

Synopsis of Board Meeting

August 17, 2021
Centerville Library

CALL TO ORDER at 7:00 p.m.

ROLL CALL VOTE: Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Present; Mr. Nunna, Present; also Ms. Fultz, Library Director; Ms. Fingers, Deputy Fiscal Officer; Finding Leaders Consultant, Paul Pendleton and members of the public.

HEARING OF PUBLIC – None

COMMITTEE REPORTS

Mr. Pendleton introduced himself to the Board and stated that Finding Leaders has been in business for 20 years recruiting for public entities throughout Ohio. There are 16 consultant members who are part of the team that network around Ohio. Finding Leaders has begun recruiting for the new Fiscal Officer with hopes to have that person in place in early November. Mr. Pendleton went on to describe the selection and interview process. He then asked the Board characteristics of a good Fiscal Officer which the board gave many. Mr. Pendleton then asked the Board for strengths and concerns of the Library. The Board stated the strengths as they see are public support, great staff and management and strong facilities. As for concerns they stated funding, levy renewal, and managing in uncertainty. A salary range was discussed as well as other benefits the library provides. Mr. Pendleton then said he will stay in touch with Ms. Cline or Ms. Fultz.

DIRECTOR'S REPORT

Ms. Fultz reported on the following:

Facilities:

- ❖ Centerville Library
 - Parking lot flooding
 - Roto Rooter cleaned the drains leading to the retention area. Still some flooding in parking lot after brief, but heavy rain. John Fabelo from LWC discussed with engineer who came out. Engineer believes there is a clog in the drainage from retention to sewer, due to water remaining in retention. Will have Roto Rooter clean out that pipe.
 - Chiller – condenser coil repair needed- the cost was estimated to be \$18,898. The Board asked Ms. Fultz to talk to the manufacturer. Six members of the Board approved the repair of the Centerville chiller for up to \$19,000 and one member abstained.
- Mandel Drive
 - Buyer is applying for zoning change from 'Special Use' to 'Planned Development – Office' with site plans submitted to Township
- **PERSONNEL**

- ❖ Public Services Assistant resignation – effective 8/6
 - ❖ Youth Services Specialist moved to Substitute – effective 8/7
 - ❖ Currently recruiting for:
 - Public Services Library Aide – part-time, less than 20 hours/week
 - Public Services Assistant – full-time
 - Youth Services Specialists – 2 full-time positions
 - Changes to positions – eliminating Youth Services Assistant positions, in lieu of Youth Services Specialists with two pay grades (with Master’s degree and without)
 - Public Services Team Leader close to being filled
 - Second Youth Services Substitute close to being filled
 - ❖ Reinstated masks for staff starting 8/19 due to rise in cases and staff testing positive
- **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ New computer patron sign-in and printing software installed
 - Price increase of black & white copies to \$.15 a page
 - Ability to pay for printouts with credit card
 - ❖ Welcome Dayton – we were invited to participate as initiative expands to all of Montgomery County
 - Launched in 2011, Welcome Dayton supports integration of immigrants into the community
 - **OTHER**
 - ❖ Budget Commission – presenting reports virtually again this year
 - ❖ Audit is currently underway
 - ❖ Friends paperback book sale – sold out in one day and raised just over \$1,600
 - ❖ Friends Party in the Park – raised \$269 in 50/50 raffle tickets and waiting to hear about the portion of beer sale proceeds they will receive

CONSENT AGENDA – Resolution No. 021-015– Consent Agenda.

The Board adopted Resolution No. 021-015, a consent agenda approving the following action items:

- Approval of July 20, 2021 Regular Board Minutes and August 5, 2021 Special Board Meeting Minutes
- July Financial Statement, Notes to the July Financial Statement and Investment Report
- Payment of August Expenditures

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes, but abstain from payments to Centerville Landscaping, Creative Impressions, M Concrete, Rieck Mechanical and The New York Times; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes but abstain from the special meeting minutes; Mrs. Herrick, Yes but abstain from the special meeting minutes; Mr. Nunna, Yes but abstain from the special meeting minutes.

NEW / OLD BUSINESS

Transfer of Funds

- Transfer of Funds – Ms. Fingers discussed that the \$20,000 transfer from the GF to the PIF-ILS was part of the 2021 Appropriations approved by the Board in December of 2020 to help cover the cost of the Innovative Vega Catalog.

The Board unanimously approved the transfer of funds

- Amend Ethics Board Policy – Mr. Carr reviewed the ethics policy. He did not think the policy was well worded. The changes made to the policy are more adapted to our library. There was discussion on the changes.

The Board unanimously approved the amended ethics board policy as revised.

- Ms. Fingers presented a new Master Resolution and Authorization for Depository Accounts from PNC bank. The Board previously approved PNC bank as a depository for the Library in the July meeting. A change was made to state that the Library is a School District Library not a Corporation.

The Board unanimously approved the PNC Master Resolution as adjusted.

OTHER

Mrs. Herrick moved for adjournment at 8:16 P.M.

M. Fingers