFT	52.50
2025000141	5/20/2025	SCOTT ROYAL	EFT	4.48
2025000142	5/20/2025	MICHELLE FANG	EFT	18.20
2025000143	5/20/2025	Laura Fitzpatrick	EFT	16.38
2025000144	5/20/2025	CHRIS J. EDDINGTON	EFT	13.79
2025000145	5/20/2025	RUTH ANNE ATTALLA	EFT	14.98
2025000146	5/20/2025	Jessica Galloway	EFT	9.45
2025000147	5/20/2025	DARRILYNN BREWSTER	EFT	42.21
2025000148	5/20/2025	Gregg McCullough	EFT	7.14
2025000149	5/20/2025	TAMMY SIMPSON	EFT	7.84
	4/25/2025	Payroll #9	ACH	135,174.85
	5/9/2025	Payroll #10	ACH	133,819.80
				\$ 936,191.86

Monthly Statistics

MONTHLY STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)
CIRCULATION												
Total Circulation	55,076	19,801	-64.0%	40,366	55,456	37.4%	12	10	-16.7%	136,505	120,398	-11.8%
APPLICANT REGISTRATION												
Total Registrations	321	286	-10.9%	167	190	13.8%				488	476	-2.5%
LIBRARY CARDHOLDERS												
Total Library Cardholders										65,552	62,476	-4.7%
VISITORS												
Building Visitors	16,596	1,776	-89.3%	12,543	16,840	34.3%	1,901	2,150	13.1%	31,040	20,766	-33.1%
Website Visitors										121,804	114,073	-6.3%
Total Visitors										152,844	134,839	-11.8%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	3,048	1,667	-45.3%	2,495	3,467	39.0%	1,406	2,419	72.0%	6,949	7,553	8.7%
	AT THE LIBRARY			OFFSITE			VIRTUAL			COMBINED		
	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)
PROGRAMS												
Adult Programs	28	27	-3.6%	17	19	11.8%	6	5	-16.7%	51	51	0.0%
Adult Attendees	888	307	-65.4%	353	580	64.3%	174	117	-32.8%	1,415	1,004	-29.0%
General Programs	0	3	0.0%	0	0	0.0%	0	0	0.0%	0	3	0.0%
General Attendees	0	28	0.0%	0	0	0.0%	0	0	0.0%	0	28	0.0%
Children's (Ages 0-5) Programs	37	31	-16.2%	16	5	-68.8%	0	0	0.0%	53	36	-32.1%
Children's (Ages 0-5) Attendees	769	724	-5.9%	255	184	-27.8%	0	0	0.0%	1,024	908	-11.3%
Children's (Ages 6-11) Programs	11	7	-36.4%	8	5	-37.5%	0	0	0.0%	19	12	-36.8%
Children's (Ages 6-11) Attendees	206	129	-37.4%	344	59	-82.8%	0	0	0.0%	550	188	-65.8%
Teen (Ages 12-18) Programs	6	9	50.0%	2	1	-50.0%	0	0	0.0%	8	10	25.0%
Teen (Ages 12-18) Attendees	70	127	81.4%	17	11	-35.3%	0	0	0.0%	87	138	58.6%
Total Library Programs	82	77	-6.1%	43	30	-30.2%	6	5	-16.7%	131	112	-14.5%
Total Library Program Attendees	1,933	1,315	-32.0%	969	834	-13.9%	174	117	-32.8%	3,076	2,266	-26.3%

MONTHLY CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)
PRINT CIRCULATION												
Adult Books	17,243	4,074	-76.4%	12,449	18,150	45.8%	10	7	-30.0%	29,702	22,231	-25.2%
Juvenile Books	22,188	12,833	-42.2%	16,030	19,515	21.7%	2	3	50.0%	38,220	32,351	-15.4%
Off Line Transactions										4	4	0.0%
Periodicals	1,751	115	-93.4%	1,075	1,423	32.4%	0	0	0.0%	2,826	1,538	-45.6%
Young Adult Books	1,764	881	-50.1%	1,198	1,431	19.4%	0	0	0.0%	2,962	2,312	-21.9%
Total Print Circulation	42,946	17,903	-58.3%	30,752	40,519	31.8%	12	10	-16.7%	73,714	58,436	-20.7%
AV CIRCULATION												
Audiobooks	2,000	911	-54.5%	1,776	2,380	34.0%				3,776	3,291	-12.8%
Movies (DVDs/Blu-rays)	8,878	272	-96.9%	6,546	10,123	54.6%				15,424	10,395	-32.6%
Music (Compact Discs)	378	0	-100.0%	477	706	48.0%				855	706	-17.4%
Total AV Circulation	11,256	1,183	-89.5%	8,799	13,209	50.1%				20,055	14,392	-28.2%
LIBRARY OF THINGS CIRCULATION												
Board Games	240	292	21.7%	297	922	210.4%	0	0	0.0%	537	1,214	126.1%
Brary Bags	59	45	-23.7%	72	100	38.9%				131	145	10.7%
Cultural Passes**	9	2	-77.8%	0	11	0.0%	0	0	0.0%	9	13	44.4%
Hotspots	18	7	-61.1%	18	22	22.2%	0	0	0.0%	36	29	-19.4%
Maker Kits	116	71	-38.8%	87	145	66.7%	0	0	0.0%	203	216	6.4%
Streaming Devices	52	57	9.6%	36	82	127.8%	0	0	0.0%	88	139	58.0%
Streaming Device+Hotspot Combos**	15	9	-40.0%	5	12	140.0%	0	0	0.0%	20	21	5.0%
Juvenile Tablets	361	228	-36.8%	300	434	44.7%				661	662	0.2%
Total Library of Things Circulation	870	711	-18.3%	815	1,728	112.0%	0	0	0.0%	1,685	2,439	44.7%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	27,538	4,626	-83.2%	20,011	30,032	50.1%	10	7	-30.0%	47,559	34,665	-27.1%
Juvenile Circulation	25,745	14,294	-44.5%	19,127	23,928	25.1%	2	3	50.0%	44,874	38,225	-14.8%
Young Adult Circulation	1,793	881	-50.9%	1,228	1,496	21.8%	0	0	0.0%	3,021	2,377	-21.3%
Total Physical Circulation	55,076	19,801	-64.0%	40,366	55,456	37.4%	12	10	-16.7%	95,454	75,267	-21.1%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed										1,132	1,451	28.2%
DIGITAL CIRCULATION												
eAudiobooks										15,725	17,801	13.2%
eBooks										18,713	18,597	-0.6%
eMusic										350	358	2.3%
eVideo										2,399	2,287	-4.7%
eZines (Digital Magazines)										2,732	4,637	69.7%
Total Digital Circulation										39,919	43,680	9.4%

NOTES:

**Cultural Passes & Streaming Device+Hotspot Combos debuted April 2024

YEAR-TO-DATE STATISTICS

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)
CIRCULATION												
Total Circulation	225,108	142,374	-36.8%	157,299	193,539	23.0%	26	34	30.8%	554,396	518,739	-6.4%
APPLICANT REGISTRATION												
Total Registrations	1,369	1,194	-12.8%	734	831	13.2%				2,103	2,025	-3.7%
LIBRARY CARDHOLDERS												
Total Library Cardholders										65,552	62,476	-4.7%
VISITORS												
Building Visitors	65,770	30,585	-53.5%	49,388	58,826	19.1%	6,342	9,030	42.4%	121,500	98,441	-19.0%
Website Visitors										550,035	858,333	56.1%
Total Visitors										671,535	956,774	42.5%
PATRON ASSISTANCE--ALL DEPT.												
Total Patron Assistance	12,901	10,455	-19.0%	10,823	14,546	34.4%	4,929	8,295	68.3%	28,653	33,296	16.2%
	AT THE LIBRARY			OFFSITE			VIRTUAL			COMBINED		
	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)
PROGRAMS												
Adult Programs	124	96	-22.6%	43	67	55.8%	17	21	23.5%	184	184	0.0%
Adult Attendees	3,771	1,204	-68.1%	847	1,394	64.6%	633	1,002	58.3%	5,251	3,600	-31.4%
General Programs	0	4	0.0%	0	0	0.0%	0	0	0.0%	0	4	0.0%
General Attendees	0	117	0.0%	0	0	0.0%	0	0	0.0%	0	117	0.0%
Children's (Ages 0-5) Programs	149	130	-12.8%	60	10	-83.3%	0	0	0.0%	209	140	-33.0%
Children's (Ages 0-5) Attendees	3,247	2,958	-8.9%	998	421	-57.8%	0	0	0.0%	4,245	3,379	-20.4%
Children's (Ages 6-11) Programs	37	31	-16.2%	26	16	-38.5%	0	1	0.0%	63	48	-23.8%
Children's (Ages 6-11) Attendees	937	603	-35.6%	590	828	40.3%	0	148	0.0%	1,527	1,579	3.4%
Teen (Ages 12-18) Programs	28	28	0.0%	5	2	-60.0%	0	1	0.0%	33	31	-6.1%
Teen (Ages 12-18) Attendees	494	451	-8.7%	80	58	-27.5%	0	39	0.0%	574	548	-4.5%
Total Library Programs	338	289	-14.5%	134	95	-29.1%	17	23	35.3%	489	407	-16.8%
Total Library Program Attendees	8,449	5,333	-36.9%	2,515	2,701	7.4%	633	1,189	87.8%	11,597	9,223	-20.5%

YEAR-TO-DATE CIRCULATION

	CENTERVILLE			WOODBOURNE			CREATIVITY COMMONS			COMBINED		
	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)	2024	2025	%(+/-)
PRINT CIRCULATION												
Adult Books	69,980	41,833	-40.2%	49,423	61,065	23.6%	21	24	14.3%	119,424	102,922	-13.8%
Juvenile Books	91,490	68,998	-24.6%	60,614	69,082	14.0%	4	7	75.0%	152,108	138,087	-9.2%
Off Line Transactions										25	47	88.0%
Periodicals	7,501	2,701	-64.0%	4,437	5,254	18.4%	0	0	0.0%	11,938	7,955	-33.4%
Young Adult Books	7,026	4,597	-34.6%	4,512	5,073	12.4%	0	3	0.0%	11,538	9,673	-16.2%
Total Print Circulation	175,997	118,129	-32.9%	118,986	140,474	18.1%	25	34	36.0%	295,033	258,684	-12.3%
AV CIRCULATION												
Audiobooks	7,958	5,292	-33.5%	6,687	8,009	19.8%				14,645	13,301	-9.2%
Movies (DVDs/Blu-rays)	36,344	15,220	-58.1%	27,154	37,021	36.3%				63,498	52,241	-17.7%
Music (Compact Discs)	1,662	153	-90.8%	1,896	2,385	25.8%				3,558	2,538	-28.7%
Total AV Circulation	45,964	20,665	-55.0%	35,737	47,415	32.7%				81,701	68,080	-16.7%
LIBRARY OF THINGS CIRCULATION												
Board Games	806	1,374	70.5%	828	2,840	243.0%	1	0	-100.0%	1,635	4,214	157.7%
'Brary Bags	270	246	-8.9%	264	329	24.6%				534	575	7.7%
Cultural Passes**	9	38	322.2%	0	53	0.0%	0	0	0.0%	9	91	911.1%
Hotspots	48	38	-20.8%	82	88	7.3%	0	0	0.0%	130	126	-3.1%
Maker Kits	458	340	-25.8%	255	550	115.7%	0	0	0.0%	713	890	24.8%
Streaming Devices	192	269	40.1%	121	249	105.8%	0	0	0.0%	313	518	65.5%
Streaming Device+Hotspot Combos**	15	35	133.3%	5	36	620.0%	0	0	0.0%	20	71	255.0%
Juvenile Tablets	1,333	1,193	-10.5%	1,021	1,505	47.4%				2,354	2,698	14.6%
Total Library of Things Circulation	3,131	3,533	12.8%	2,576	5,650	119.3%	1	0	-100.0%	5,708	9,183	60.9%
TOTAL PHYSICAL CIRCULATION												
Adult Circulation	112,678	59,170	-47.5%	81,009	104,243	28.7%	22	24	9.1%	193,709	163,437	-15.6%
Juvenile Circulation	105,280	78,607	-25.3%	71,664	84,019	17.2%	4	7	75.0%	176,948	162,633	-8.1%
Young Adult Circulation	7,150	4,597	-35.7%	4,626	5,277	14.1%	0	3	0.0%	11,776	9,877	-16.1%
Total Physical Circulation	225,108	142,374	-36.8%	157,299	193,539	23.0%	26	34	30.8%	382,433	335,947	-12.2%
SEARCHOHIO/OHIOLINK CIRCULATION												
SearchOhio/OhioLink Borrowed										5,130	5,370	4.7%
DIGITAL CIRCULATION												
eAudiobooks										63,248	71,917	13.7%
eBooks										76,868	75,280	-2.1%
eMusic										1,220	1,488	22.0%
eVideo										9,835	10,116	2.9%
eZines (Digital Magazines)										15,662	18,621	18.9%
Total Digital Circulation										166,833	177,422	6.3%

NOTES:

**Cultural Passes & Streaming Device+Hotspot Combos debuted April 2024