Washington-Centerville Public Library
Board of Library Trustees
October 20, 2026
Centerville Library Conference Room

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Washington-Centerville Public Library
Board Meeting Agenda
October 20, 2026
Centerville Library

1 Call to Order - Board President

2 Roll Call

3 Hearing of the Public

4 LWC Presentation

5 Staff Presentation:
Service Anniversary Video

6 Director's Report
- **Facilities**
- **Personnel**
- **Collections / Programs / Services**
- **Other**

- **ACTION ITEM:**
  Approval of Personnel Actions

7 Fiscal Officer's Report
- **ACTION ITEM:**
  Approval of the September 15, 2026, Meeting Minutes

- **ACTION ITEM:**
  Monthly Financial Report

- **ROLL CALL VOTE:**
  Payment of October Expenditures

8 New/Old Business

a. ACTION ITEM:
WBLAE Request - Mosaic Project

b. ROLL CALL VOTE:
Res. No. 026-014: Approval of Then & Now Certificate

c. ROLL CALL VOTE:
Res. No. 026-015: Accepting Amounts and Rates

d. ACTION ITEM:
Operations Policy Updates

Washington-Centerville Public Library
Board Meeting Agenda
October 20, 2026
Centerville Library

e. **ROLL CALL VOTE:**
Acceptance of the Sealed Bid for the Woodbourne Library Exterior Panel Project

f. **ACTION ITEM:**
Additional Electrical Work for the Creativity Commons Foundry Room

9 **ACTION ITEM:**
Meeting Adjournment

Upcoming Meeting Schedule

Board/Committee Meetings			
Date	Meeting	Time	Location
November 17, 2026	Board of Trustees	7:00 PM	Centerville Conference Room
December 15, 2026	Executive Committee	6:30 PM	Centerville Conference Room
December 15, 2026	Board of Trustees	7:00 PM	Centerville Conference Room

Friends			
Date	Meeting	Time	Location
November 3, 2026	WCPL Friends Board	6:00 PM	Centerville Conference Room
December 1, 2026	WCPL Friends Board	6:00 PM	Centerville Conference Room

Washington-Centerville
PUBLIC LIBRARY

Personnel Actions

October 20, 2026

Washington-Centerville Public Library
Personnel Action Appendix
October 20, 2026

Name	Department	Position	Pay Rate	Hours	Effective Date	Action	Note
B. Thacker	Administration	Facilities Technician	$ 18.99	30	10/19/2026	New Hire	
J. White	Adult Services	AS Library Aide	$ 16.25	15	10/9/2026	Termination	1
G. Triplett	Public Services	PS Assistant	$ 16.20	30	9/19/2026	EOP	
S. Bricker	Human Resources	HR Assistant	$ 29.95	40	9/26/2026	EOP	

Notes:
1 - Unsuccessful Provisionary Period

Board President

Fiscal Officer

Approved: October 20, 2026

Washington-Centerville PUBLIC LIBRARY

Board Minutes and Attachments

October 20, 2026

WASHINGTON-CENTERVILLE PUBLIC LIBRARY

BOARD MEETING MINUTES

September 15, 2026

CALL TO ORDER

The regular Board of Trustees meeting for September 2026 was held at the Centerville Library. Board President Carol Herrick called the meeting to order at 7:02 p.m.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Present**; Mr. Falkner, **Present;** Mrs. Herrick, **Present**; Mr. Nunna, **Present**; Mr. Seyer, **Present**; also Mrs. Fultz, Library Director, and Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was not a hearing of the public this month.

EXECUTIVE SESSION

Mr. Bowling moved to adjourn to executive session, pursuant to ORC §121.22(G)(1), for the purpose of considering the employment and compensation of a public employee. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Yes
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The board entered Executive Session at 7:03 p.m.

At 7:14 p.m., Board President Carol Herrick returned the meeting to open session.

COMMITTEE REPORTS

Executive Committee: Mr. Bowling stated that it was the committee's recommendation to rehire Mrs. Fultz as the Library Director with a raise of 3.5%, to be effective October 14, 2026. Mr. Falkner moved to approve the committee's recommendation. Mr. Nuuna seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved

DIRECTOR'S REPORT

- **FACILITIES**
    - Centerville Library
        - Public grand reopening – over 1,000 attendees
        - LWC Construction Administrator change
        - Signed off on substantial completion August 31
        - Working through punch list
        - Issues still to be resolved
            - Patterned carpet in children's area
            - End panel finish
            - Fire suppression system – ground fault
            - Foundry room electric
    - Woodbourne Library
        - Exterior panel replacement – bid opening September 30
    - Legacy Administration Building

- **COLLECTIONS/SERVICES/PROGRAMS**
    - Tonies circulation
    - Ghost Walk tickets - on sale now
    - Manhattan Short Film Festival – six showings starting September 24

- **OTHER**
    - Rebranding launched with reopening
    - Financial Advisory and Personnel Appeals Boards

PERSONNEL ACTIONS

Mr. Nunna moved to approve the Personnel Action Appendix for the month of September 2026 as presented. Mr. Seyer seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved

FISCAL OFFICER'S REPORT

a. Approval of the August 18, 2026, Meeting Minutes

Mrs. Cline moved for the approval of the August 18, 2026 Meeting Minutes. Mr. Nunna seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 3 (Bowling, Denison, Seyer)

The motion is approved.

b. Monthly Financial Reports

Mr. Monteith presented the monthly financial report for August 2026, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, August 2026 Bank Reconciliation, and Monthly Investment Report for the board's review and approval.

Mr. Nunna moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mrs. Denison seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved.

c. Payment of September 2026 Expenditures

Mr. Monteith presented the check register for the period of August 19, 2026, through September 15, 2026.

Mr. Nunna moved to approve the payment of expenditures, and Mr. Falkner seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Yes
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The motion is approved.

NEW/OLD BUSINESS

a. **Appropriation Transfers**
Mr. Monteith stated that, due to an oversight, the entire balance of the furniture package was not encumbered last year. Additionally, the deposit was supposed to be 50%, but ended up being short of this amount. This resulted in us believing that we had enough remaining to cover the entire balance. The second part of this transfer is related to copier costs being higher this year due to increased printing and copying due to the rebranding.

Mr. Nunna moved to approve the appropriation transfers. Mrs. Denison seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved

b. **2027 Closures**
Mrs. Fultz stated that these closures are for Sundays adjacent to holidays, with a couple of them being for the observance of holidays. She did note that the closures around Christmas will result in the library being closed from December 23-26. Because Christmas Eve falls on Friday, and Christmas on Saturday, these are the days that most staff alternate between. Because of this, scheduling will be very difficult that week since both are paid holidays. This will result in all staff needing to take a second day off during that week. The closure for both days will help to alleviate this situation.

Mr. Falkner moved to approve the 2027 Closures. Mr. Nunna seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved

c. **Res. No. 026-012: Approval of Then & Now Certificate**
Mr. Monteith stated that this resolution is necessary due to the purchase order being opened after the invoice was dated. The department had entered the requisition for the date that they received. Since the amount exceeds my legal authority to approve it, I am asking the board to approve this Then & Now Certificate.

Mrs. Cline moved to approve Res. No. 026-012. Mr. Nunna seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Yes
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The resolution is approved

d. **Appointment of Acting Fiscal Officer**
Mr. Monteith stated that this action is necessary due to the upcoming bid opening occurring on the same day that he is going to be at a professional development conference in Cleveland. Because of this, the board will need to appoint someone to act in his place. Mr. Monteith stated that he was asking the board to appoint Liz Fultz as Acting Fiscal Officer during the time of the bid opening.

Mr. Nunna moved to appoint Liz Fultz as Acting Fiscal Officer during this time. Mrs. Cline seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion is approved

e. **Res. No. 026-013: Board Authorization for Opening of Sealed Bids by Acting Fiscal Officer**

Mr. Monteith stated that this resolution is basically the same as we have had to pass the last two months. This will allow Mrs. Fultz to open the sealed bids for the Woodbourne Library Exterior Panels project immediately upon the expiration of the time for bids.

Mr. Nunna moved to approve Res. No. 026-013. Mr. Seyer seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Yes
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

The resolution is approved

f. **Approval of Legal Advertisement**

Mr. Monteith stated that this action item relates to the advertisement for the trustee vacancy. This year, Carol Herrick's term will end, and the new term will be for four years.

Mrs. Denison moved to approve the legal advertisement, Mr. Falkner seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

ADJOURNMENT

Mr. Falkner moved to adjourn the meeting at 8:07 p.m. Mr. Nunna seconded the motion.

The vote was: **Yes**: 7; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

President

Fiscal Officer

RESOLUTION NO. 026-012

AUTHORIZING THE EXECUTION OF THEN & NOW CERTIFICATES RELATED TO PURCHASE ORDER NO. 2026-00631

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on September 15, 2026 at 7:00 pm at the Centerville Library with the following members present:

Mr. Bowling	Present	Mrs. Herrick	Present
Mrs. Cline	Present	Mr. Nunna	Present
Mrs. Denison	Present	Mr. Seyer	Present
Mr. Falkner	Present		

Mrs. Cline moved, Mr. Nunna seconded of the following resolution:

Whereas, Ohio Rev. Code § 5705.41 (D) requires that all expenditures being properly encumbered at the time of commitment, and when this is not possible, the taxing authority is able to authorize the drawing of a warrant for these amounts based on the Fiscal Officer being able to certify that at both the time of commitment (Then) and at the current time (Now) the funds were available to pay the expenditure.

Whereas, the amount exceeds three thousand dollars and requires the approval of the Board of Trustees to authorize the payment of said expenditure, within thirty days.

Therefore, be it resolved that the Board of Trustees of the Washington-Centerville Public Library authorizes the drawing of a warrant in payment through:

PO #	PO Date	Invoice Date	Payment Date	Vendor	Amount
2026-00631	9/03/2026	8/22/2026	9/15/2026	AtoZdatabases.com	$4,759.00
				Total	**$4,759.00**

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Yes
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

Passed: September 15, 2026

Board of Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on September 15, 2026 and in appearing upon the official records of said Board.

_____
President, Board of Trustees

_____
Fiscal Officer

RESOLUTION NO. 026-013

BOARD AUTHORIZATION FOR THE OPENING OF SEALED BIDS BY THE ACTING FISCAL OFFICER IMMEDIATELY FOLLOWING THE EXPIRATION OF TIME FOR BIDS

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on September 15, 2026 at 7:00 pm at the Centerville Library with the following members present:

Mr. Bowling	Present	Mrs. Herrick	Present
Mrs. Cline	Present	Mr. Nunna	Present
Mrs. Denison	Present	Mr. Seyer	Present
Mr. Falkner	Present		

Mr. Nunna moved, Mr. Seyer seconded the following resolution:

Whereas, the Board of Trustees of the Washington-Centerville Public Library is advertising for sealed bids related to the renovation of the Centerville Library

Whereas, upon expiration of the advertisement, Ohio Rev. Code § 3375.41 states that the bids shall be opened at the next meeting of the board, shall be publicly read by the fiscal officer, and shall be entered in full on the records of the board; provided that the board, by resolution, may provide for the public opening and reading of the bids by the fiscal officer, immediately after the time for their filing has expired, at the usual place of meeting of the board, and for the tabulation of the bids and a report of the tabulation to the board at its next meeting.

Whereas, the Board of Trustees has previously appointed Liz Fultz to serve in the role of Acting Fiscal Officer for Wednesday, September 30, 2026.

Therefore, the Board of Trustees does hereby authorize the Acting Fiscal Officer to publicly open and read the sealed bids at 12:00 p.m. on Wednesday, September 30, 2026 in the Woodbourne Library Program Room, and to provide for the tabulation of bids and a report of the tabulation to the board at the October 20, 2026 meeting of the Board of Trustees.

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Yes	Mr. Nunna	Yes
Mrs. Denison	Yes	Mr. Seyer	Yes
Mr. Falkner	Yes		

Passed: September 15, 2026

Board of Trustees

Washington-Centerville Public Library

Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on September 15, 2026 and in appearing upon the official records of said Board.

_____

President, Board of Trustees

_____

Fiscal Officer, Board of Trustees

Washington-Centerville PUBLIC LIBRARY

Fiscal Officer's Report

October 20, 2026

Washington-Centerville Public Library
Monthly Cash Position
For the Month Ended September 30, 2026

Fund	Monthly Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	$ 9,957,042.81	$ 674,845.28	$ 576,273.67	$ 10,055,614.42
Unclaimed Funds	2,811.49	44.94	0.00	2,856.43
LSTA Grant	2,835.97	0.00	252.30	2,583.67
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	2,882,886.96	9.57	671,869.99	2,211,026.54
Perm. Imp. Fund-Ils	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	563,872.09	0.00	4,655.04	559,217.05
Dorothy R. Yeck Good Life End	152.49	0.00	0.00	152.49
Payroll Clearing Fund	31,014.61	93,552.78	93,700.90	30,866.49
	$ 17,759,752.97	**$ 768,452.57**	**$ 1,346,751.90**	**$ 17,181,453.64**

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Washington-Centerville Public Library
YTD Cash Position
For the Month Ended September 30, 2026

Fund	Beginning Balance	Revenue	Expenditures	Ending Balance
General Fund	$ 9,463,486.56	$ 8,434,100.46	$ 7,841,972.60	$ 10,055,614.42
Unclaimed Funds	2,089.13	767.30	0.00	2,856.43
LSTA Grant	0.00	30,640.00	28,056.33	2,583.67
Special Operating Fund	3,750,186.25	0.00	0.00	3,750,186.25
Building Fund	3,953,560.78	1,560,053.07	3,302,587.31	2,211,026.54
Perm. Imp. Fund-Ils	568,950.30	0.00	0.00	568,950.30
Perm. Imp. Fund-Reference/Info	674,933.99	0.00	115,716.94	559,217.05
Dorothy R. Yeck Good Life End	214.22	175.00	236.73	152.49
Payroll Clearing Fund	15,189.05	902,410.07	886,732.63	30,866.49
	$ 18,428,610.28	**$ 10,928,145.90**	**$ 12,175,302.54**	**$ 17,181,453.64**

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Washington-Centerville Public Library
Monthly Cash Reconciliation
For the Month Ended September 30, 2026

Bank Balances:		
US Bank	$	1,383,655.12
Dayton Foundation		5,470.00
Paypal		100.00
Total Cash Accounts		1,389,225.12
Investments:		
RedTree Investments		10,621,235.18
StarOhio		5,617,936.49
Total Investment Accounts		16,239,171.67
Total Bank Balances		17,628,396.79
Deposits-in-Transit		852.29
Unposted Payments/Receipts		21,812.36
Outstanding Checks		(469,607.80)
Adjusted Bank Balances		17,181,453.64
Book Balance (from Cash Position)		17,181,453.64
Difference	$	-

See detail in separate attachment

Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended September 30, 2026

101 - General Fund	Budget	Month Revenue	YTD Revenue	Percent
Public Library Fund	$ 3,207,117.00	$ 272,376.51	$ 2,393,283.54	74.62%
General Property Taxes	4,811,633.00	358,518.88	5,111,736.94	106.24%
Property Tax Rollback	610,000.00	-	310,469.96	50.90%
Grants - Federal, State & Local	-	-	-	0.00%
Patron Fines & Fees	22,500.00	2,209.92	22,894.73	101.75%
Copier Income	21,000.00	3,250.15	27,939.98	133.05%
Program Fees	5,000.00	-	8,895.00	177.90%
Passport Execution Fees	25,000.00	2,345.00	20,485.15	81.94%
Passport Photos	5,500.00	520.81	4,447.41	80.86%
Patron Supplies	27,500.00	1,730.11	19,370.91	70.44%
Interest Income	575,000.00	33,314.13	477,349.38	83.02%
Donations	22,500.00	114.96	22,959.10	102.04%
Refunds & Reimbursements	9,000.00	-	1,441.08	16.01%
Miscellaneous-Other	200.00	464.81	12,827.28	6413.64%
Transfer In	-	-	-	0.00%
Total Receipts-General Fund	$ 9,341,950.00	$ 674,845.28	$ 8,434,100.46	90.28%

102 - Unclaimed Funds	Budget	Month Revenue	YTD Revenue	Percent
Refunds	$ 400.00	$ 44.94	$ 767.30	191.83%
Transfer To Unclaimed	-	-	-	0.00%
Total Receipts-Unclaimed Funds	**$ 400.00**	**$ 44.94**	**$ 767.30**	191.83%

204 - LSTA Grant	Budget	Month Revenue	YTD Revenue	Percent
Grants - Federal, State & Local	$ 20,000.00	$ -	$ 20,640.00	103.20%
Miscellaneous-Other	-	-	-	0.00%
Transfer In	10,000.00	-	10,000.00	100.00%
Total Receipts-LSTA Grant	$ 30,000.00	$ -	$ 30,640.00	203.20%

205 - Special Operating Fund	Budget	Month Revenue	YTD Revenue	Percent
Transfer To Special Operating	$ -	$ -	$ -	0.00%
Total Receipts-Special Operating Fund	**$ -**	**$ -**	**$ -**	0.00%

Washington-Centerville Public Library
Monthly Revenue Statement
For the Month Ended September 30, 2026

401 - Building Fund	Budget	Month Revenue	YTD Revenue	Percent
Retainage Interest	$ -	$ 9.57	$ 53.07	0.00%
Donations - Creativity Commons	100,000.00	-	60,000.00	60.00%
Transfers To Building Fund	1,500,000.00	-	1,500,000.00	100.00%
Total Receipts-Building Fund	$ 1,600,000.00	$ 9.57	$ 1,560,053.07	97.50%

450 - Perm. Improvement - ILS Fund	Budget	Month Revenue	YTD Revenue	Percent
Transfers To PI - ILS	$ -	$ -	$ -	0.00%
Total Receipts-Perm. Imp. - ILS Fund	**$ -**	**$ -**	**$ -**	0.00%

451 - Perm. Improvement - Technology Fund	Budget	Month Revenue	YTD Revenue	Percent
Transfers To PI - Technology	$ -	$ -	$ -	0.00%
Total Perm. Imp. Fund-Technology	**$ -**	**$ -**	**$ -**	0.00%

898 - Yeck GLA Fund	Budget	Month Revenue	YTD Revenue	Percent
Yeck Donations-Restricted	$ 4,800.00	$ -	$ 175.00	3.65%
Total Yeck Good Life Endowment	**$ 4,800.00**	**$ -**	**$ 175.00**	3.65%

999 - Payroll Clearing Fund	Budget	Month Revenue	YTD Revenue	Collected Percent
Clearing Revenue	$ -	$ 93,552.78	$ 902,410.07	0.00%
Total Payroll Clearing Fund	**$ -**	**$ 93,552.78**	**$ 902,410.07**	0.00%

Grand Total Receipts	**$ 10,977,150.00**	**$ 768,452.57**	**$ 10,928,145.90**	**99.55%**

See Notes to the Financial Report

Washington-Centerville Public Library
Revenue Budget Statement - General Fund
For the Month Ended September 30, 2026

101 - General Fund	Monthly Estimated Revenue	Monthly Revenue	Favorable/ (Unfavorable)	YTD Estimated Revenue	YTD Revenue	Favorable/ (Unfavorable)	
Public Library Fund	$ 272,450.90	$ 272,376.51	$ (74.39)	$ 2,393,935.01	$ 2,393,283.54	$ (651.47)	1
General Property Taxes	308,735.31	358,518.88	49,783.57	4,749,774.00	5,111,736.94	361,962.94	2
Property Tax Rollback	0.00	0.00	0.00	300,000.00	310,469.96	10,469.96	
Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	
Local Grants	0.00	0.00	0.00	0.00	0.00	0.00	
Patron Fines & Fees	1,610.22	2,209.92	599.70	17,326.04	22,894.73	5,568.69	
Copier, Fax and Printing	1,707.63	3,250.15	1,542.52	15,764.71	27,939.98	12,175.27	
Program Fees	0.00	0.00	0.00	5,000.00	8,895.00	3,895.00	
Passport Execution Fees	1,750.00	2,345.00	595.00	19,000.00	20,485.15	1,485.15	
Passport Photos	385.00	520.81	135.81	4,180.00	4,447.41	267.41	
Patron Supplies	2,461.83	1,730.11	(731.72)	20,381.25	19,370.91	(1,010.34)	
Interest Income	29,125.00	33,314.13	4,189.13	425,625.00	477,349.38	51,724.38	3
Donations	375.00	114.96	(260.04)	20,050.00	22,959.10	2,909.10	
Refunds & Reimbursements	270.00	0.00	(270.00)	3,960.00	1,441.08	(2,518.92)	
Miscellaneous-Other	16.67	464.81	448.14	150.00	12,827.28	12,677.28	
Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL GENERAL FUND	**$ 618,887.57**	**$ 674,845.28**	**$ 55,957.71**	**$ 7,975,146.02**	**$ 8,434,100.46**	**$ 458,954.44**	

See Notes to the Financial Report

Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
PERSONAL SERVICES						
Salaries						
Manager/Director	$ 706,500.00	$ 52,396.00	$ 518,775.99	$ -	$ 187,724.01	73.43%
Team Leaders & Liaisons	798,000.00	57,632.21	501,500.66	-	296,499.34	62.84%
Library Specialists	908,163.20	63,710.37	619,854.24	-	288,308.96	68.25%
Technical Assistants	156,000.00	11,617.60	115,079.52	-	40,920.48	73.77%
Customer Service Assistants	393,836.80	31,447.65	295,097.59	-	98,739.21	74.93%
Substitutes	53,000.00	1,781.39	20,526.00	-	32,474.00	38.73%
Fiscal Officer	117,000.00	8,751.60	87,360.47	-	29,639.53	74.67%
Administrative Support	548,500.00	35,149.71	376,229.80	-	172,270.20	68.59%
Facilities Manager	86,000.00	6,751.90	64,919.67	-	21,080.33	75.49%
Facilities Assistant/Driver	32,500.00	2,004.99	22,183.63	-	10,316.37	68.26%
Library Aides	237,000.00	13,631.35	100,678.11	-	136,321.89	42.48%
Shelving Assistants	130,000.00	6,471.84	65,120.78	-	64,879.22	50.09%
Salaries Total:	4,166,500.00	291,346.61	2,787,326.46	-	1,379,173.54	66.90%
Retirement						
Retirement	583,650.00	40,470.35	367,537.11	-	216,112.89	62.97%
Retirement Total:	583,650.00	40,470.35	367,537.11	-	216,112.89	62.97%
Insurance						
Health Insurance	595,300.00	46,148.86	404,670.99	174,429.01	16,200.00	97.28%
Health Savings Account	104,733.48	7,465.09	66,594.40	31,465.60	6,673.48	93.63%
Dental Insurance	28,841.21	2,046.04	17,762.88	9,903.33	1,175.00	95.93%
Medicare	60,919.50	3,842.11	36,845.29	-	24,074.21	60.48%
Life Insurance	4,036.83	265.95	2,309.04	1,390.96	336.83	91.66%
Worker's Compensation	6,200.00	-	117.00	-	6,083.00	1.89%
Insurance Total:	800,031.02	59,768.05	528,299.60	217,188.90	54,542.52	93.18%
Other Benefits						
Unemployment Benefits	4,900.00	-	-	-	4,900.00	0.00%
Other Employee Benefits	400.00	-	219.77	158.20	22.03	94.49%
Other Benefits Total:	5,300.00	-	219.77	158.20	4,922.03	7.13%
PERSONAL SERVICES Total:	**5,555,481.02**	**391,585.01**	**3,683,382.94**	**217,347.10**	**1,654,750.98**	**70.21%**
SUPPLIES						
General/Administrative Supplies						
Office Supplies	33,537.42	775.86	19,933.87	8,612.56	4,990.99	85.12%
Program Supplies	69,889.90	4,966.25	37,658.39	15,325.87	16,905.64	75.81%
Cataloging/Processing Supplies	9,165.02	460.26	3,778.30	3,128.92	2,257.80	75.37%
Small Tools/Minor Equipment	2,298.00	307.19	1,674.17	265.20	358.63	84.39%
Janitorial Supplies	4,208.94	27.48	1,220.87	551.55	2,436.52	42.11%
General/Administrative Supplies Total:	119,099.28	6,537.04	64,265.60	27,884.10	26,949.58	77.37%
Property Maintenance Supplies						
Property Maintenance Supplies	64,257.48	2,188.17	28,137.54	14,767.77	21,352.17	66.77%
Property Maintenance Supplies Total:	64,257.48	2,188.17	28,137.54	14,767.77	21,352.17	66.77%
Vehicle Fuel & Supplies						
Vehicle Fuel	1,260.02	-	641.95	319.53	298.54	76.31%
Vehicle Supplies	514.41	-	79.00	-	435.41	15.36%
Vehicle Fuel & Supplies Total:	1,774.43	-	720.95	319.53	733.95	58.64%

Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Supplies Purchased for Resale						
Supplies Purchased for Resale	75,568.74	4,894.45	25,408.08	18,949.74	31,210.92	58.70%
Supplies Purchased for Resale Total:	75,568.74	4,894.45	25,408.08	18,949.74	31,210.92	58.70%
SUPPLIES Total:	**260,699.93**	**13,619.66**	**118,532.17**	**61,921.14**	**80,246.62**	**69.22%**
CONTRACT SERVICES						
Travel & Meeting						
Mileage	10,450.00	382.99	4,167.08	4,632.92	1,650.00	84.21%
In-House Seminars	20,456.69	-	-	-	20,456.69	0.00%
Conference/Meetings	45,884.24	1,452.48	15,984.25	5,240.33	24,659.66	46.26%
Membership Dues	6,954.00	-	2,415.50	175.00	4,363.50	37.25%
Travel & Meeting Total:	83,744.93	1,835.47	22,566.83	10,048.25	51,129.85	38.95%
Communication & Printing						
Telephone Services	-	-	-	-	-	
Computer Data Line	46,013.88	1,381.71	11,329.53	16,324.30	18,360.05	60.10%
Postage	19,537.75	166.11	13,268.17	231.18	6,038.40	69.09%
Postage Meter Rental	3,278.05	941.38	2,218.48	581.52	478.05	85.42%
Copiers	30,000.00	4,181.52	17,459.85	8,093.20	4,446.95	85.18%
Security Alarm	14,010.00	-	1,484.00	5,836.00	6,690.00	52.25%
Legal Advertisements	1,000.00	-	288.00	369.60	342.40	65.76%
Marketing & Advertising	26,547.88	276.17	4,819.76	2,732.40	18,995.72	28.45%
Printing & Publications	76,494.16	2,110.41	37,129.45	17,187.11	22,177.60	71.01%
Communication & Printing Total:	216,881.72	9,057.30	87,997.24	51,355.31	77,529.17	64.25%
Property Maintenance Services						
Building/Site Repair	148,299.27	5,622.03	84,840.20	19,207.29	44,251.78	70.16%
Equipment & Furniture Repair	5,732.71	-	570.14	2,800.00	2,362.57	58.79%
Grounds & Snow Removal	136,404.00	4,770.09	58,960.95	17,453.77	59,989.28	56.02%
Janitorial Services	252,439.97	16,679.73	148,214.21	40,605.22	63,620.54	74.80%
Trash Services	20,854.91	1,118.15	11,932.96	7,979.28	942.67	95.48%
Property Maintenance Services Total:	563,730.86	28,190.00	304,518.46	88,045.56	171,166.84	69.64%
Insurance						
Property Insurance	40,179.75	14,048.00	38,387.75	43.25	1,748.75	95.65%
Insurance Total:	40,179.75	14,048.00	38,387.75	43.25	1,748.75	95.65%
Utilities						
Electricity	152,462.77	12,635.52	109,542.00	40,950.00	1,970.77	98.71%
Natural Gas	54,048.77	1,585.52	33,116.29	13,703.39	7,229.09	86.62%
Water/Sewer	18,746.82	1,462.92	6,358.55	4,096.49	8,291.78	55.77%
Utilities Total:	225,258.36	15,683.96	149,016.84	58,749.88	17,491.64	92.23%
Professional Services						
Speaker & Program Stipends	22,650.00	2,030.00	14,170.00	3,240.00	5,240.00	76.87%
Art & Other Exhibits	5,350.00	-	100.00	-	5,250.00	1.87%
Architect & Engineering Services	-	-	-	-	-	
Accounting & Auditing Services	3,000.00	-	30.43	-	2,969.57	1.01%
Legal Services - General	4,800.00	-	647.50	2,152.50	2,000.00	58.33%
Legal Services - Employment	69,628.75	3,210.00	53,219.55	1,206.25	15,202.95	78.17%
Tax Collection Fees	70,000.00	-	42,963.89	27,036.11	-	100.00%
Banking Fees	28,988.07	2,110.46	20,796.00	8,038.54	153.53	99.47%
Benefits Administration	6,125.00	698.75	2,821.50	1,503.50	1,800.00	70.61%
Other Professional Services	6,431.40	-	748.80	751.20	4,931.40	23.32%
Professional Services Total:	216,973.22	8,049.21	135,497.67	43,928.10	37,547.45	82.69%

Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Software Maintenance						
Software Maintenance	475,754.04	2,296.42	326,633.65	42,514.64	106,605.75	77.59%
Software Maintenance Total:	475,754.04	2,296.42	326,633.65	42,514.64	106,605.75	77.59%
Other Contract Services						
Temporary Contract Services	58,355.00	827.48	9,391.98	12,138.02	36,825.00	36.89%
Online Services	237,698.33	4,119.04	111,193.28	70,010.54	56,494.51	76.23%
Collection Development Services	3,000.00	-	2,400.00	-	600.00	80.00%
Other Contract Services Total:	299,053.33	4,946.52	122,985.26	82,148.56	93,919.51	68.59%
CONTRACT SERVICES Total:	**2,121,576.21**	**84,106.88**	**1,187,603.70**	**376,833.55**	**557,138.96**	**73.74%**
LIBRARY MATERIALS						
New Books						
New Books	616,063.24	15,487.54	232,831.24	214,221.70	169,010.30	72.57%
Standing Orders/Continuations	-	-	-	-	-	
Book Rentals	72,687.50	176.80	65,508.68	2,589.47	4,589.35	93.69%
New Books Total:	688,750.74	15,664.34	298,339.92	216,811.17	173,599.65	74.79%
Periodicals						
Periodicals	20,000.00	16,398.49	18,043.23	1,084.77	872.00	95.64%
Periodicals Total:	20,000.00	16,398.49	18,043.23	1,084.77	872.00	95.64%
Audio-Visual Materials						
Movies	107,893.20	5,739.69	66,569.33	9,960.85	31,363.02	70.93%
Read Along Audiobooks	41,000.00	1,077.18	18,707.06	4,886.84	17,406.10	57.55%
Pre-Loaded Learning Tablets	46,500.00	4,286.06	19,845.31	3,927.74	22,726.95	51.12%
Audiobooks	18,412.28	750.81	9,342.46	3,176.97	5,892.85	68.00%
Other Audio-Visual Materials	25,532.59	374.16	4,374.16	2,548.13	18,610.30	27.11%
Audio-Visual Materials Total:	239,338.07	12,227.90	118,838.32	24,500.53	95,999.22	59.89%
Online Subscriptions						
Online Subscriptions	111,500.00	8,449.02	93,233.82	5,232.98	13,033.20	88.31%
Online Subscriptions Total:	111,500.00	8,449.02	93,233.82	5,232.98	13,033.20	88.31%
Inter-Library Delivery Service						
Search Ohio Delivery	14,000.00	-	12,204.45	-	1,795.55	87.17%
Inter-Library Delivery Service Total:	14,000.00	-	12,204.45	-	1,795.55	87.17%
Electronic Materials						
eBooks	476,433.59	7,764.28	414,097.16	38,964.79	23,371.64	95.09%
Digital Music Services	10,000.00	-	-	-	10,000.00	0.00%
Digital Video Services	262,449.91	19,480.26	169,891.18	88,519.74	4,038.99	98.46%
Rokus	19,050.96	490.06	16,025.08	1,642.67	1,383.21	92.74%
Electronic Materials Total:	767,934.46	27,734.60	600,013.42	129,127.20	38,793.84	94.95%
Other Library Materials						
Culture Pass	11,000.00	-	9,200.00	-	1,800.00	83.64%
Mobile Hotspots	21,400.58	975.80	8,576.15	4,370.40	8,454.03	60.50%
Special Learning Kits	18,621.31	694.92	7,084.63	7,193.43	4,343.25	76.68%
Board Game Collection	13,119.88	1,658.78	7,837.24	3,654.77	1,627.87	87.59%
Other Library Materials Total:	64,141.77	3,329.50	32,698.02	15,218.60	16,225.15	74.70%
LIBRARY MATERIALS Total:	**1,905,665.04**	**83,803.85**	**1,173,371.18**	**391,975.25**	**340,318.61**	**82.14%**

Washington-Centerville Public Library
General Fund Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
CAPITAL OUTLAY						
Land Improvements						
Land Improvements	3,300.00	-	2,887.40	-	412.60	87.50%
Land Improvements Total:	3,300.00	-	2,887.40	-	412.60	87.50%
Furniture & Equipment						
Furniture & Equipment	35,918.42	851.47	7,737.50	2,103.24	26,077.68	27.40%
Computer Hardware & Software	271,029.60	2,195.92	140,924.80	25,457.40	104,647.40	61.39%
Furniture & Equipment Total:	306,948.02	3,047.39	148,662.30	27,560.64	130,725.08	57.41%
CAPITAL OUTLAY Total:	**310,248.02**	**3,047.39**	**151,549.70**	**27,560.64**	**131,137.68**	**57.73%**
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	250.00	-	-	175.00	75.00	70.00%
Trustee Dues	14,000.00	-	13,865.00	-	135.00	99.04%
Library Membership & Dues Total:	14,250.00	-	13,865.00	175.00	210.00	98.53%
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	
State Sales Tax	4,295.21	48.88	2,652.15	347.85	1,295.21	69.85%
Taxes & Assessments Total:	4,295.21	48.88	2,652.15	347.85	1,295.21	69.85%
Refunds & Reimbursements						
Patron Refunds	1,500.00	62.00	1,015.76	384.24	100.00	93.33%
Refunds & Reimbursements Total:	1,500.00	62.00	1,015.76	384.24	100.00	93.33%
OTHER EXPENDITURES Total:	**20,045.21**	**110.88**	**17,532.91**	**907.09**	**1,605.21**	**91.99%**
CONTINGENCY						
Contingency						
Contingency	150,000.00	-	-	-	150,000.00	0.00%
Contingency Total:	150,000.00	-	-	-	150,000.00	0.00%
CONTINGENCY Total:	**150,000.00**	**-**	**-**	**-**	**150,000.00**	**0.00%**
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	1,510,000.00	-	1,510,000.00	-	-	100.00%
Transfers Out Total:	1,510,000.00	-	1,510,000.00	-	-	100.00%
TRANSFERS AND OTHER Total:	**1,510,000.00**	**-**	**1,510,000.00**	**-**	**-**	**100.00%**
General Fund Total:	**11,833,715.43**	**576,273.67**	**7,841,972.60**	**1,076,544.77**	**2,915,198.06**	**75.37%**

See Notes to the Financial Report

Washington-Centerville Public Library
Special Revenue Funds Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Capital Outlay						
Furniture & Equipment						
Furniture & Equipment	30,000.00	252.30	28,056.33	893.80	1,049.87	96.50%
Furniture & Equipment Total:	30,000.00	252.30	28,056.33	893.80	1,049.87	96.50%
CAPITAL OUTLAY Total:	30,000.00	252.30	28,056.33	893.80	1,049.87	96.50%
Special Revenue Funds Total:	30,000.00	252.30	28,056.33	893.80	1,049.87	96.50%

Washington-Centerville Public Library
Capital Project Funds Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Contract Services						
Communication & Printing						
Legal Advertisements	3,000.00	1,002.24	1,992.96	7.04	1,000.00	66.67%
Communication & Printing Total:	3,000.00	1,002.24	1,992.96	7.04	1,000.00	66.67%
Property Maintenance Services						
Site Preparation	20,200.00	1,462.35	10,200.00	-	10,000.00	50.50%
Property Maintenance Services Total:	20,200.00	1,462.35	10,200.00	-	10,000.00	50.50%
Liability Insurance						
Property Insurance	-	-	-	-	-	
Liability Insurance Total:	-	-	-	-	-	
Professional Services						
Architect & Engineering Services	312,868.73	6,155.11	44,975.24	91,893.49	176,000.00	43.75%
Legal Services	1,219.90	-	-	-	1,219.90	0.00%
Other Professional Services	1,000.00	-	883.25	116.75	-	100.00%
Professional Services Total:	315,088.63	6,155.11	45,858.49	92,010.24	177,219.90	43.76%
Other Contract Services						
Temporary Contract Services	40,173.80	-	32,091.50	8,082.30	-	100.00%
Other Contract Services Total:	40,173.80	-	32,091.50	8,082.30	-	100.00%
CONTRACT SERVICES Total:	**378,462.43**	**8,619.70**	**90,142.95**	**100,099.58**	**188,219.90**	**50.27%**
Capital Outlay						
Building Improvements						
Building Improvements	3,105,676.15	276,494.26	2,330,813.43	291,688.95	483,173.77	84.44%
Building Improvements Total:	3,105,676.15	276,494.26	2,330,813.43	291,688.95	483,173.77	84.44%
Furniture & Equipment						
Furniture & Equipment	967,423.60	388,218.38	891,830.93	39,518.43	36,074.24	96.27%
Computer Hardware & Software	186,292.65	3,192.69	105,516.94	18,788.38	61,987.33	66.73%
Furniture & Equipment Total:	1,153,716.25	391,411.07	997,347.87	58,306.81	98,061.57	91.50%
CAPITAL OUTLAY Total:	**4,259,392.40**	**667,905.33**	**3,328,161.30**	**349,995.76**	**581,235.34**	**86.35%**
Capital Project Funds Total:	**4,637,854.83**	**676,525.03**	**3,418,304.25**	**450,095.34**	**769,455.24**	**83.41%**

See Notes to the Financial Report

Washington-Centerville Public Library
Dorothy Yeck Good Life Award Fund Expenditures
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Supplies						
General Administrative Supplies						
Office Supplies	157.52	-	6.73	-	150.79	4.27%
Program Supplies	4,650.00	-	-	-	4,650.00	0.00%
General/Administrative Supplies Total:	4,807.52	-	6.73	-	4,800.79	0.14%
SUPPLIES Total:	**4,807.52**	**-**	**6.73**	**-**	**4,800.79**	**0.14%**
Contract Services						
Printing & Publications						
Printing & Publications	380.00	-	230.00	-	150.00	60.53%
Printing & Publications Total:	380.00	-	230.00	-	150.00	60.53%
Other Contract Services						
Temporary Contract Services	-	-	-	-	-	
Other Contract Services Total:	-	-	-	-	-	
CONTRACT SERVICES Total:	**380.00**	**-**	**230.00**	**-**	**150.00**	**60.53%**
Dorothy Yeck Good Life Award Fund Total:	**5,187.52**	**-**	**236.73**	**-**	**4,950.79**	**10.98%**

Washington-Centerville Public Library
Payroll Clearing Fund
For the Month Ended September 30, 2026

Description	Budget	MTD Expense	YTD Expense	Encumbrance	Unencumbered Balance	Combined Expended
Held for Employee Benefits						
Employee Paid Benefits	-	93,700.90	886,732.63	-	(886,732.63)	
Held for Employee Benefits Total:	-	93,700.90	886,732.63	-	(886,732.63)	
Payroll Clearing Fund Total:	**-**	**93,700.90**	**886,732.63**	**-**	**(886,732.63)**	
Total All Funds	**16,506,757.78**	**1,346,751.90**	**###########**	**1,527,533.91**	**2,803,921.33**	**83.01%**

See Notes to the Financial Report

Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended September 30, 2026

Description	Month			Year-to-Date			
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)	
PERSONAL SERVICES							
Salaries							
Manager/Director	52,704.90	52,396.00	308.90	521,962.20	518,775.99	3,186.21	
Team Leaders & Liaisons	59,530.80	57,632.21	1,898.59	589,562.40	501,500.66	88,061.74	
Library Specialists	67,699.44	63,710.37	3,989.07	671,215.17	619,854.24	51,360.93	
Technical Assistants	11,629.09	11,617.60	11.49	115,298.18	115,079.52	218.66	
Customer Service Assistants	29,358.74	31,447.65	(2,088.91)	291,081.20	295,097.59	(4,016.39)	
Substitutes	3,981.77	1,781.39	2,200.38	39,063.82	20,526.00	18,537.82	
Fiscal Officer	8,666.67	8,751.60	(84.93)	86,666.67	87,360.47	(693.80)	
Administrative Support	40,909.44	35,149.71	5,759.73	405,301.44	376,229.80	29,071.64	
Facilities Manager	6,415.60	6,751.90	(336.30)	63,536.80	64,919.67	(1,382.87)	
Facilities Assistant/Driver	2,422.73	2,004.99	417.74	24,020.45	22,183.63	1,836.82	
Library Aides	17,805.25	13,631.35	4,173.90	174,681.62	100,678.11	74,003.51	
Shelving Assistants	9,766.59	6,471.84	3,294.75	95,816.92	65,120.78	30,696.14	
Salaries Total:	310,891.02	291,346.61	19,544.41	3,078,206.87	2,787,326.46	290,880.41	
Retirement							
Retirement	44,896.15	40,470.35	4,425.80	426,513.46	367,537.11	58,976.35	
Retirement Total:	44,896.15	40,470.35	4,425.80	426,513.46	367,537.11	58,976.35	
Insurance							
Health Insurance	49,608.33	46,148.86	3,459.47	446,475.00	404,670.99	41,804.01	
Health Savings Account	8,727.79	7,465.09	1,262.70	78,550.11	66,594.40	11,955.71	
Dental Insurance	2,403.43	2,046.04	357.39	21,630.91	17,762.88	3,868.03	
Medicare	5,076.63	3,842.11	1,234.52	45,689.63	36,845.29	8,844.33	
Life Insurance	336.40	265.95	70.45	3,027.62	2,309.04	718.58	
Worker's Compensation	516.67	-	516.67	4,650.00	117.00	4,533.00	
Insurance Total:	66,669.25	59,768.05	6,901.20	600,023.27	528,299.60	71,723.66	
Other Benefits							
Unemployment Benefits	-	-	-	-	-	-	
Other Employee Benefits	36.36	-	36.36	290.91	219.77	71.14	
Other Benefits Total:	36.36	-	36.36	290.91	219.77	71.14	
PERSONAL SERVICES Total:	**422,492.79**	**391,585.01**	**30,907.78**	**4,105,034.51**	**3,683,382.94**	**421,651.57**	**1**
SUPPLIES							
General/Administrative Supplies							
Office Supplies	2,880.67	775.86	2,104.81	24,395.42	19,933.87	4,461.55	
Program Supplies	6,246.44	4,966.25	1,280.19	51,150.57	37,658.39	13,492.18	
Cataloging/Processing Supplies	749.10	460.26	288.84	6,917.72	3,778.30	3,139.42	
Small Tools/Minor Equipment	190.91	307.19	(116.28)	1,725.27	1,674.17	51.10	
Janitorial Supplies	374.45	27.48	346.97	3,085.59	1,220.87	1,864.72	
General/Administrative Supplies Total:	10,441.57	6,537.04	3,904.53	87,274.57	64,265.60	23,008.97	
Property Maintenance Supplies							
Property Maintenance Supplies	5,659.05	2,188.17	3,470.88	47,280.34	28,137.54	19,142.80	
Property Maintenance Supplies Total:	5,659.05	2,188.17	3,470.88	47,280.34	28,137.54	19,142.80	
Vehicle Fuel & Supplies							
Vehicle Fuel	109.10	-	109.10	932.73	641.95	290.78	
Vehicle Supplies	46.76	-	46.76	374.12	79.00	295.12	
Vehicle Fuel & Supplies Total:	155.86	-	155.86	1,306.85	720.95	585.90	
Supplies Purchased for Resale							
Supplies Purchased for Resale	6,642.62	4,894.45	1,748.17	55,640.88	25,408.08	30,232.80	
Supplies Purchased for Resale Total:	6,642.62	4,894.45	1,748.17	55,640.88	25,408.08	30,232.80	
SUPPLIES Total:	**22,899.10**	**13,619.66**	**9,279.44**	**191,502.63**	**118,532.17**	**72,970.46**	**2**

Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended September 30, 2026

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
CONTRACT SERVICES						
Travel & Meeting						
Mileage	942.57	382.99	559.58	7,622.30	4,167.08	3,455.22
In-House Seminars	1,859.70	-	1,859.70	14,877.59	-	14,877.59
Conference/Meetings	4,148.48	1,452.48	2,696.00	33,438.81	15,984.25	17,454.56
Membership Dues	615.14	-	615.14	5,108.59	2,415.50	2,693.09
Travel & Meeting Total:	7,565.88	1,835.47	5,730.41	61,047.29	22,566.83	38,480.46
Communication & Printing						
Telephone Services	-	-	-	-	-	-
Computer Data Line	4,006.27	1,381.71	2,624.56	33,995.08	11,329.53	22,665.55
Postage	1,757.98	166.11	1,591.87	14,063.82	13,268.17	795.65
Postage Meter Rental	186.00	941.38	(755.38)	2,463.00	2,218.48	244.52
Copiers	2,500.00	4,181.52	(1,681.52)	22,500.00	17,459.85	5,040.15
Security Alarm	1,047.85	-	1,047.85	9,216.76	1,484.00	7,732.76
Legal Advertisements	90.91	-	90.91	727.27	288.00	439.27
Marketing & Advertising	2,383.36	276.17	2,107.19	19,397.79	4,819.76	14,578.03
Printing & Publications	6,946.81	2,110.41	4,836.40	55,653.73	37,129.45	18,524.28
Communication & Printing Total:	18,919.17	9,057.30	9,861.87	158,017.46	87,997.24	70,020.22
Property Maintenance Services						
Building/Site Repair	13,113.29	5,622.03	7,491.26	108,959.41	84,840.20	24,119.21
Equipment & Furniture Repair	469.32	-	469.32	4,324.74	570.14	3,754.60
Grounds & Snow Removal	11,424.76	4,770.09	6,654.67	101,111.02	58,960.95	42,150.07
Janitorial Services	21,674.54	16,679.73	4,994.81	187,416.36	148,214.21	39,202.15
Trash Services	1,714.39	1,118.15	596.24	15,711.73	11,932.96	3,778.77
Property Maintenance Services Total:	48,396.31	28,190.00	20,206.31	417,523.26	304,518.46	113,004.80
Insurance						
Property Insurance	-	14,048.00	(14,048.00)	28,125.83	38,387.75	(10,261.93)
Insurance Total:	-	14,048.00	(14,048.00)	28,125.83	38,387.75	(10,261.93)
Utilities						
Electricity	12,740.66	12,635.52	105.14	114,240.78	109,542.00	4,698.78
Natural Gas	4,157.34	1,585.52	2,571.82	41,576.74	33,116.29	8,460.45
Water/Sewer	2,935.70	1,462.92	1,472.78	13,951.41	6,358.55	7,592.86
Utilities Total:	19,833.70	15,683.96	4,149.74	169,768.93	149,016.84	20,752.09
Professional Services						
Speaker & Program Stipends	2,014.95	2,030.00	(15.05)	16,605.16	14,170.00	2,435.16
Art & Other Exhibits	486.36	-	486.36	3,890.91	100.00	3,790.91
Architect & Engineering Services	-	-	-	-	-	-
Accounting & Auditing Services	45.45	-	45.45	2,863.64	30.43	2,833.21
Legal Services - General	412.12	-	412.12	3,563.64	647.50	2,916.14
Legal Services - Employment	3,830.80	3,210.00	620.80	58,136.36	53,219.55	4,916.81
Tax Collection Fees	-	-	-	44,100.00	42,963.89	1,136.11
Banking Fees	2,029.16	2,110.46	(81.30)	22,030.93	20,796.00	1,234.93
Benefits Administration	538.41	698.75	(160.34)	4,509.77	2,821.50	1,688.27
Other Professional Services	584.67	-	584.67	4,677.38	748.80	3,928.58
Professional Services Total:	9,941.93	8,049.21	1,892.72	160,377.79	135,497.67	24,880.12
Software Maintenance						
Software Maintenance	24,884.49	2,296.42	22,588.07	401,100.56	326,633.65	74,466.91
Software Maintenance Total:	24,884.49	2,296.42	22,588.07	401,100.56	326,633.65	74,466.91

Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended September 30, 2026

Description	Month Budget	Month Actual	Month Favorable/ (Unfavorable)	Year-to-Date Budget	Year-to-Date Actual	Year-to-Date Favorable/ (Unfavorable)	
Other Contract Services							
Temporary Contract Services	5,263.18	827.48	4,435.70	42,565.45	9,391.98	33,173.47	
Online Services	15,340.47	4,119.04	11,221.43	191,676.93	111,193.28	80,483.65	
Collection Development Services	272.73	-	272.73	2,181.82	2,400.00	(218.18)	
Other Contract Services Total:	20,876.38	4,946.52	15,929.86	236,424.20	122,985.26	113,438.94	
CONTRACT SERVICES Total:	**150,417.86**	**84,106.88**	**66,310.98**	**1,632,385.32**	**1,187,603.70**	**444,781.62**	3
LIBRARY MATERIALS							
New Books							
New Books	54,168.70	15,487.54	38,681.16	453,557.14	232,831.24	220,725.90	
Standing Orders/Continuations	-	-	-	-	-	-	
Book Rentals	363.44	176.80	186.64	71,597.19	65,508.68	6,088.51	
New Books Total:	54,532.14	15,664.34	38,867.80	525,154.33	298,339.92	226,814.41	
Periodicals							
Periodicals	40.00	16,398.49	(16,358.49)	320.00	18,043.23	(17,723.23)	
Periodicals Total:	40.00	16,398.49	(16,358.49)	320.00	18,043.23	(17,723.23)	
Audio-Visual Materials							
Movies	9,313.14	5,739.69	3,573.45	79,953.77	66,569.33	13,384.44	
Read Along Audiobooks	1,230.00	1,077.18	152.82	29,930.00	18,707.06	11,222.94	
Pre-Loaded Learning Tablets	3,371.25	4,286.06	(914.81)	34,875.00	19,845.31	15,029.69	
Audiobooks	1,523.27	750.81	772.46	13,842.46	9,342.46	4,500.00	
Other Audio-Visual Materials	2,311.20	374.16	1,937.04	18,598.99	4,374.16	14,224.83	
Audio-Visual Materials Total:	17,748.86	12,227.90	5,520.96	177,200.23	118,838.32	58,361.91	
Online Subscriptions							
Online Subscriptions	7,805.00	8,449.02	(644.02)	89,785.00	93,233.82	(3,448.82)	
Online Subscriptions Total:	7,805.00	8,449.02	(644.02)	89,785.00	93,233.82	(3,448.82)	
Inter-Library Delivery Service							
Search Ohio Delivery	-	-	-	14,000.00	12,204.45	1,795.55	
Inter-Library Delivery Service Total:	-	-	-	14,000.00	12,204.45	1,795.55	
Electronic Materials							
eBooks	9,350.75	7,764.28	1,586.47	443,309.37	414,097.16	29,212.21	
Digital Music Services	-	-	-	10,000.00	-	10,000.00	
Digital Video Services	36,742.99	19,480.26	17,262.73	212,584.43	169,891.18	42,693.25	
Rokus	224.45	490.06	(265.61)	17,567.70	16,025.08	1,542.62	
Electronic Materials Total:	46,318.18	27,734.60	18,583.58	683,461.50	600,013.42	83,448.08	
Other Library Materials							
Culture Pass	-	-	-	11,000.00	9,200.00	1,800.00	
Mobile Hotspots	1,859.46	975.80	883.66	15,822.21	8,576.15	7,246.06	
Special Learning Kits	1,584.74	694.92	889.82	13,867.09	7,084.63	6,782.46	
Board Game Collection	1,055.33	1,658.78	(603.45)	9,953.88	7,837.24	2,116.64	
Other Library Materials Total:	4,499.53	3,329.50	1,170.03	50,643.18	32,698.02	17,945.16	
LIBRARY MATERIALS Total:	**130,943.72**	**83,803.85**	**47,139.87**	**1,540,564.23**	**1,173,371.18**	**367,193.05**	4
CAPITAL OUTLAY							
Land Improvements							
Land Improvements	37.51	-	37.51	3,187.47	2,887.40	300.07	
Land Improvements Total:	37.51	-	37.51	3,187.47	2,887.40	300.07	

Washington-Centerville Public Library
General Fund Budget vs. Actual
For the Month Ended September 30, 2026

Description	Month			Year-to-Date		
	Budget	Actual	Favorable/ (Unfavorable)	Budget	Actual	Favorable/ (Unfavorable)
Furniture & Equipment						
Furniture & Equipment	3,240.19	851.47	2,388.72	26,197.84	7,737.50	18,460.34
Computer Hardware & Software	23,239.55	2,195.92	21,043.63	201,310.96	140,924.80	60,386.16
Furniture & Equipment Total:	26,479.74	3,047.39	23,432.35	227,508.80	148,662.30	78,846.50
CAPITAL OUTLAY Total:	**26,517.25**	**3,047.39**	**23,469.86**	**230,696.28**	**151,549.70**	**79,146.58**
OTHER EXPENDITURES						
Library Membership & Dues						
Organizational Dues	22.73	-	22.73	181.82	-	181.82
Trustee Dues	-	-	-	14,000.00	13,865.00	135.00
Library Membership & Dues Total:	22.73	-	22.73	14,181.82	13,865.00	316.82
Taxes & Assessments						
Real Estate Taxes	-	-	-	-	-	-
State Sales Tax	276.55	48.88	227.67	3,465.57	2,652.15	813.42
Taxes & Assessments Total:	276.55	48.88	227.67	3,465.57	2,652.15	813.42
Refunds & Reimbursements						
Patron Refunds	125.00	62.00	63.00	1,125.00	1,015.76	109.24
Refunds & Reimbursements Total:	125.00	62.00	63.00	1,125.00	1,015.76	109.24
OTHER EXPENDITURES Total:	**424.27**	**110.88**	**313.39**	**18,772.39**	**17,532.91**	**1,239.48**
CONTINGENCY						
Contingency						
Contingency	-	-	-	-	-	-
Contingency Total:	-	-	-	-	-	-
CONTINGENCY Total:	**-**	**-**	**-**	**-**	**-**	**-**
TRANSFERS AND OTHER						
Transfers Out						
Transfers Out	-	-	-	1,510,000.00	1,510,000.00	-
Transfers Out Total:	-	-	-	1,510,000.00	1,510,000.00	-
TRANSFERS AND OTHER Total:	**-**	**-**	**-**	**1,510,000.00**	**1,510,000.00**	**-**
General Fund Total:	**753,694.98**	**576,273.67**	**177,421.31**	**9,228,955.36**	**7,841,972.60**	**1,386,982.76**

See Notes to the Financial Report

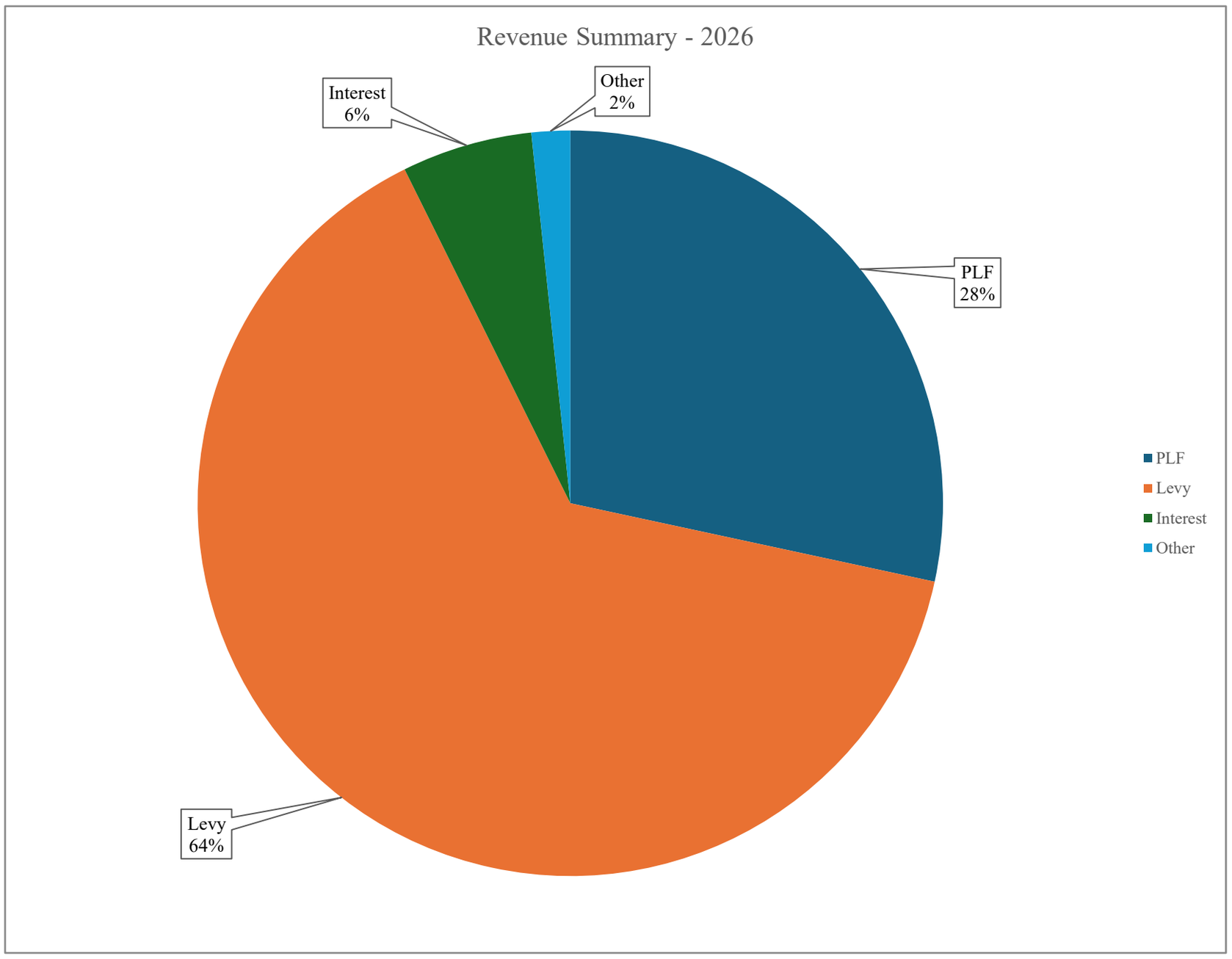
Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For the Month Ended September 30, 2026

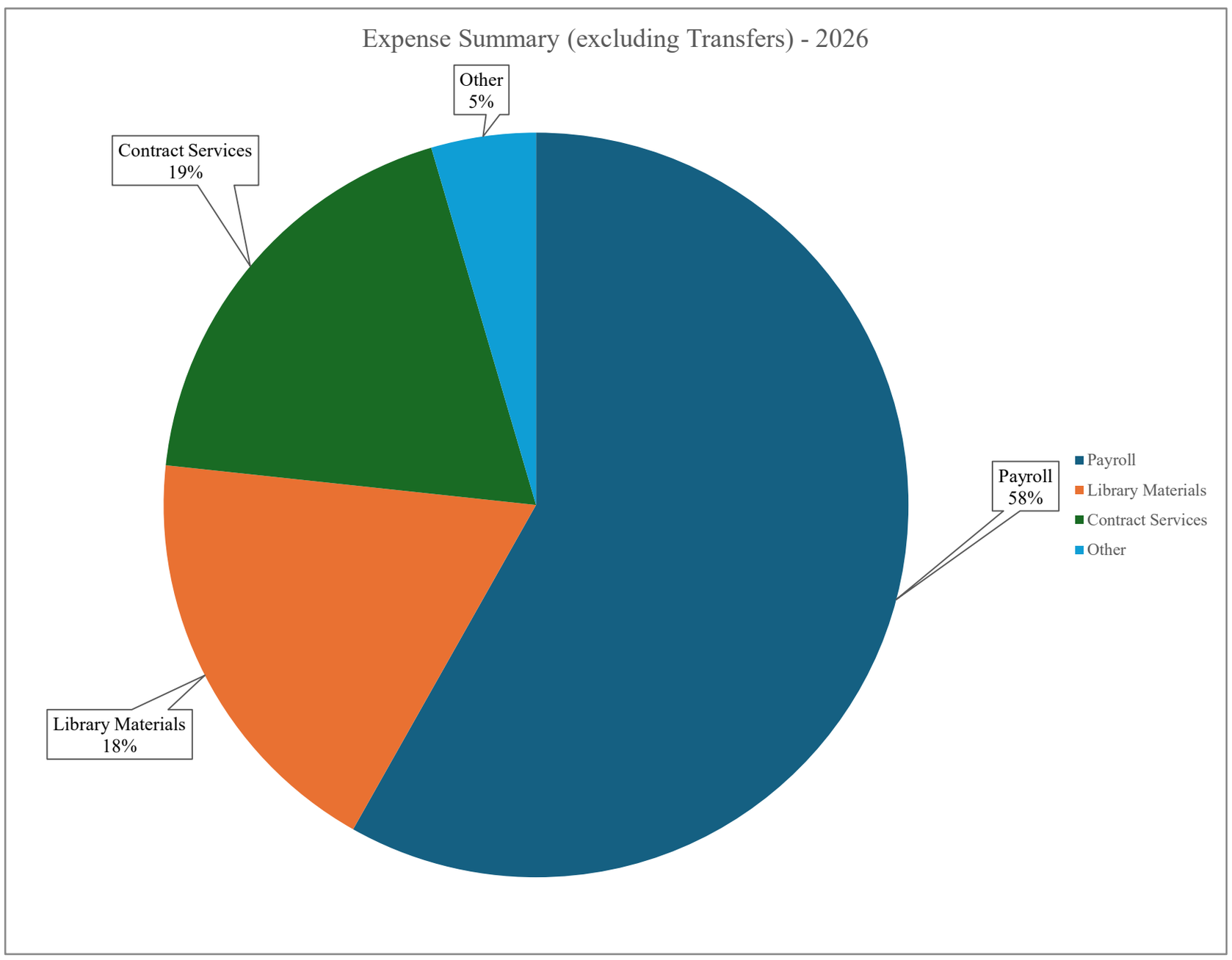
Year-to-Date - Last Three Years

	Year to Date				Year to Date			2024-2026
	2026	2025	$ Change	% Change	2025	2024	$ Change	% Change
GENERAL FUND: REVENUE								
Public Library Fund	2,393,284	2,490,094	(96,810)	-3.9%	2,490,094	2,092,081	398,013	14.4%
Operating Levy	5,422,207	5,306,026	116,181	2.2%	5,306,026	5,259,911	46,115	3.1%
Federal, State and Local Grants	-	-	-		-	3,573	(3,573)	-100.0%
Patron Fees, and Supplies	104,033	96,302	7,732	8.0%	96,302	102,276	(5,974)	1.7%
Interest Income	477,349	525,596	(48,246)	-9.2%	525,596	573,530	(47,934)	-16.8%
Donations	22,959	15,743	7,216	45.8%	15,743	21,457	(5,714)	7.0%
Refunds/Reimbursements	1,441	9,056	(7,615)	-84.1%	9,056	11,574	(2,518)	-87.5%
Miscellaneous	12,827	1,160	11,667	1005.9%	1,160	158	1,002	8018.5%
Total Revenue	**8,434,100**	**8,443,975**	**(9,875)**	**-0.1%**	**8,443,975**	**8,064,560**	**379,415**	**4.7%**
EXPENDITURES								
Salaries	2,787,326	2,665,424	121,903	4.6%	2,665,424	2,658,469	6,955	4.8%
Retirement	367,537	354,286	13,251	3.7%	354,286	400,044	(45,758)	-8.1%
Insurance & Other Benefits	528,519	485,801	42,719	8.8%	485,801	481,136	4,665	9.8%
Supplies	118,532	86,121	32,411	37.6%	86,121	119,012	(32,891)	-0.4%
Purchased / Contract Services	1,187,604	870,271	317,333	36.5%	870,271	987,235	(116,964)	20.3%
Library Materials	1,173,371	1,114,018	59,353	5.3%	1,114,018	1,192,123	(78,105)	-1.6%
Capital Outlay	151,550	179,281	(27,731)	-15.5%	179,281	146,018	33,263	3.8%
Other Expenditures	17,533	16,646	887	5.3%	16,646	24,168	(7,522)	-27.5%
Transfers to Other Funds	1,510,000	1,000,000	510,000	51.0%	1,000,000	2,000,000	(1,000,000)	-24.5%
Total Expenditures	**7,841,973**	**6,771,846**	**1,070,126**	**15.8%**	**6,771,846**	**8,008,205**	**(1,236,359)**	**-15.4%**
Net Change in Fund Balance	**592,128**	**1,672,129**	**(1,080,001)**		**1,672,129**	**56,355**	**1,615,774**	

Budget versus Actual - Month and Year-to-Date

	Month				Year to Date			
	Budget	Actual	$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)	Budget	Actual	$ Favorable/ (Unfavorable)	% Favorable/ (Unfavorable)
GENERAL FUND: REVENUE								
Public Library Fund	272,451	272,377	(74)	0.0%	2,393,935	2,393,284	(651)	0.0%
Operating Levy	308,735	358,519	49,784	16.1%	5,049,774	5,422,207	372,433	7.4%
Federal, State and Local Grants	0	0	0		0	0	0	
Patron Fees, and Supplies	7,915	10,056	2,141	27.1%	81,652	104,033	22,381	27.4%
Interest Income	29,125	33,314	4,189	14.4%	425,625	477,349	51,724	12.2%
Donations	375	115	(260)	-69.3%	20,050	22,959	2,909	14.5%
Refunds/Reimbursements	270	0	(270)		3,960	1,441	(2,519)	-63.6%
Miscellaneous	17	465	448	2688.9%	150	12,827	12,677	8451.5%
Total Revenue	**618,888**	**674,845**	**55,958**	**9.0%**	**7,975,146**	**8,434,100**	**458,954**	**5.8%**
EXPENDITURES								
Salaries	310,891	291,347	19,544	6.3%	3,078,207	2,787,326	290,880	9.4%
Retirement	44,896	40,470	4,426	9.9%	426,513	367,537	58,976	13.8%
Insurance & Other Benefits	66,706	59,768	6,938	10.4%	600,314	528,519	71,795	12.0%
Supplies	22,899	13,620	9,279	40.5%	191,503	118,532	72,970	38.1%
Purchased / Contract Services	150,418	84,107	66,311	44.1%	1,632,385	1,187,604	444,782	27.2%
Library Materials	130,944	83,804	47,140	36.0%	1,540,564	1,173,371	367,193	23.8%
Capital Outlay	26,517	3,047	23,470	88.5%	230,696	151,550	79,147	34.3%
Other Expenditures	424	111	313	73.9%	18,772	17,533	1,239	6.6%
Contingency	0	0	0		0	0	0	
Transfers to Other Funds	0	0	0		1,510,000	1,510,000	0	0.0%
Total Expenditures	**753,695**	**576,274**	**177,421**	**23.5%**	**9,228,955**	**7,841,973**	**1,386,983**	**15.0%**
Net Change in Fund Balance	**(134,807)**	**98,572**	**233,379**		**(1,253,809)**	**592,128**	**1,845,937**	
Net Change in Fund Balance - Excluding Transfers	**(134,807)**	**98,572**	**233,379**		**256,191**	**2,102,128**	**1,845,937**	


Revenue Summary - 2026
Interest
6%
Other
2%
PLF
28%
Levy
64%
PLF
Levy
Interest
Other


Expense Summary (excluding Transfers) - 2026
Other
5%
Contract Services
19%
Payroll
58%
Library Materials
18%
Payroll
Library Materials
Contract Services
Other

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For the Month Ended September 30, 2026

Monthly and YTD Cash Position

1. Overall, cash position decreased 3.3% compared to the balance at August 31st.

   The General Fund saw an increase of 1% due to the receipt of one the property tax settlement. The Capital Projects Funds (Builidng, Permanent Improvement - ILS, Permanent Improvement - Reference/Info) saw a decrease of nearly 17% as construction on the Centerville Library continues torward completion, with furniture payments being significant during the month.

2. Year-to-Date cash position is down 7% since the beginning of the year. The General Fund has seen an increase of 6.3%, while the Building Fund has seen a decrease of 35.8%.

   We anticipate balances to continue to decline throughout the remainder of the year as about 91% of revenues have been collected, but only 78% of the budgeted expenditures have been spent or encumbered. We had budgeted for a decrease of about 12% for the year. So far, the decrease has been about 7%.

Revenue Budget Statement

Overall, revenues are about 5.8% greater than budgeted amounts for the year-to-date.

1. Public Library Fund receipts are just about where we expected them to be, varying only 0.03%. However, in comparison to the prior year, we have seen a 3.9% decrease.

2. Property Tax receipts are about 7.4% greater than anticipated for the year-to-date. In comparison to last year, they have a increase of 2.2%. We have now received all property tax receipts for the year.

3. Interest income is about 12% greater than estimates for the year-to-date, and are down 9.2% compared to the prior year as STAR Ohio balances have decreased to cover the construction costs

Washington-Centerville Public Library
Footnotes To The Monthly Financial Statements
For the Month Ended September 30, 2026

General Fund Budget vs. Actual

Overall, expenditures are 15% less than budgeted amounts for the year-to-date.

1. Personal services expenditures are 10.3% less than budgeted amounts for the year-to-date. This decreased from 10.6% under budget in the prior month.

   As you have seen, there has been a large amount of hiring activity over the past several months.

2. Supplies are 38% under budget for the year. General/Administrative Supplies are about 26% under budget for the year.

   Property maintenance and supplies purchased for resale are still lagging behind estimates.

3. Contract services are 27.25% under budget for the year-to-date.

   Travel & Meeting expenses are over 63% under budget. There should be some change in this over the next couple of months as we have approved several conferences and training opportunities recently. Additionally, nearly half of this amount is for the All-Staff training which will occur in the month of October.

   Communication & Printing are about 44% under budget for the year due, in large part, to computer data line and printing and publications being significantly less than anticipated.

   Property Maintenance services are about 27% under budget as a result of landscaping/snow removal and janitorial services being less than anticipated.

   Insurance shows as being above budgeted amounts, but this is due to the timing of the payment. We received and processed this bill during September. However, we have typically paid this during October.

   Software Maintenance and Other Contract Services also have come in lower than anticipated.

4. Library materials are about 23.8% under budget for the year. New books are nearly 43.2% under budget, with them being 71.3% under for the month of September. This was largely due to the timing of the board meeting for September. The October amount will likely exceed the budgeted amount as the invoices received later in the month get paid.

   Periodicals far exceeded the budgeted amount for the month and year-to-date. This is solely related to the timing of the payments. This is another bill that we normally pay in October. This amount should fall back under budgeted amounts in the October report.

   Audiovisual materials are about 33% under budget for the year.

   Electronic materials are 10.2% under budget, with a large portion being related to digital music services which have been dropped. These amount are being reallocated, as needed.

Washington-Centerville Public Library
Investment Schedules
For the Month Ended September 30, 2026

Interest Income - Year-to-Date

	US Bank/PNC	RedTree	STAR	Total
2026	$ 62.57	$ 284,415.80	$ 192,924.08	$ 477,402.45
2025	22,964.75	144,445.04	358,185.87	525,595.66
Change - YTD	$ (22,902.18)	$ 139,970.76	$ (165,261.79)	$ (48,193.21)

Interest Income Schedule - Next Twelve Months

	RedTree	STAR	Total
October	$ 37,906.00	$ 18,428.01	$ 56,334.01
November	$ 47,048.00	17,427.15	$ 64,475.15
December	$ 34,009.00	18,063.56	$ 52,072.56
January	$ 20,427.00	18,121.09	$ 38,548.09
February	$ 30,287.00	16,419.57	$ 46,706.57
March	$ 33,880.00	15,800.29	$ 49,680.29
April	$ 45,398.00	14,153.36	$ 59,551.36
May	$ 30,354.00	14,661.20	$ 45,015.20
June	$ 26,589.00	14,224.41	$ 40,813.41
July	$ 15,689.00	14,734.80	$ 30,423.80
August	$ 42,088.00	14,772.34	$ 56,860.34
September	$ 12,996.00	11,943.53	$ 24,939.53
	$ 376,671.00	**$ 188,749.30**	**$ 565,420.30**

See Notes to the Investment Report

STAR OHIO
State Treasury Asset Reserve of Ohio
P.O. Box 7177
Dublin, OH 43017

Account Statement

September 01, 2026 - September 30, 2026

Return Service Requested

0003111-0003302 PDFE 001 ------ 238620

WASHINGTON CENTERVILLE PUBLIC LIBRARY
BD FD
ATTN JOHN MONTEITH
111 W SPRING VALLEY RD
CENTERVILLE, OH 45458

Client Services

Call: 800-648-STAR (7827)

Visit our website: www.tos.ohio.gov/star-ohio

Funds Management
STAR Ohio
Columbus, OH 43260

Shareholder Message Center

STAR Ohio will be closed on Monday, October 12th for Columbus Day, Wednesday, November 11th for Veterans Day and Thursday, November 26th for Thanksgiving Day. The fund will close early at 1:00 p.m. on Friday, November 27th.

Government-related fraud and impersonation attempts continue to increase, especially with the implementation of the use of Artificial Intelligence (AI).

Below are some reminders and best practices to help protect you and your organization:

1. **Stop and pause** before responding to or acting on any financial requests.
2. **Do not respond & verify independently.** Avoid engaging directly. Instead, *verbally* confirm the request independently with a trusted contact.
3. **Urgent threats.** Requests to "act immediately" or with "urgency" are almost always a red flag.
4. **Requests for personal information.** Avoid responding to requests for personal information, especially through unsecured channels.
5. **Talk to your bank or financial institution first.** Always use a known business phone number.
6. **Protect your personal information** and do not respond to requests for personal information. Keep all login and account access information secure.

If you believe you may have been targeted, even if there was no financial loss:

* Stop all contact with caller or sender.
* Contact your bank or financial intermediaries, including STAR Ohio, to report the incident and help prevent unauthorized transactions or account access.

***** Early reporting is key to protecting you and your organization from government-related fraud. *****

ACCOUNT SUMMARY

Funds	Total Shares	Share Price	Share Value
STAR Ohio	5,617,936.490	$1.0000	$5,617,936.49

DISTRIBUTION SUMMARY

	YTD Earnings	Reinvestment Option
Funds	**Income**	**Income**
STAR Ohio	$192,964.83	Reinvest

TRANSACTIONS

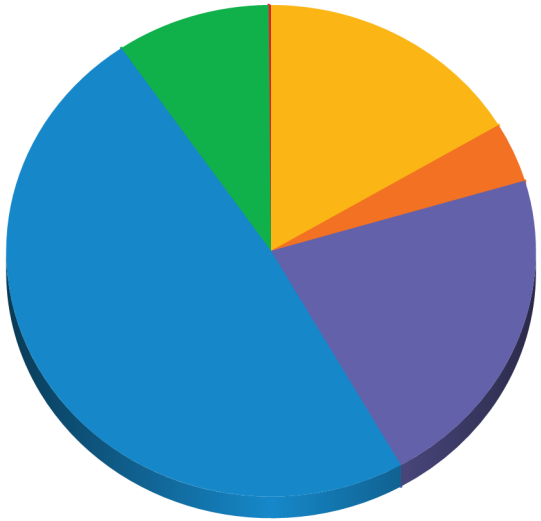
30 Day Yield = 3.94%

Date	Transaction Type	To/From Account Number	Shares	Share Price	Gross Amount	Share Value
	Beginning Shares Balance		**6,347,936.340**	**$1.00**		**$6,347,936.34**
09/24/2026	Redemption		(750,000.000)	$1.00	($750,000.00)	5,597,936.34
09/30/2026	Income Dividend Reinvestment		20,000.150	$1.00	$20,000.15	5,617,936.49
	Closing Balance		**5,617,936.490**	**$1.00**		**$5,617,936.49**

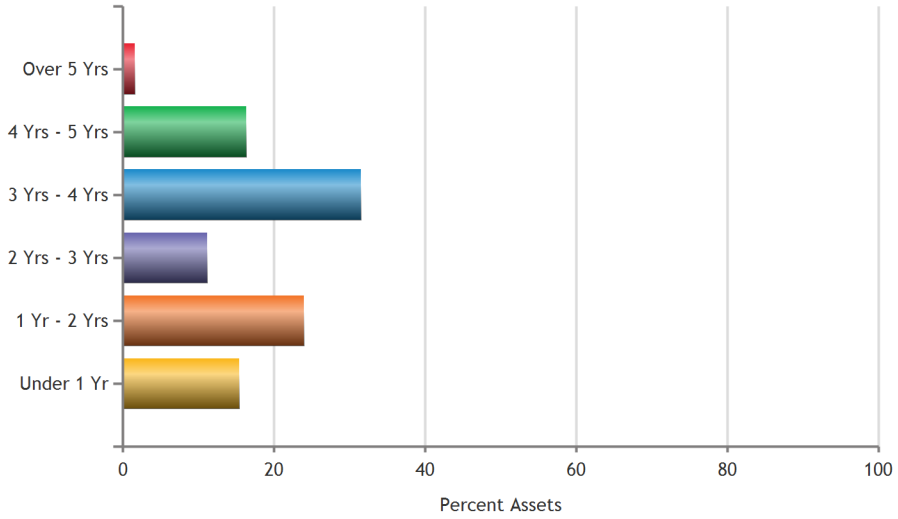
Monthly Activity Summary

	Since 9/1/2026
Beginning Book Value	**10,608,857.03**
Contributions	0.00
Withdrawals	0.00
Prior Month Management Fees	-883.53
Prior Month Custody Fees	-52.30
Realized Gains/Losses	0.00
Gross Interest Earnings	13,313.98
Ending Book Value	**10,621,235.18**

Portfolio Allocation as of 9/30/2026



Distribution by Maturity

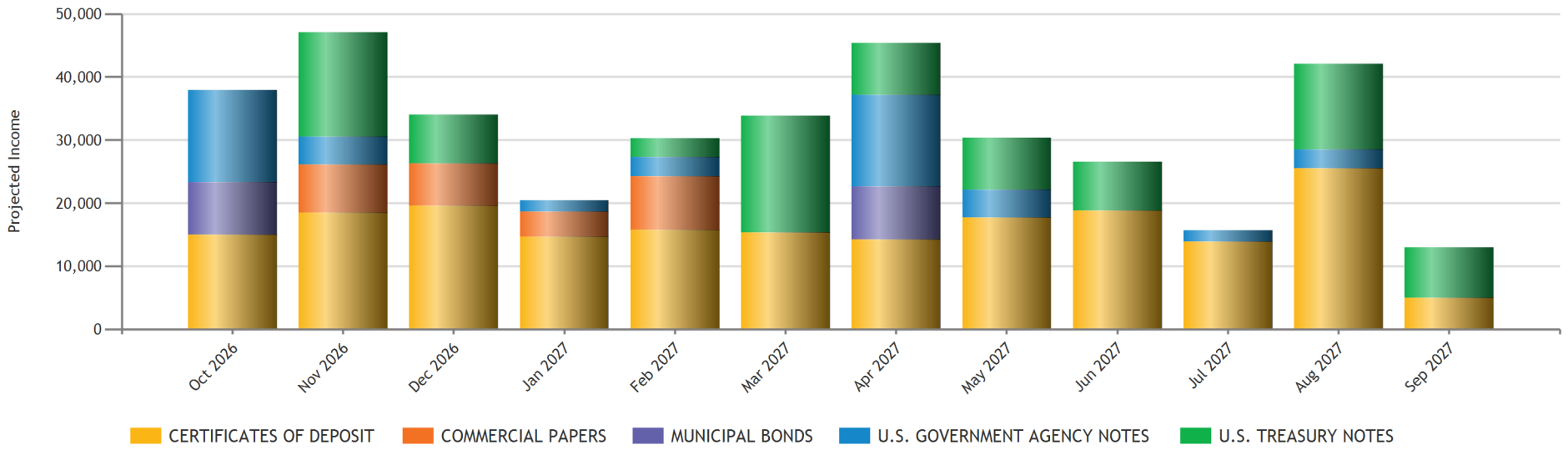


Allocation Information

Security Type	Market Value	% Assets	Yield	WAM
U.S. GOVERNMENT AGENCY NOTES	1,727,238.17	16.4	3.95	2.56
MUNICIPAL BONDS	413,826.49	3.9	3.93	3.70
U.S. TREASURY NOTES	2,253,249.25	21.5	4.06	3.11
CERTIFICATES OF DEPOSIT	5,103,860.50	48.6	3.89	2.22
COMMERCIAL PAPERS	989,231.15	9.4	3.94	0.25
MONEY MARKET FUNDS	14,700.50	0.1	3.74	0.00
Total	**10,502,106.06**	**100.0**	**3.94**	**2.34**

Estimated Gross Income Projection

10/1/2026 - 9/30/2027



		Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027	Jul 2027	Aug 2027	Sep 2027
CERTIFICATES OF DEPOSIT		15,002	18,469	19,583	14,683	15,784	15,370	14,245	17,724	18,839	13,939	25,518	4,996
COMMERCIAL PAPERS		0	7,699	6,677	3,994	8,496	0	0	0	0	0	0	0
MUNICIPAL BONDS		8,372	0	0	0	0	0	8,372	0	0	0	0	0
U.S. GOVERNMENT AGENCY NOTES		14,531	4,380	0	1,750	3,008	0	14,531	4,380	0	1,750	3,008	0
U.S. TREASURY NOTES		0	16,500	7,750	0	3,000	18,510	8,250	8,250	7,750	0	13,563	8,000
Total		**37,906**	**47,048**	**34,009**	**20,427**	**30,287**	**33,880**	**45,398**	**30,354**	**26,589**	**15,689**	**42,088**	**12,996**
Grand Total	**376,670**												

Gross Monthly Income

Negative Amounts Represent Paid Accrued Interest

9/1/2026 - 9/30/2026

Pay-Date	CUSIP	Security	Amount
U.S. TREASURY NOTES			
9/30/2026	91282CMU2	US Treasury Note 4.000% Due 3/31/2030	8,000.00
			8,000.00
CERTIFICATES OF DEPOSIT			
9/15/2026	32110YV93	First National Bank of America, MI 3.650% Due 12/17/2029	461.90
9/16/2026	35633MFY3	The Freedom Bank of Virginia, VA 3.650% Due 10/18/2027	771.90
9/16/2026	58404DXW6	Medallion Bank, UT 4.150% Due 6/17/2030	877.64
9/21/2026	88709RBQ1	Timberland Bank, WA 3.900% Due 2/22/2027	758.52
9/24/2026	09776DAZ7	BOM Bank, LA 3.650% Due 10/24/2030	771.90
9/28/2026	45780PDG7	Institution for Savings, MA 3.650% Due 10/29/2029	771.90
9/28/2026	90355GB47	UBS Bank USA, UT 3.900% Due 11/26/2030	645.90
			5,059.66
MONEY MARKET FUNDS			
9/1/2026	USBMMF	First American Treasury Obligations Fund	254.32
			254.32
TOTAL INCOME			**13,313.98**

Realized Gains and Losses

9/1/2026 - 9/30/2026

Purchase Date	Close Date	Quantity	CUSIP	Security	Cost Basis	Proceeds	Total Gain/Loss
							0.00
Total Gains							**0.00**
Total Losses							**0.00**
Total					**0.00**	**0.00**	**0.00**

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
U.S. GOVERNMENT AGENCY NOTES											
300,000	3135G05Y5	Federal Natl Mtg Assoc 0.750% Due 10/8/2027	Aa1	AA+		278,373.00	288,500.11	3.85	0.99		4/24/2025
350,000	3136G4ZN6	Federal Natl Mtg Assoc 1.000% Due 7/27/2028	Aa1	AA+	10/27/2026	318,535.00	326,271.70	3.94	1.77		4/11/2025
150,000	3133EMX80	Federal Farm Credit Bank 1.230% Due 8/2/2028	Aa1	AA+	10/7/2026	140,837.85	140,304.35	3.57	1.78		10/27/2025
400,000	3133ETBF3	Federal Farm Credit Bank 4.000% Due 4/1/2030	Aa1	AA+		399,496.00	387,019.12	4.03	3.15		4/9/2025
100,000	3133ETW29	Federal Farm Credit Bank 4.170% Due 8/19/2030	Aa1	AA+	10/7/2026	99,930.00	97,009.29	4.19	3.52		1/20/2026
250,000	3130B7YU2	Federal Home Ln Bank 4.325% Due 10/15/2030	Aa1	AA+	10/7/2026	250,000.00	241,850.17	4.33	3.58		10/15/2025
240,000	3133ETU62	Federal Farm Credit Bank 3.650% Due 11/12/2030	Aa1	AA+		239,565.60	227,422.98	3.69	3.70		11/12/2025
	Accrued Interest						18,860.44				
						1,726,737.45	**1,727,238.17**	**3.95**	**2.56**		
MUNICIPAL BONDS											
250,000	19951BCG7	City of Columbus, OH GO 3.666% Due 10/1/2028	Aaa	AAA		250,000.00	243,723.73	3.67	1.87		10/22/2025
175,000	19951BBV5	City of Columbus, OH GO 4.331% Due 10/1/2034	Aaa	AAA		175,000.00	161,730.64	4.33	6.46		10/22/2025
	Accrued Interest						8,372.13				
						425,000.00	**413,826.49**	**3.93**	**3.70**		
U.S. TREASURY NOTES											
200,000	91282CLK5	US Treasury Note 3.625% Due 8/31/2029	Aa1	AA+		197,976.56	192,625.00	3.88	2.72		4/21/2025
400,000	91282CLR0	US Treasury Note 4.125% Due 10/31/2029	Aa1	AA+		399,656.25	389,984.38	4.15	2.81		4/15/2025
400,000	91282CMA6	US Treasury Note 4.125% Due 11/30/2029	Aa1	AA+		399,749.98	389,671.88	4.14	2.89		4/15/2025
400,000	91282CGB1	US Treasury Note 3.875% Due 12/31/2029	Aa1	AA+		399,359.37	386,375.00	3.91	2.98		4/21/2025
400,000	91282CMU2	US Treasury Note 4.000% Due 3/31/2030	Aa1	AA+		396,421.88	386,859.38	4.20	3.22		4/15/2025
150,000	91282CHR5	US Treasury Note 4.000% Due 7/31/2030	Aa1	AA+		150,000.00	144,533.20	4.00	3.48		7/31/2025
250,000	91282CNX5	US Treasury Note 3.625% Due 8/31/2030	Aa1	AA+		248,203.11	237,353.52	3.80	3.58		1/21/2026

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
110,000	91282CRK9	US Treasury Note 4.375% Due 8/31/2031	Aa1	AA+		109,982.88	106,622.66	4.38	4.34		8/31/2026
	Accrued Interest						19,224.25				
						2,301,350.03	**2,253,249.25**	**4.06**	**3.11**		
CERTIFICATES OF DEPOSIT											
229,000	88709RBQ1	Timberland Bank, WA 3.900% Due 2/22/2027				228,828.25	228,752.98	3.98	0.38	28453	8/20/2025
150,000	55316CDS2	M1 Bank, MO 3.900% Due 8/26/2027				149,850.00	149,207.21	3.95	0.88	9797	8/26/2025
245,000	70153RNU8	Parkway Bank and Trust, IL 4.000% Due 8/30/2027				244,877.50	244,096.27	4.03	0.89	19008	8/28/2025
245,000	27004PGY3	Eaglemark Savings Bank, NV 3.650% Due 10/15/2027				244,755.00	242,860.66	3.70	0.99	34313	10/15/2025
249,000	35633MFY3	The Freedom Bank of Virginia, VA 3.650% Due 10/18/2027				248,751.00	246,863.36	3.73	1.01	57184	10/16/2025
245,000	06051XZ54	Bank of America NA, NC 3.650% Due 1/21/2028				244,755.00	241,991.79	3.70	1.25	3510	1/21/2026
245,000	178180HD0	City National Bank, CA 3.650% Due 1/24/2028				244,816.25	242,058.09	3.69	1.26	17281	1/23/2026
245,000	02589AHG0	American Express Nat'l Bank, UT 4.050% Due 5/8/2028				244,632.50	242,491.96	4.10	1.51	27471	5/7/2025
140,000	05612LES7	BMW Bank of North America, UT 3.950% Due 5/9/2028				139,790.00	138,319.55	4.00	1.52	35141	5/12/2025
145,000	38150V4Q9	Goldman Sachs Bank USA, NY 3.800% Due 8/21/2028				144,782.50	142,334.18	3.85	1.80	33124	8/19/2025
245,000	61690DWA2	Morgan Stanley Bank, UT 3.850% Due 8/28/2028				245,000.00	240,594.66	3.84	1.81	32992	12/15/2025
245,000	75472RBH3	Raymond James Bank, FL 3.900% Due 10/30/2028				244,693.75	240,324.47	3.95	1.94	33893	4/30/2026
245,000	02007QAH4	Ally Bank, UT 3.750% Due 12/4/2028				244,632.50	239,334.74	3.80	2.04	57803	12/4/2025
245,000	05614FCR2	BNY Mellon, NA 3.650% Due 12/11/2028				244,387.50	238,844.74	3.74	2.06	7946	12/9/2025
249,000	45780PDG7	Institution for Savings, MA 3.650% Due 10/29/2029				248,502.00	239,932.76	3.73	2.84	90250	10/28/2025
149,000	32110YV93	First National Bank of America, MI 3.650% Due 12/17/2029				148,702.00	143,311.27	3.73	2.95	17438	12/15/2025
249,000	58404DXW6	Medallion Bank, UT 4.150% Due 6/17/2030				248,377.50	242,052.23	4.24	3.35	57449	6/16/2025
245,000	73319FDZ9	Poppy Bank, CA 4.000% Due 7/31/2030				244,387.50	236,519.45	4.06	3.48	57903	7/31/2025

Quantity	Cusip	Security Description	Moody's	S&P	Call Date	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	FDIC Number	Purchase Date
245,000	32022WEG7	First Federal Bank, FL 3.800% Due 10/17/2030				245,000.00	234,230.80	3.83	3.65	31313	10/17/2025
249,000	09776DAZ7	BOM Bank, LA 3.650% Due 10/24/2030				248,502.00	236,604.26	3.72	3.68	1373	10/24/2025
195,000	90355GB47	UBS Bank USA, UT 3.900% Due 11/26/2030				194,512.50	186,875.60	3.99	3.74	57565	11/26/2025
245,000	795451EE9	Sallie Mae Bank, UT 3.900% Due 12/10/2030				244,387.50	234,674.52	3.96	3.76	58177	12/11/2025
244,000	61776N6G3	Morgan Stanley Private Bank, NY 4.100% Due 5/13/2031				243,390.00	234,431.66	4.16	4.08	34221	5/13/2026
	Accrued Interest						37,153.30				
						5,180,312.75	**5,103,860.50**	**3.89**	**2.22**		
COMMERCIAL PAPERS											
280,000	62479MLL5	MUFG Bank 0.000% Due 11/20/2026	P-1	A-1		272,300.62	278,457.23	3.78	0.14		2/24/2026
290,000	60689GMN3	Mizuho Securities 0.000% Due 12/22/2026	P-1	A-1		283,323.35	287,283.54	3.95	0.23		5/21/2026
140,000	17291YNK9	Citigroup 0.000% Due 1/19/2027	P-1	A-1		136,006.27	138,177.51	4.00	0.30		4/30/2026
290,000	06054PPC4	Bank of America 0.000% Due 2/12/2027		A-1		281,504.21	285,312.88	4.07	0.37		5/21/2026
	Accrued Interest						0.00				
						973,134.45	**989,231.15**	**3.94**	**0.25**		
MONEY MARKET FUNDS											
	USBMMF	First American Treasury Obligations Fund				14,700.50	14,700.50	3.74	0.00		
						14,700.50	**14,700.50**	**3.74**	**0.00**		
Total Portfolio						**10,621,235.18**	**10,502,106.06**	**3.94**	**2.34**		

Disclaimer & Terms

9/30/2026

Monthly Investment Report Disclosures:

This report is provided by RedTree Investment Group, a Registered Investment Adviser with the SEC, solely for informational purposes and is intended for use by the account holder(s) listed.

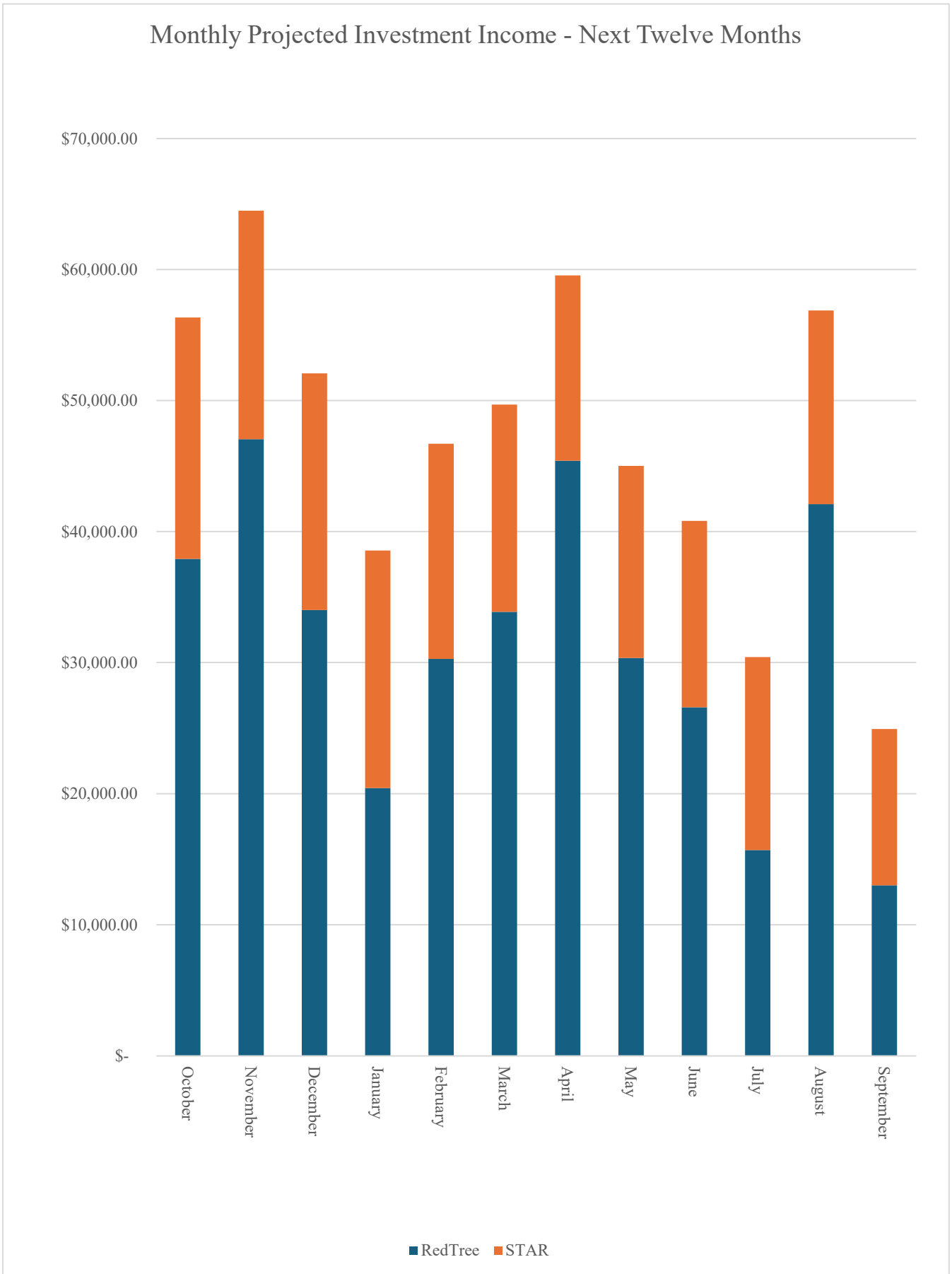
The valuations and performance shown in this report may differ from those provided by the custodian due to differences in pricing sources, the timing of data reconciliation, and the treatment of accruals or cash flows. We encourage you to compare this report with your custodial statement.

Advisory fees are charged based on the terms outlined in your Investment Advisory Agreement. Fees may be calculated as a percentage of assets under management and may be deducted directly from your account(s) at the custodian. Please refer to your agreement and your custodial statements for fee details.

This report may include hypothetical assumptions or forward-looking illustrations regarding the income, yield, or future value of fixed income securities currently held in your portfolio. These projections are for illustrative purposes only and should not be interpreted as guarantees or predictions of actual results.

Fixed income securities, including corporate, municipal, and other debt instruments, are subject to the risk that the issuer may default on interest or principal payments. In such cases, the bondholder may lose some or all of their invested principal. Hypothetical models typically assume full and timely payment of all interest and principal, which may not reflect actual outcomes in the event of issuer distress or default.

If you have questions about this report or your financial situation has changed, please call 888.596.2293 or email info@redtreeinv.com.


Monthly Projected Investment Income - Next Twelve Months
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$-
October
November
December
January
February
March
April
May
June
July
August
September
RedTree
STAR

Washington-Centerville Public Library
Footnotes To The Monthly Investment Statements
For the Month Ended September 30, 2026

Return Rates

Both our STAR Ohio and RedTree accounts are sitting at 3.94%.

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Maturities and Calls

During September, there was a need to withdraw $750,000 from STAR Ohio to cover immediate needs. It is unlikely that we will be able to return this money to STAR until early next year.

Purchases

There were no purchases during the month

Market Factors

The Federal Open Market Committee (FOMC) met in September, and as expected they raised interest rates by 0.25%.

Washington-Centerville Public Library
Check Report
October 20, 2026

Check Number	Check Date	Vendor Name	Check Type		Amount
2608	9/29/2026	Kindred Spirits Investment Management, LLC	EFT	$	935.37
47860	9/18/2026	AES Ohio	Check		7,064.72
47861	9/18/2026	APG OFFICE FURNISHINGS	Check		1,773.62
47862	9/18/2026	CHARTER COMMUNICATIONS	Check		252.00
47863	9/18/2026	CHARTER COMMUNICATIONS	Check		287.37
47864	9/18/2026	DIGITAL FRINGE	Check		114.45
47865	9/18/2026	DONNELLON MCCARTHY	Check		200.95
47866	9/18/2026	FP MAILING SOLUTIONS	Check		479.70
47867	9/18/2026	GARBER CONNECT	Check		2,152.75
47867	9/18/2026	GARBER CONNECT	Check		1,689.66
47868	9/18/2026	HYLANT ADMINISTRATIVE SERVICES	Check		14,048.00
47869	9/18/2026	KRONOS SAASHR, INC	Check		1,500.10
47870	9/18/2026	LEVEL 3 COMMUNICATIONS LLC	Check		416.97
47871	9/18/2026	MANHATTAN SHORT INC	Check		600.00
47872	9/18/2026	PRIMARY HEALTH SOLUTIONS	Check		191.25
47873	9/18/2026	SILCO FIRE PROTECTION COMPANY	Check		726.53
47873	9/18/2026	SILCO FIRE PROTECTION COMPANY	Check		8,404.50
47874	9/18/2026	THINKTV NETWORK	Check		60.00
47875	9/18/2026	ULINE INC	Check		247.83
47876	9/18/2026	U.S. BANK	Check		9,509.29
47876	9/18/2026	U.S. BANK	Check		7,293.18
47877	9/29/2026	CENTERVILLE CITY SCHOOLS	Check		2,046.04
47878	9/29/2026	CENTERVILLE CITY SCHOOLS	Check		46,148.86
47879	9/29/2026	CHARTER COMMUNICATIONS	Check		130.00
47880	9/29/2026	CHARTER COMMUNICATIONS	Check		159.99
47881	9/29/2026	DONNELLON MCCARTHY	Check		1,700.39
47882	9/29/2026	ELEMENTS IV INTERIORS	Check		294,821.37
47883	9/29/2026	FP MAILING SOLUTIONS	Check		461.68
47885	9/29/2026	JAKE LUNDGREN	Check		300.00
47886	9/29/2026	KROGER CO.	Check		114.21
47887	9/29/2026	NAZDAR COMPANY	Check		2,177.86
47888	9/29/2026	One America	Check		265.95
47894	9/29/2026	HOME DEPOT CREDIT SERVICES	Check		621.04
47895	9/29/2026	SpeedPro Dayton	Check		33,253.37
47896	9/29/2026	TENSILE SHADE PRODUCTS, LLC	Check		4,140.50
47897	9/29/2026	U-HAUL INTERNATIONAL, INC.	Check		82.58
47898	9/29/2026	WASHINGTON TOWNSHIP TRUSTEES	Check		75.00
47899	9/29/2026	WOODHULL CORPORATION	Check		2,076.18
47900	10/2/2026	AES Ohio	Check		5,467.19

Washington-Centerville Public Library
Check Report
October 20, 2026

Check Number	Check Date	Vendor Name	Check Type	Amount
47901	10/2/2026	AES Ohio	Check	52.05
47902	10/2/2026	COOLIDGE WALL	Check	296.25
47903	10/2/2026	CREATIVE IMPRESSIONS, INC.	Check	6,298.00
47904	10/2/2026	GARBER CONNECT	Check	782.00
47904	10/2/2026	GARBER CONNECT	Check	170.34
47905	10/2/2026	KNOWBE4, INC	Check	3,378.00
47906	10/2/2026	Lizard Apparel & Promotions	Check	1,775.00
47907	10/2/2026	TFG Entertainment LLC	Check	380.00
47908	10/2/2026	TRANSFORMATIONS PLUS	Check	2,359.50
47909	10/2/2026	Trigon Imaging Solutions	Check	1,560.77
47910	10/9/2026	AES Ohio	Check	467.80
47911	10/9/2026	Amazon Capital Services, Inc.	Check	3,377.91
47911	10/9/2026	Amazon Capital Services, Inc.	Check	231.53
47911	10/9/2026	Amazon Capital Services, Inc.	Check	219.59
47911	10/9/2026	Amazon Capital Services, Inc.	Check	633.09
47912	10/9/2026	BEAN BOTANICALS	Check	200.00
47913	10/9/2026	CHARTER COMMUNICATIONS	Check	135.38
47914	10/9/2026	CHARTER COMMUNICATIONS	Check	287.37
47915	10/9/2026	CHARTER COMMUNICATIONS	Check	252.00
47916	10/9/2026	CINTAS CORPORATION	Check	1,417.85
47917	10/9/2026	DONNELLON MCCARTHY	Check	368.00
47918	10/9/2026	GETTIER COMMERCIAL LLC	Check	175.50
47919	10/9/2026	KOSINS PARTY & TENT RENTAL	Check	297.00
47920	10/9/2026	McAlister's Deli	Check	974.53
47921	10/9/2026	NATIONAL FUEL GAS DISTRIBUTION CORP	Check	489.46
47922	10/9/2026	NATIONAL FUEL GAS DISTRIBUTION CORP	Check	250.66
47923	10/9/2026	NATIONAL FUEL GAS DISTRIBUTION CORP	Check	985.14
47924	10/9/2026	NATIONAL FUEL GAS DISTRIBUTION CORP	Check	76.37
47925	10/9/2026	PENCHURA, LLC	Check	9,658.00
47926	10/9/2026	RUMPKE OF OHIO, INC.	Check	1,431.88
47927	10/9/2026	SAM'S CLUB	Check	116.81
47927	10/9/2026	SAM'S CLUB	Check	2,016.91
47928	10/9/2026	SHERWIN WILLIAMS	Check	70.23
47929	10/9/2026	STAPLES BUSINESS ADVANTAGE	Check	207.58
47930	10/9/2026	TFG Entertainment LLC	Check	1,380.00
47931	10/9/2026	TRACEY KOLESAR	Check	3,749.85
47932	10/16/2026	CANNAVINO, SUSAN	Check	130.00
47933	10/16/2026	FlyLock Security Solutions Dayton	Check	1,572.00
47934	10/16/2026	KROGER CO.	Check	277.34

Washington-Centerville Public Library
Check Report
October 20, 2026

Check Number	Check Date	Vendor Name	Check Type	Amount
47935	10/16/2026	LEVEL 3 COMMUNICATIONS LLC	Check	417.70
47936	10/16/2026	RUMPKE OF OHIO, INC.	Check	276.59
47937	10/16/2026	STAPLES BUSINESS ADVANTAGE	Check	125.46
47938	10/16/2026	T-Mobile	Check	960.50
47939	10/16/2026	U.S. BANK	Check	8,364.71
47939	10/16/2026	U.S. BANK	Check	353.39
47940	10/20/2026	AMANDA KRICHBAUM	Check	33.95
47941	10/20/2026	ANA BALLER	Check	150.00
47942	10/20/2026	BIBLIOTHECA, LLC	Check	2,267.00
47943	10/20/2026	BRODART CO.	Check	55,868.32
47944	10/20/2026	CREATIVE IMPRESSIONS, INC.	Check	82.00
47945	10/20/2026	DAYTON METRO LIBRARY	Check	80.00
47946	10/20/2026	DELL MARKETING L.P.	Check	727.55
47947	10/20/2026	GLEASON PROPERTY SERVICES, LLC	Check	15,780.00
47948	10/20/2026	Hannah Chang	Check	10.99
47949	10/20/2026	HEATHER BALLARD	Check	250.00
47950	10/20/2026	Joyce Rundlett	Check	40.00
47951	10/20/2026	KANOPY, INC.	Check	1,439.00
47952	10/20/2026	Kimberlynne S. Romney	Check	19.99
47953	10/20/2026	KRONOS SAASHR, INC	Check	1,440.90
47954	10/20/2026	LEVATA US LLC	Check	248.99
47955	10/20/2026	LWC INC.	Check	4,800.01
47956	10/20/2026	Mark Spaulding Construction Company	Check	115,897.06
47957	10/20/2026	MARTIN J. GRUNDER JR., INC	Check	4,757.96
47958	10/20/2026	MIDWEST TAPE	Check	26,175.91
47959	10/20/2026	NAZDAR COMPANY	Check	151.34
47960	10/20/2026	OVERDRIVE, INC.	Check	6,618.80
47961	10/20/2026	PLAYAWAY PRODUCTS, LLC	Check	2,064.87
47962	10/20/2026	PRIMARY HEALTH SOLUTIONS	Check	191.25
47963	10/20/2026	SILCO FIRE PROTECTION COMPANY	Check	5,807.50
47964	10/20/2026	Sinclair Community College - Dayton	Check	1,000.00
47965	10/20/2026	TONIES US, INC.	Check	795.57
47966	10/20/2026	UNIQUE MANAGEMENT SERVICES INC	Check	456.00
47967	10/20/2026	WEX Health, Inc.	Check	125.00
47968	10/20/2026	WYSO	Check	150.00
47969	10/20/2026	ZAF ACP Holdings, LLC	Check	1,080.00
2026000234	9/24/2026	OPERS	EFT	40,470.35
2026000235	9/25/2026	INTERNAL REVENUE SERVICE	EFT	1,903.04
2026000236	9/29/2026	U.S. BANK	EFT	841.66

Washington-Centerville Public Library
Check Report
October 20, 2026

Check Number	Check Date	Vendor Name	Check Type	Amount
2026000237	9/29/2026	PAYPAL, INC	EFT	19.95
2026000238	9/29/2026	OHIO BUSINESS GATEWAY	EFT	48.88
2026000239	9/29/2026	Merchant eSolutions	EFT	128.32
2026000240	9/29/2026	Nayax	EFT	185.16
2026000241	10/1/2026	HealthEquity	EFT	7,465.09
2026000242	10/9/2026	INTERNAL REVENUE SERVICE	EFT	1,908.36
2026000244	10/20/2026	A.J. SCHWAB	EFT	39.66
2026000245	10/20/2026	Abigail E. Neuman	EFT	24.53
2026000246	10/20/2026	JOHN MONTEITH II	EFT	332.88
2026000247	10/20/2026	GRAHAM DOSTAL	EFT	21.57
2026000248	10/20/2026	JAMIE GARCIA	EFT	2.28
2026000249	10/20/2026	ANNE WACHS	EFT	129.96
2026000250	10/20/2026	KIMBERLY LINDERMAN	EFT	10.25
2026000251	10/20/2026	GARY BERRY	EFT	72.42
2026000252	10/20/2026	Katherine Watson	EFT	77.95
2026000253	10/20/2026	CHRIS J. EDDINGTON	EFT	26.60
2026000254	10/20/2026	DAVE KENT	EFT	28.56
2026000255	10/20/2026	KATHY O'NEILL	EFT	5.48
2026000256	10/20/2026	COLEEN PITZER	EFT	9.11
2026000257	10/20/2026	Caitlin Spratt	EFT	4.56
2026000258	10/20/2026	SCOTT ROYAL	EFT	4.86
2026000259	10/20/2026	Rachel Knight	EFT	12.69
2026000260	10/20/2026	SUNSHINE BRICKER	EFT	78.92
2026000261	10/20/2026	NOAH FINCH	EFT	4.71
2026000262	10/20/2026	Laura Fitzpatrick	EFT	2.43
2026000263	10/20/2026	LAUREN RURA	EFT	26.75
2026000264	10/20/2026	SHELLY PERESIE	EFT	4.86
		Payroll #20		144,432.77
		Payroll #21		144,797.16
				$ 1,102,622.22

Washington-Centerville PUBLIC LIBRARY

New Business

October 20, 2026

Washington-Centerville Public Library
Woodbourne Library Arts Endowment Request
October 20, 2026

There is a proposal that we are looking to implement that will involve creating a mosaic at the Woodbourne Library. As part of this, we would also be holding several artist workshops. We are asking the board to approve a preliminary request to use funds from Dorothy Yeck Endowment Fund for the Arts at Woodbourne Library.

Additional details will be provided, but the preliminary budget is below:

52120 - Program Supplies	$	3,900.00
53290 - Printing & Publications		6,300.00
53720 - Speaker/Program Stipends		4,000.00
53910 - Temporary Contract Services		5,000.00
	$	19,200.00

We are looking into the available carryover balance in the fund with the Dayton Foundation. However, to move forward with this project and include it in our appropriations for next year, we need to obtain board approval to use the funds for this project.

Our plan, if approved, is to carry out the project and then request reimbursement of actual costs.

Recommendation: Board approval of the initial request, which will be sent to the Dayton Foundation. Once the project is completed, we will provide a final financial report for board approval and then send to the Dayton Foundation for reimbursement.

RESOLUTION NO. 026-014

AUTHORIZING THE EXECUTION OF THEN & NOW CERTIFICATES RELATED TO PURCHASE ORDER NO. 2026-00xxx

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on October 20, 2026 at 7:00 pm at the Centerville Library with the following members present:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

_____ moved, _____ seconded of the following resolution:

Whereas, Ohio Rev. Code § 5705.41 (D) requires that all expenditures being properly encumbered at the time of commitment, and when this is not possible, the taxing authority is able to authorize the drawing of a warrant for these amounts based on the Fiscal Officer being able to certify that at both the time of commitment (Then) and at the current time (Now) the funds were available to pay the expenditure.

Whereas, the amount exceeds three thousand dollars and requires the approval of the Board of Trustees to authorize the payment of said expenditure, within thirty days.

Therefore, be it resolved that the Board of Trustees of the Washington-Centerville Public Library authorizes the drawing of a warrant in payment through:

PO #	PO Date	Invoice Date	Payment Date	Vendor	Amount
2026-00664	9/02/2026	8/31/2026	9/24/2026	Elements IV Interiors	$188,864.17
				Total	**$188,864.17**

Upon roll call on the adoption of the above resolution, the vote was as follows:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

Passed: October 20, 2026

Board of Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE

The undersigned, President and the Fiscal Officer of the Board of Library of the Washington-Centerville Public Library, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Library Trustees on October 20, 2026 and in appearing upon the official records of said Board.

_____
President, Board of Trustees

_____
Fiscal Officer

Washington-Centerville Public Library
561 Congress Park Dr.
Centerville, OH 45459

PURCHASE ORDER

Page: 1
P.O. Number: **2026-00664**
P.O. Date: 09/02/2026
Req. Number: 26-ADM-00124
Requested By: Liz Fultz
Blanket Type:
Ship Via:
Terms:

Deliver To

Then and Now Certification
It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certification, the amount was appropriated for such contract or order and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrances.

Vendor 05460
ELEMENTS IV INTERIORS
3680 WYSE RD.
DAYTON, OH 45414

937-433-8091

Exempt from Ohio Sales Tax and Federal Excise Tax

FID# 31-6006599

Line	Description/Project	Account	Qty	Unit	Price/Unit	Amount
001	tables and misc furniture for Centerville Library	401.50.55541				$188,864.17

Purchase Order Total: $188,864.17

Certification
I hereby certify that, on the above date, the funds required to meet this obligation have been lawfully appropriated or authorized for such purpose, and are free from other obligation, and are in the treasury or in the process of collection to the credit of the fund designated.

	9/17/2026		9/17/2026
Director	**Date**	**Fiscal Officer**	**Date**

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(Board of Library Trustees)

Revised Code, Secs, 5705.34 - 5705.35

The Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio met in regular session on the 20th day of October 2026, at the Centerville Library with the following members present:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

_____ moved the adoption of the following Resolution:

WHEREAS, This Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2027 and

WHEREAS, The Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of the Washington-Centerville Public Library, Montgomery County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Washington-Centerville Library - Tax Year 2026/2027

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved By Budget Commission Inside 10 M. Limitation	Amount To Be Derived From Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate To Be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
Washington-Centerville Library - Tax Year 2026/2027	Column I	Column II	III	IV
General Fund.....		5,421,633		3.00
TOTAL	0	5,421,633	0.00	3.00

Washington-Centerville Library - Tax Year 2026/2027

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION

Carry to Sch A

FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)	
GENERAL FUND:			
Current Expense Levy authorized by voters 11/02/21 for a CONT period of time	3.00	5,421,633	

and be it further

RESOLVED, That the Fiscal Officer of the Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Bowling	_____	Mrs. Herrick	_____
Mrs. Cline	_____	Mr. Nunna	_____
Mrs. Denison	_____	Mr. Seyer	_____
Mr. Falkner	_____		

Adopted the _____ day of _____, 2026.

_____

Fiscal Officer of Board of Library Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

CERTIFICATE OF COPY

Original On File

The State of Ohio, Montgomery County,

I, John Monteith, Fiscal Officer of this Board of the Washington-Centerville Public Library, in said County, and in whose custody the files and Records of said Board required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes of the October 20, 2026, regular meeting now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 20th day of October, 2026.

_____

Fiscal Officer of the Board of Library Trustees
Washington-Centerville Public Library
Montgomery County, Ohio

No: 026-015

BOARD OF LIBRARY TRUSTEES
Washington-Centerville Public Library
MONTGOMERY COUNTY, OHIO

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

(Board of Library Trustees)

Adopted October 20, 2026

_____
Fiscal Officer

Filed _____, 2026

_____
County Auditor

By_____
Deputy

Washington-Centerville Public Library			
Subject	Mileage Reimbursement		
Type (select one)	Policy	Board Approval Date	10/17/2023
Main Section (select one)	Operations	Responsible Dept. (select one)	Administration
Revised Date	09/2026	Revised By	JRM
Last Reviewed	09/2026	Manual	Operations

Occasionally, staff will be required to drive their personal vehicle on library business. In these instances, the employee may be reimbursed for the round trip, at a rate up to the current Internal Revenue Service mileage rate. A valid Ohio Driver's License shall be required of such drivers.

Travel to Library Location from Residence
Travel from the employee's residence to a library will not be reimbursed without the prior written approval of the Library Director.

Travel to an In-District Location
If an employee begins their day at an off-site event within Centerville or Washington Township, mileage from home will not be reimbursed. Travel from the off-site event to a library location will be reimbursed. If an employee ends their day at an off-site event, only the mileage to the event will be reimbursed. Any mileage from the off-site event to the employee's home is not eligible for reimbursement.

Travel to Out-of-District Location
Employees traveling to an out-of-district location for meetings, conferences, or other events will be reimbursed for all mileage to and from the location.

Mapping Software
Employees are expected to take the most direct route to and from their destination. Google Maps will be used as the source in determining the mileage to be used. Any deviation from the most direct route must document the reason another route was taken.

Reimbursement Timing
Employees are required to submit their Mileage Reimbursement Forms electronically ~~on a monthly basis~~ monthly to the Fiscal Assistant. Team Leader, Manager, Director and Fiscal Officer approvals will occur electronically. Any mileage forms greater than one month old must have the prior approval of the Fiscal Officer. Mileage forms older than sixty days will not be processed for payment unless extraordinary circumstances exist, and will require the approval of your manager, Library Director, and Fiscal Officer.

Accuracy of Reporting

Employees are expected to submit accurate expense reports. Any deviation from this is a significant matter, and could result in disciplinary action.

Driving Record Checks

To meet the risk management requirements of our liability insurance, all individuals driving during work hours for library business purposes must submit to annual driving records checks. The checks will look at the prior three-year period. Individuals are additionally required to report any significant violations and accidents occurring in the interim period. Significant violations include operating a vehicle while intoxicated, reckless operation, hit and run, and expired license. Failure to report these in a timely manner could result in disciplinary action.

Washington-Centerville Public Library			
Subject	Rules of Conduct		
Type (select one)	Policy	Board Approval Date	10/21/2025
Main Section (select one)	Operations	Responsible Dept. (select one)	Administration
Revised Date	9/2026	Revised By	DEF
Last Reviewed	~~7/2025~~09/2026	Manual	Operations

The Board of Trustees of Washington-Centerville Public Library is responsible for determining the rules of conduct necessary to:

- protect the right of individuals to use library materials and services,
- ensure the safety of library patrons and employees,
- protect the rights of library employees to conduct library business without interference, and
- protect and preserve library materials, equipment, and facilities.

The following rules of conduct, approved by the Library Board of Trustees, are designed to provide a pleasant environment for all who visit the library. No person while on the premises of the library shall engage in any behavior that hinders the use of the library by others, nor shall any person refuse to obey the reasonable request of an employee of the library.

- Avoid making unreasonable noise, such as talking, singing, or listening to music loudly. Socialize and use cell phones in active areas to avoid disturbing others.
- Using vulgar language is prohibited, and threatening language or behavior will be reported to police.
- Leave food outside. ~~and~~ Bbeverages with~~out~~ a lid ~~outside library buildings~~ are welcome. Alcoholic beverages are prohibited.
- Refrain from use of any form of tobacco, marijuana, and e-cigarettes in all library-owned, leased or managed buildings, entrances and exits, parking lots, grounds, and vehicles.
- Stay with children under age 8 at all times, and ensure that children under 16 are met before closing.
- Keep bags, backpacks, and any other personal items with you. Unattended items will be treated as lost.
- Use only as much space as is needed for one person.
- Refrain from taking photographs and/or recording videos of library staff or patrons without their permission.
- Move with safety: do not run or climb on furniture, desks, or shelving. Burning of candles, incense and other materials is strictly prohibited.
- Refrain from using skate boards, in-line skates, or scooters. Performing tricks of any kind in library buildings or on library property is not permitted.
- Sleeping is prohibited.
- Wear shirts and shoes.
- Take care of hygiene needs elsewhere: do not use public restrooms to bathe or wash clothes.
- Refrain from soliciting inside the library or panhandling (aside from exceptions outlined in the Solicitation Policy).
- Leave animals outside the building, except service dogs and those used in library programming.
- Leave firearms and weapons outside the Library (except as outlined in the Firearms and Weapons Policy).
- Abide by all local ordinances, and state and federal laws.

- Keep furniture in its original location and condition, and refrain from adhering items to walls or furniture.

The rules listed above are not intended to be a complete list, but instead to provide guidance of appropriate behavior. The Director and other library staff are authorized to determine what constitutes as being disruptive.

The Library reserves the right to:

- Request inspection of all bags, purses, briefcases, packages, etc. for library material, equipment, or concealed weapons.
- Ask police to search a person, given adequate cause for suspicion of theft of materials, equipment, or concealed weapons.
- Prosecute for illegal acts performed on library property.
- Request that adults unaccompanied by a minor or without a need for Children's materials remain in the main areas of the library and that the Teen area be reserved for ages 12-18 during after-school hours.

Any person who violates these regulations may be asked to leave the library premises and/or have library privileges withdrawn. See the Guidelines for Disciplinary Actions for Violations of Rules of Conduct and the Procedure for Suspension of Library Privileges.

Washington-Centerville Public Library			
Subject	Check-out Materials Without a Library Card		
Type (select one)	Policy	Board Approval Date	01/16/2018
Main Section (select one)	Circulation	Responsible Dept. (select one)	Public Services
Revised Date	09/2026~~01/2018~~	Revised By	RLK~~DEF~~
Last Reviewed	09/2026~~01/2018~~	Manual	Operations

If a patron does not have their ~~his/her~~ library card at check out, the patron~~he/she~~ may check out materials upon presenting a photo ID (Driver's License, Passport, Military ID, other state issued ID, student ID, work ID, membership ID).

Patrons can also use their library barcode that has been ~~scanned~~ added to their phone or other mobile device ~~as part of a virtual wallet.~~via the Library's mobile app.

Washington-Centerville Public Library			
Subject	Laptop Use by Patrons		
Type (select one)	Policy	Board Approval Date	03/15/2022
Main Section (select one)	Operations	Responsible Dept. (select one)	Adult Services
Revised Date	08/2026~~05/2022~~	Revised By	GAD~~RLP~~
Last Reviewed	08/2026~~05/2022~~	Manual	Operations

Eligibility
Borrower must be at least 18 years old with ~~a valid photo ID issued by the State or Federal government and~~ a non-restricted library card in good standing.

User Responsibilities

1. Borrower is responsible for replacement costs should the laptop or associated equipment get damaged, lost, or stolen.
2. Laptops must not be left unattended. Borrower is responsible for any damage or loss that results from accident, theft, misuse, or neglect while the laptop is in their possession.
3. Laptops may need to be plugged into a power source. Fully charged batteries are not guaranteed.
4. Refrain from eating ~~and drinking~~ while using the laptop.
5. Borrowers must comply with the library's *Internet Access and Use* policy.
6. Borrowers are responsible for any files they create and save to the borrowed laptop. No files are retained after the laptop lid is shut or the laptop is shut down, restarted, or returned.

~~5. Borrower must comply with the Library's *Internet Access and Use* policy.~~

6.7. Additional software can only be installed on the laptops by staff. Please inquire at the Reference Desk for assistance with software installation. ~~Any material saved to the laptop may be deleted upon check in.~~

7.8. Laptops must be returned at~~by~~ the date/time indicated~~specified~~ on the checkout receipt or~~user agreement, which will never be later than 45 minutes~~ before the library closes for the day, whichever is soonest.~~Library closing time.~~ If the laptop is not returned before these times the ~~Library closes,~~ borrower could~~will~~ be charged a late fee or up to the entire replacement cost of the laptop. Law~~$730.00 and law~~ enforcement will be contacted if necessary to recover stolen library property.

8.9. Laptops must be returned to the service location from which they were initially borrowed~~an Adult Services Staff member at the Reference Desk after use~~.

9.10. Borrower understands ~~as~~ the laptop is the property of the library~~Library~~. Borrower shall have no expectation of privacy and inappropriate use in violation of the Library's Internet Use Policy by the Borrower may result in Borrower's loss of library privileges.~~use privilege.~~

Usage

~~1. Laptops can be checked out for one four hour session per day.~~

~~2. Requires a signed User Agreement and a State or Federal ID to checkout.~~

3.1. Laptops are for in-library~~Library~~ use only. Removing a laptop from the library will be considered an act of theft and law enforcement will be contacted.

4.2. Laptops available on first come, first served basis. Availability is limited.

Disclaimer
The Washington-Centerville Public Library is not responsible for damage to any removable drive (i.e.,~~.~~ Flash drive or CD), or the loss of data that may occur due to malfunctioning hardware or software. The library's~~Library's~~ laptop is a public computer and is not secure from possible access by others. The library~~Library~~ shall not be liable for any loss to Borrower from the disclosure of financial or personal information to others.

Washington-Centerville Public Library			
Subject	Renewal of Materials		
Type (select one)	Policy	Board Approval Date	09/20/2016
Main Section (select one)	Circulation	Responsible Dept. (select one)	Public Services
Revised Date	~~08/2016~~09/2026	Revised By	~~AHK~~RLK
Last Reviewed	~~08/2016~~09/2026	Manual	Operations

Library materials, except for items in the Express collections, may be renewed three times, if not on hold for another patron.
EXCEPTION: Materials on teacher and homebound cards may only be renewed twice for a three week period

Methods for renewals:

A. Patrons with accounts in good standing (see Policy for Restriction of Borrowing Privileges) may renew:
   - in person with their library card or Photo ID
   - online
   - by telephone
   - at the Express Checkout

B. Patrons that owe $10 or more in fines before the start of the transaction, are in Collections, or are under library disciplinary action may not renew materials.

Requirements for Renewals:

A. In Person
   - Patron must have their library card or his/her Photo ID
   - A parent or guardian can renew materials for their minor child by presenting either the child's card or the parent/guardian's Photo ID
   - Patrons listed as having consent on another patron's account must present the account holder's library card or his/her own Photo ID

B. By Phone
   - Patron must have their library card number or verify the Photo ID number shown in the patron's record.
     - If neither the card number nor the Photo ID number is provided, staff may still access the patron record by the caller verifying their name, address and phone number. ~~Staff may only~~ The only action staff may take is to renew items specifically requested and give out the new due date. ~~, but no title information or other detailed account information may be shared.~~ "Specific" requests include:
       - Specific titles
       - Everything due (date), *e.g., "everything due today"*
       - All the (item type), *e.g., "all the movies"*

       No title information or other detailed account information may be shared, cards may not be renewed, holds placed, or room reservations made without library card or Photo ID number.

Fines and Fees

When renewing in person or by phone, staff will notify cardholder of any fines associated with the renewal or if the renewal results in borrowing restrictions. If patron is not the cardholder and does not have consent on the card, no information about fines can be discussed, in accordance with Consent policies (see Policy for Confidentiality of Records – Use of Consent Adults and Policy for Confidentiality of Records – Use of Consent Minors).

Washington-Centerville Public Library			
Subject	Use of Business Information Systems		
Type (select one)	Policy	Board Approval Date	02/2012
Main Section (select one)	Operations	Responsible Dept. (select one)	Systems
Revised Date	~~11/2024~~09/2026	Revised By	~~DEF~~ GAD / RLP
Last Reviewed	~~11/2024~~09/2026	Manual	Operations

Purpose of This Policy
The business information systems of the Library are to be used solely for the benefit of the Library. This policy defines the appropriate use of the Library's business information systems and personal privacy and confidentiality expectations for those individuals using the Library's business information systems.

Individuals Covered Under This Policy
This policy applies to all individuals using the Library's information systems, including without limitation, employees (whether regular or temporary), subcontractors, consultants, and any other individuals who represent themselves as being connected with the Library (collectively "Users").

Equipment and Systems Covered Under the Policy
The business information systems include, without limitation:
- all desktop, laptop, tablet, mobile, and other electronic devices
- internal and external computer networks
- all software licensed by the Library, including online software subscriptions used by the Library
- telephone systems
- facsimile, printing and copying equipment
- email systems
- all other similar technologies and systems devised now or in the future that are offered to Users
- all data and metadata stored within such business information systems including backup media

Regulations for Use of Business Information Systems
- Only PCs, laptops, and other hardware purchased and configured by the Systems Department should be connected to the staff network.
- PCs and other equipment connected to the staff network should only be used by authorized Users (as defined above).
- All software purchased, installed, or used must be done through the Systems Department and a copy of the license agreement must be maintained in the Systems Department. Any unauthorized software found will be removed.
- ~~A~~All applications installed on Library owned devices must be used for Library business or for patron demonstration purposes.
- Users are responsible for maintaining the security of any passwords associated with the business information systems. Passwords may not be shared or transferred to another without authorization from a member of the Systems Department. Passwords should not be reused on multiple systems or sites.

- Users should not allow any non-employee to have access to the business information systems ~~without prior consent from the Systems Department~~. Computers and other devices must be locked when away from the device to deter unauthorized access, even when located in a staff only area.~~.~~
- Honor privacy, legal copyrights, licenses, and all library policies.
- Users may access Library business data, including cloud services, only from Library-managed devices connected to the staff network unless otherwise authorized by the Systems Department. ~~Authorized users may access approved Microsoft 365 services from Intune-enrolled personal mobile devices. Employees may access their own self-service HR information through the Library-approved mobile app.~~
- Exercise care in protecting software and hardware and use only library-supplied media for downloading or transferring data.
- Maintain files created for library business on one of the network file servers or Library provided cloud services, not on the local hard drive of any equipment. Local drives are not backed up and can result in the loss of data.

Privacy

All files, email messages, voice mail messages, documents, and other records which are created or transmitted using or which are received or stored on the business information systems are the property of the Library.

- Users should not expect any privacy for any files, messages or materials created or transmitted using or stored on the Library's business information systems even though security may be placed on a document or file and regardless of whether passwords are employed, or for any access to the Internet made through business information systems.
- Users consent to the Library's accessing, intercepting, reviewing, listening to, copying, deleting, and/or disclosing any such message, file, document or Internet access, with or without notice, when the Library deems it appropriate to do so in its sole judgment.
- If a User has encrypted or password protected any files or messages stored on or transmitted via the Library's business information systems, the User will be required, at the request of the Library, to provide the encryption key or password to the Library.
- Users should be aware that while conducting library business, written and electronic~~ally~~ record~~sed materials~~ used in library related business are considered public records, including any communication from personal devices.
- All organizational communication should be transmitted on Library owned devices or software.
- Any personal files found during the course of normal systems administration will be deleted at the will of the systems administrator, without notice to the employee.

Artificial Intelligence (AI)

- You may not enter any sensitive, restricted or otherwise protected data into any generative AI tool or service. This includes employee or patron personally identifiable information.
- You may not use AI-generated code within Library systems or services without having it reviewed by a human to verify it doesn't include malicious elements.
- You may not use AI tools or services to generate content that enables harassment, threats, defamation, hostile environments, stalking or illegal discrimination.
- When using AI, review the product to ensure inclusivity.

Credit Card Information

- Patron credit card information should never be written down or stored in electronic format outside of the credit card processing system provided by the Library.
- Any credit card information found should be shredded or deleted immediately.

Disciplinary Action
Violations of this policy may result in disciplinary action up to and including termination.

Examples of Acceptable and Unacceptable Uses
These lists are not meant to be all inclusive, but to provide examples of acceptable and unacceptable uses. The Library will be the sole judge of whether any particular use of the business information systems complies with this policy.

Examples of Acceptable Uses

- Assist patrons according to the limits defined by Library policy for public access and for each job classification/function
- Research library-related issues when required by assignment or job description~~;~~
- Maintain awareness of business industry trends
- Participate in professional development opportunities (i.e. online training courses)
- Communicating in a way that upholds the image of the library
- Transferring or sharing business-related documents
- Documenting communication
- Providing global updates for staff
- Responding to patron correspondence
- Scheduling meetings or reserving resources
- Curtailing paper use
- Interacting with external libraries, vendors, or other organizations while doing library-related business
- Storing documents required in relationship to the library
- Requesting time off through the Library approved HR ~~UKG Ready~~ mobile app

Examples of Unacceptable Uses:

- Viewing, transmitting, or storing information which may be, or construed to be, unprofessional, illegal, vulgar, profane, insulting, offensive, harassing, defamatory, deceptive, abusive, inappropriate or malicious (except for cases of business need as defined by job duties)
- Conducting in, or encouraging, any illegal activity or violating any local, state and/or federal laws
- Using resources for commercial activity or political lobbying, except when authorized by the Library
- Causing damage to other users, software, services, or equipment
- Representing oneself as another person
- Representing the Library without authorization
- Knowingly uploading, copying, posting, publishing, storing, transmitting, transferring, or distributing any files that contain viruses, corrupted files or malicious code
- Downloading, installing, or using unauthorized software ~~-~~including cloud services.
- Personal use of the business information systems during work hours including accessing personal email, social media accounts, and online shopping.
- Soliciting personal business ventures, advertising for personal enterprises, soliciting for non-library related purposes, or for communicating destructive or malicious intent
- Sending or storing attachments or files of such size or nature to affect the performance of the library's systems
- Storing personal documents, including photographs or music.
- Connecting personal, patron, or unknown hardware, including USB drives, to the staff network without prior authorization from the Systems Department.
- Accessing any Library business data, for example HR or financial data, using a personally owned device or computer ~~without permission from the Systems Department~~.
- Installing apps for recreational use.

Washington-Centerville Public Library			
Subject	Meeting ~~& Quiet~~ Room Use		
Type (select one)	Policy	Board Approval Date	10/21/2025
Main Section (select one)	Facilities	Responsible Dept. (select one)	Community Relations
Revised Date	9/2026	Revised By	CMJ
Last Reviewed	9/2026	Manual	Operations

MEETING ~~& QUIET~~ ROOM USE

Washington-Centerville Public Library offers meeting ~~and quiet~~ rooms, at no charge, for use by individuals or small groups. Units of government and appointed or elected officials may also use library meeting rooms. Political candidates, political action committees, and other political advocacy groups, either issue-related or candidate are allowed to use the rooms under the following conditions:

- All meetings are open to the public.
- Solicitation or receipt of campaign contributions are prohibited.
- Activities and materials must remain in the meeting room, with no activity in the adjacent parts of the library building or library grounds.

The following guidelines apply:

- Meeting ~~and quiet~~ rooms vary in size and can accommodate 1-~~6~~12 persons.
- Room may be used by those 16 years of age or older and who possess a Washington-Centerville Public Library card. At the discretion of library staff, students under age 16 may use rooms for group projects or study.
- Centerville/Washington Township residents may reserve meeting ~~and/or quiet~~ rooms up to 30 days in advance. Same day reservations by non-residents are accepted. Any room not reserved may be used by "walk-ins" and/or non-residents. A Washington-Centerville Public Library card is required.
- Rooms may be reserved for a maximum of two hours each day. The Library reserves the right to limit the number of meeting ~~and quiet~~ room reservations, per month, based on demand for meeting space.
- **Late Policy:** Room reservations are held for 15 minutes. After 15 minutes the room may be reserved for another user.
- Rooms may only be used during normal Library operating hours and must be vacated 15 minutes prior to Library closing.
- Lidded drinks are permitted. Food IS NOT permitted in meeting~~/quiet~~ rooms.
- The Library reserves the right to assign and/or reassign individuals to the room that best fits their needs or the needs of the library.

- Meeting ~~and/or quiet~~ rooms may not be used for social activities, parties, activities that promote, advertise, or lead to the sale of a product or service~~-~~, fundraising purposes, conducting classes for profit-, or political rallies.
- All publicity by the organization or business about the meeting must state clearly that the Library is merely the site of the meeting and not its sponsor.
- Individuals must adhere to the Rules of Conduct for using Washington-Centerville Public Library.
- ~~Meeting rooms A & B have ability to connect laptop/tablet to a monitor located in the room. Library staff are not responsible for setup of equipment.~~
- Individuals using the room are responsible for returning the room to its original condition, including disposing of trash and cleaning off tabletops.
- Individuals using the room shall be financially responsible for any damage to Library property, furnishing and/or equipment arising from their use of the meeting and~~/or quiet~~ room.

Washington-Centerville Public Library			
Subject	Community Rooms and Creativity Space Use		
Type (select one)	Policy	Board Approval Date	10/21/2025
Main Section (select one)	Facilities	Responsible Dept. (select one)	Public Services
Revised Date	~~10/2025~~9/2026	Revised By	~~WAM~~CMJ
Last Reviewed	~~10/2025~~9/2026	Manual	Operations

The primary purpose of Community Rooms and Creativity Space within Washington-Centerville Public Library locations is for library-related activities. When no library activities are scheduled, rooms are available to Centerville/Washington Township residents and organizations, at no charge, on a first-come, first-served basis. Units of government and appointed or elected officials may also use library meeting rooms. Political candidates, political action committees, and other political advocacy groups, either issue-related or candidate are allowed to use the rooms under the following conditions:

- All meetings are open to the public.
- Solicitation or receipt of campaign contributions are prohibited.
- Activities and materials must remain in the meeting room, with no activity in the adjacent parts of the library building or on library grounds.

The following guidelines apply:

- Applicants must be at least 18 years old and possess a Washington-Centerville Public Library card. At the discretion of library staff, students under age 18 may use rooms for group projects or study.
- Rooms may be booked no more than three months in advance, by submitting an online Meeting Room Request form. The Library reserves the right to limit the number of Community Room/Creativity Space reservations for an organization based on demand for meeting space.
- Weekly or regularly occurring requests can not be accommodated.
- Community Rooms/Creativity Space may only be used during normal Library operating hours. Rooms must be vacated 15 minutes prior to Library closing.
- Food is permitted in Community Rooms but not in the Creativity Space.
- The Library reserves the right to assign and/or reassign groups to the Community Room/Creativity Space that best fits their needs.
- Community rooms/Creativity Space may not be used for social activities, parties, activities that promote, advertise, or lead to the sale of a product or service, fundraising purposes, conducting classes for profit, or political rallies.
- The use of the Community Room by a non-Library group does not imply Library sponsorship or endorsement of the group's activities.

- In promoting an event that is being held on Library property, all publicity by the organization or business about the meeting must state clearly that the Library is merely the site of the meeting and not its sponsor.
- Individuals and groups must adhere to the Rules of Conduct for using Washington-Centerville Public Library and Library Solicitation Policies.
- Some audio-visual equipment is available for public use in Community Rooms.
- Visiting organizations are responsible for set up and clean-up of the room, as well as operation of any audio-visual equipment.
- Organizations charging a fee to attend a meeting may do so only when fee is intended to cover meeting costs (handouts, food, etc.). Payment of such fees shall not be handled by Library staff.
- When not reserved, rooms may be used by "walk-ins." A Washington-Centerville Public Library card is required.

Washington-Centerville Public Library			
Subject	Board Games		
Type (select one)	Guideline~~Policy~~	Board Approval Date	12/21/2021
Main Section (select one)	Operations	Responsible Dept. (select one)	Adult Services
Revised Date	09/2026~~07/2022~~	Revised By	ATW~~DEF~~
Last Reviewed	07/2022	Manual	Operations

Washington-Centerville Public Library has board games for use by patrons. Board games are selected to include multiple difficulty levels and play times. New, additional, or replacement copies are selected by the Adult Services and Youth Services Departments.~~Department.~~ Low circulation, poor condition, and space constraints are the main determining factors in weeding this collection.

a) Eligible Borrowers
- Board games are available for all WCPL patrons with a non-restricted card.
- Patrons who owe $10.00 or more in fines or fees are not eligible to borrow board games until their library account is again in good standing.

b) Borrowing Guidelines
- Board games ~~are available at the Reference Desk and~~ may be borrowed for 14 days.
- Patrons can have up to 8 4 board games out on their card at a time.
- Board games will have an inventory of parts which must be returned.
- Patrons borrowing board games are responsible for the box contents the entire time they are loaned out.

c) Return Procedures
- Board games must be returned to library employees at the Reference Desk (do not use Library book drops to return board games).

d) Fines and Liability
- The individual borrowing the board game assumes all responsibility for the box and contents.
- WCPL assumes no responsibility if the board game is stolen or any liability for use of the board game while out on loan.
- The overdue fine for a board game is $ .50 per day ($5 max).
- Charges for lost or damaged accessories (for the parts/pieces) will be assessed. Replacement cost will be automatically billed at 45 days overdue.

Washington-Centerville Public Library
Woodbourne Library Exterior Panel Replacement
October 20, 2026

On the next two pages, you will find the bid tabulation and Post-Bid Letter of Finding prepared by LWC.

In response to the request for sealed bids, we received only one bid on the project. This bid came from Staffco Construction. For those of you around during the Woodbourne Library renovation and expansion, you will note that they were the contractors on that project.

As noted in the documents included here, you will see that the estimate came in within the allowable 20%.

Recommendation: Board approval of the sealed bid from Staffco Construction, and proceeding with working on the contract for the project.

LWC INCORPORATED

Project Name Washington-Centerville Public Library - Woodburne Panel Replacement
LWC Commiss 26621.00
Estimate $380,097.90
Max Award (12 $456,117.48

Bid Date/Time 9/30/2026 12:00pm

Contractor	Bid Signed	Addenda Acknowleged	Allowances Acknowledged	Voluntary Alternate	BASE BID	Panel A	Panel B	Contingency Allowance	Alternate No. 1 (ADDED)	Alternate No. 2 (ADDED)	Value Engineering 1 TOTAL	Value Engineering 2	PANEL A TOTAL
Staffco	X	N/A	x	N/A	$188,000	$286,000	$385,000	N/A	$19,500		-$24,000	-$28,000	$450,000
Spohn-no bid provided													
Mark Spaulding Construction-no bid provided													
Greater Dayton Construction-no bid provided													

Alternate No. 1: Eliminate New Lighting

Value Engineering 1:Staffco to decrease margin $24,000.00

Value Engineering 2:Remove fluid applied air barrier scope-go to Tyvek

October 12, 2026

Washington-Centerville
Public Library Board of
Trustees
111 West Spring Valley Pike
Centerville OH 45458

RE:Washington-Centerville Public Library-Woodburne Panel Replacement
Post Bid Letter of Finding

LWC Incorporated conducted a post bid interview with Staffco Construction on the Woodburne Library Panel Replacement, and they were below the allowable award value, including the permitted 20%, as defined by ORC Section 153.12.

Our interview with the bidder confirmed that they have a complete scope of work which includes material, labor, quality, alternates, and allowances, as enumerated in the Contract Documents. The contractor has a firm understanding of the schedule milestones and completion date.

LWC Incorporated finds that the Contractor interviewed is a responsive bidder.

Please feel free to contact us with any questions or concerns.

Regards,

Lucas Lantz
Project Manager
LWC Incorporated

Attn: Post Bid Interview Notes
Bid Tab

cc: Washington-Centerville Library
LWC Incorporated
File

LWC creating inspiring spaces | 434 East First Street | Dayton, OH 45402 | 937.223.6500
www.lwcinspires.com | 712 East Main Street | Richmond, IN 47374 | 765.966.3546

September 25, 2026

Liz Fultz, Library Director
Washington-Centerville Public Library
Board of Trustees
111 West Spring Valley Pike
Centerville OH 45458

RE: Proposal for Additional Services
Washington-Centerville Public Library (WCPL)
Supplemental Design & Engineering Services

Dear Liz,

This proposal summarizes two separate additional service requests that have arisen following completion of the original project scope for the Washington-Centerville Public Library. The requested services are the result of owner-initiated operational needs and field observations that were not identified during the original design process

Project 1: Maker Space Metalworking Equipment Electrical Modifications

Following completion of the original Maker Space design and issuance of the final bid and permit documents, the Library revised the equipment package, resulting in electrical loads that differ from those incorporated into the original design. Evaluation of the revised equipment and associated electrical requirements constitutes an additional service because the changes occurred after completion of the contract documents and required supplemental engineering analysis and coordination.
Additionally, during the original design process, certain electrical infrastructure improvements that would have provided significant additional capacity and flexibility for future expansion, including a dedicated transformer and/or feeder serving the Maker Space, were removed as a value-engineering measure to reduce project construction costs. As a result, accommodating the revised equipment now requires a reassessment of the available electrical capacity and evaluation of potential modifications to the existing distribution system.
While preliminary calculations indicate limited available capacity, the purpose of this additional service is to analyze the impacts of the post-design equipment changes, determine available options, and develop recommendations for safely supporting the revised equipment within the constraints of the existing electrical infrastructure.

Proposed Scope

To date, Tri-Tech has already provided preliminary effort to review the revised equipment requirements, evaluation of existing panel calculated capacities and investigation of options for accommodating revised equipment loads. Remaining scope includes design of new electrical panels, single line drawings and panelboards to create electrical permit drawings appropriate for bid and permit.
Design Fee Basis $4,000.
Opinion of Probable Construction Costs: $35,000.

Project 2: Children's Outdoor Area Sidewalk Lighting Enhancements

Following occupancy and evaluation of the exterior children's area, the Library identified concerns regarding future illumination levels along the sidewalk adjacent to the ivy screening wall. During design, the existing bollard lighting was expected to provide adequate pathway illumination. However, after observing the installation and considering the anticipated mature growth of the ivy screening, it was determined that the existing lighting may become obstructed and no longer provide sufficient illumination of the pedestrian path. LWC's design did not accommodate for maturing of the Ivy, which could take three to four seasons to reach a point where a light would be obscured. Since the client brought concerns, LWC reached out to Tri Tech to look for options. These options do not need to be implemented right now but may require attention in the future.

Proposed Scope

Tri-Tech has already provided electrical engineering services at risk to evaluate the existing lighting conditions along the children's outdoor area sidewalk and develop a solution to improve pathway illumination. Services will include assessment of the anticipated impact of the mature ivy screening on light levels, selection of appropriate supplemental lighting fixtures, design of the associated low-voltage power distribution requirements, and preparation of revised electrical documentation for pricing and installation.

Fee Basis $1,500

Opinion of Probable Construction Costs: $15,000.

Additional Courtesy Services (No Fee): Trane HVAC Controls Review and Programming Assistance

As a service to the Library and outside of the currently billable project scopes described above, Tri-Tech has been providing assistance related to operation of the building HVAC control system. Specifically, Daniel Garman advised that Tri-Tech will be meeting with Trane personnel to review HVAC system programming and verify the sequence of operations.

This effort is being undertaken in response to Library concerns regarding building control performance and to help ensure that system operation aligns with current space usage and occupancy patterns. Tri-Tech's objective is to help prevent recurrence of operational issues experienced during the previous winter season and to facilitate coordination between the Owner and Trane. This assistance is being provided as a courtesy and is considered outside the scope of the additional services described herein.

In closing, the original construction contract amount for the project was $4,576,000, and the total net change orders to date are $5,764.59, representing approximately 0.13% of the original contract value. By comparison, renovation projects in our industry commonly experience change order percentages in the range of 5% to 7% of the construction cost. LWC has made a significant investment of time and effort throughout the project to proactively coordinate with the Owner, Contractor, and consultants, identify issues early, and minimize changes during construction. The exceptionally low net change order value reflects the team's commitment to thorough planning, coordination, and stewardship of the Library's resources while maintaining the project's design intent and operational goals.

Respectfully Submitted,
John Fabelo, AIA
Partner

Washington-Centerville
PUBLIC LIBRARY

Monthly Statistics

October 20, 2026

Washington-Centerville PUBLIC LIBRARY

Monthly Statistics — September 2026

	Centerville 2025	Centerville 2026	Centerville %(+/-)	Woodbourne 2025	Woodbourne 2026	Woodbourne %(+/-)	Combined 2025	Combined 2026	Combined %(+/-)
Monthly Summary									
Circulation (Physical + Digital)	16,463	41,322	151.0%	57,801	42,325	-26.8%	119,623	127,715	6.8%
New Applicant Registratons	276	512	85.5%	229	155	-32.3%	505	667	32.1%
Library Cardholders							64,741	67,060	3.6%
Building Visitors	4,544	12,628	177.9%	16,389	12,720	-22.4%	20,933	25,348	21.1%
Website Visitors							118,917	106,158	-10.7%
Patron Assistance	1,825	5,292	190.0%	4,038	3,885	-3.8%	5,863	9,177	56.5%
	At the Library*			**Offsite & Virtual**			**Combined**		
Library Programs	59	174	194.9%	31	21	-32.3%	90	195	116.7%
Library Program Attendees	1,260	1,943	54.2%	984	551	-44.0%	2,244	2,494	11.1%
Monthly Circulation by Type									
Adult Books	2,836	12,362	335.9%	19,295	12,926	-33.0%	22,131	25,288	14.3%
Juvenile Books	11,503	18,125	57.6%	21,185	16,167	-23.7%	32,688	34,292	4.9%
Periodicals	106	780	635.8%	1,735	1,116	-35.7%	1,841	1,896	3.0%
Young Adult Books	581	1,173	101.9%	1,379	962	-30.2%	1,960	2,135	8.9%
Total Print Circulation	**15,026**	**32,440**	115.9%	**43,594**	**31,171**	-28.5%	**58,620**	**63,611**	8.5%
Audiobooks	692	1,625	134.8%	2,269	1,823	-19.7%	2,961	3,448	16.4%
Movies (DVDs/Blu-rays)	250	4,876	1850.4%	9,205	6,230	-32.3%	9,455	11,106	17.5%
Music (Compact Discs)	N/A	N/A	0	656	539	-17.8%	656	539	-17.8%
Total AV Circulation	**942**	**6,501**	590.1%	**12,130**	**8,592**	-29.2%	**13,072**	**15,093**	15.5%
Board Games	194	556	186.6%	927	854	-7.9%	1,121	1,410	25.8%
'Brary Bags	22	88	300.0%	153	113	-26.1%	175	201	14.9%
Cultural Passes	16	56	250.0%	45	58	28.9%	61	114	86.9%
Hotspots	11	7	-36.4%	19	22	15.8%	30	29	-3.3%
Kits	74	238	221.6%	231	174	-24.7%	305	412	35.1%
Streaming Devices	56	83	48.2%	108	87	-19.4%	164	170	3.7%
Streaming Device+Hotspot Combos	11	7	-36.4%	8	8	0.0%	19	15	-21.1%
Preloaded Tablets (Launchpads)	111	420	278.4%	532	342	-35.7%	643	762	18.5%
Audio Figurines (Tonies)*	N/A	926	0.0%	54	904	1574.1%	54	1,830	3288.9%
Total Library of Things Circulation	**495**	**2,381**	381.0%	**2,077**	**2,562**	23.4%	**2,572**	**4,943**	92.2%
SearchOhio/OhioLink Borrowed*							**0**	**870**	0.0%
eAudiobooks							18,908	16,307	-13.8%
eBooks							18,460	17,905	-3.0%
eMusic							445	435	-2.2%
eVideo							2,554	2,781	8.9%
eZines (Digital Magazines)							4,992	5,770	15.6%
Total Digital Circulation							**45,359**	**43,198**	-4.8%
Monthly Circulation by Collection									
Adult Circulation	3,420	17,583	414.1%	30,688	20,886	-31.9%	34,108	38,469	12.8%
Juvenile Circulation	12,461	22,482	80.4%	25,649	20,345	-20.7%	38,110	42,827	12.4%
Young Adult Circulation	582	1,257	116.0%	1,464	1,094	-25.3%	2,046	2,351	14.9%
Total Physical Circulation	**16,463**	**41,322**	151.0%	**57,801**	**42,325**	-26.8%	**74,264**	**83,647**	12.6%
Monthly Programming									
Adult Programs	20	141	605.0%	26	19	-26.9%	46	160	247.8%
Adult Attendees	221	951	330.3%	824	462	-43.9%	1,045	1,413	35.2%
General Programs	3	0	-100.0%	0	0	0.0%	3	0	-100.0%
General Attendees	85	0	-100.0%	0	0	0.0%	85	0	-100.0%
Children's (Ages 0-5) Programs	24	21	-12.5%	2	1	-50.0%	26	22	-15.4%
Children's (Ages 0-5) Attendees	761	655	-13.9%	82	73	-11.0%	843	728	-13.6%
Children's (Ages 6-11) Programs	5	7	40.0%	3	1	-66.7%	8	8	0.0%
Children's (Ages 6-11) Attendees	74	271	266.2%	78	16	-79.5%	152	287	88.8%
Teen (Ages 12-18) Programs	7	5	-28.6%	0	0	0.0%	7	5	-28.6%
Teen (Ages 12-18) Attendees	119	66	-44.5%	0	0	0.0%	119	66	-44.5%

Washington-Centerville PUBLIC LIBRARY

Year-to-Date Statistics — September 2026

	2025	2026	%(+/-)	2025	2026	%(+/-)	2025	2026	%(+/-)
Year-to-Date Summary	**Centerville**			**Woodbourne**			**Combined**		
Circulation (Physical + Digital)	232,546	262,570	12.9%	505,980	467,511	-7.6%	1,161,422	1,171,248	0.8%
New Applicant Registratons	2,757	3,237	17.4%	2,151	2,049	-4.7%	4,908	5,286	7.7%
Library Cardholders							64,741	67,060	3.6%
Building Visitors	61,042	80,003	31.1%	146,349	140,406	-4.1%	207,391	220,409	6.3%
Website Visitors							1,512,372	1,357,329	-10.3%
Patron Assistance	33,217	31,385	-5.5%	40,036	40,367	0.8%	73,253	71,752	-2.0%
	At the Library*			**Offsite & Virtual**			**Combined**		
Library Programs	554	635	14.6%	306	289	-5.6%	860	924	7.4%
Library Program Attendees	15,120	16,414	8.6%	14,150	18,759	32.6%	29,270	35,173	20.2%
Year-to-Date by Type	**Centerville**			**Woodbourne**			**Combined**		
Adult Books	56,784	75,826	33.5%	162,733	142,833	-12.2%	219,517	218,659	-0.4%
Juvenile Books	130,603	121,326	-7.1%	182,691	171,315	-6.2%	313,294	292,641	-6.6%
Periodicals	3,286	4,359	32.7%	13,892	12,327	-11.3%	17,178	16,686	-2.9%
Young Adult Books	8,628	7,916	-8.3%	14,188	12,276	-13.5%	22,816	20,192	-11.5%
Total Print Circulation	**199,301**	**209,427**	5.1%	**373,504**	**338,751**	-9.3%	**572,805**	**548,178**	-4.3%
Audiobooks	9,687	11,395	17.6%	21,584	20,037	-7.2%	31,271	31,432	0.5%
Movies (DVDs/Blu-rays)	16,634	28,478	71.2%	88,029	73,681	-16.3%	104,663	102,159	-2.4%
Music (Compact Discs)	153	0	-100.0%	6,060	6,869	13.3%	6,213	6,869	10.6%
Total AV Circulation	**26,474**	**39,873**	50.6%	**115,673**	**100,587**	-13.0%	**142,147**	**140,460**	-1.2%
Board Games	2,568	3,390	32.0%	7,957	10,468	31.6%	10,525	13,858	31.7%
'Brary Bags	412	475	15.3%	1,040	1,240	19.2%	1,452	1,715	18.1%
Cultural Passes	160	336	110.0%	350	619	76.9%	510	955	87.3%
Hotspots	87	81	-6.9%	180	187	3.9%	267	268	0.4%
Kits	771	1,294	67.8%	1,699	1,934	13.8%	2,470	3,228	30.7%
Streaming Devices	555	550	-0.9%	729	1,035	42.0%	1,284	1,585	23.4%
Streaming Device+Hotspot Combos	70	53	-24.3%	87	99	13.8%	157	152	-3.2%
Preloaded Tablets (Launchpads)	2,148	2,708	26.1%	4,698	5,029	7.0%	6,846	7,737	13.0%
Audio Figurines (Tonies)*	0	4,383	0.0%	63	7,562	11903.2%	63	11,945	18860.3%
Total Library of Things Circulation	**6,771**	**13,270**	96.0%	**16,803**	**28,173**	67.7%	**23,574**	**41,443**	75.8%
SearchOhio/OhioLink Borrowed*							**9,817**	**6,147**	-37.4%
eAudiobooks							168,204	185,215	10.1%
eBooks							174,025	174,063	0.0%
eMusic							3,489	3,577	2.5%
eVideo							24,246	23,397	-3.5%
eZines (Digital Magazines)							43,115	48,768	13.1%
Total Digital Circulation							**413,079**	**435,020**	5.3%
Y ear-to-Date by Collection	**Centerville**			**Woodbourne**			**Combined**		
Adult Circulation	77,230	106,086	37.4%	267,254	235,122	-12.0%	344,484	341,208	-1.0%
Juvenile Circulation	146,685	148,395	1.2%	223,840	218,538	-2.4%	370,525	366,933	-1.0%
Young Adult Circulation	8,631	8,089	-6.3%	14,886	13,851	-7.0%	23,517	21,940	-6.7%
Total Physical Circulation	**232,546**	**262,570**	12.9%	**505,980**	**467,511**	-7.6%	**738,526**	**730,081**	-1.1%
Year-to-Date Programming	**At the Library***			**Offsite & Virtual**			**Combined**		
Adult Programs	190	315	65.8%	213	213	0.0%	403	528	31.0%
Adult Attendees	3,208	4,015	25.2%	7,470	7,532	0.8%	10,678	11,547	8.1%
General Programs	11	12	9.1%	10	17	70.0%	21	29	38.1%
General Attendees	1,403	1,791	27.7%	3,128	8,363	167.4%	4,531	10,154	124.1%
Children's (Ages 0-5) Programs	220	197	-10.5%	51	39	-23.5%	271	236	-12.9%
Children's (Ages 0-5) Attendees	6,137	6,282	2.4%	1,294	1,103	-14.8%	7,431	7,385	-0.6%
Children's (Ages 6-11) Programs	67	57	-14.9%	26	13	-50.0%	93	70	-24.7%
Children's (Ages 6-11) Attendees	2,811	2,874	2.2%	1,381	883	-36.1%	4,192	3,757	-10.4%
Teen (Ages 12-18) Programs	66	54	-18.2%	6	7	16.7%	72	61	-15.3%
Teen (Ages 12-18) Attendees	1,561	1,452	-7.0%	877	878	0.1%	2,438	2,330	-4.4%