

Synopsis of **Board Meeting**

July 20, 2021
Centerville Library

CALL TO ORDER at 7:00 p.m.

ROLL CALL VOTE: Mr. Bowling, Present; Mr. Carr, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Present; Mrs. Herrick, Absent; Mr. Nunna, Present; also Ms. Fultz, Library Director; Ms. Fingers, Deputy Fiscal Office and members of the public.

HEARING OF PUBLIC - None

COMMITTEE REPORTS

Executive Session. The Board retired into executive session at 7:01 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes.

- The President returned the meeting to open session at 7:30 p.m.

Mr. Bowling stated that Ms. Fingers has submitted her resignation as Deputy Fiscal Officer (DFO) effective 9/29/21.

The Board unanimously approved holding a Special Meeting on 8/5/21 to discuss transitioning the DFO position to a Fiscal Officer (FO) position, the hiring process and amending fiscal and board policies regarding the FO and DFO.

DIRECTOR'S REPORT

Ms. Fultz reported on the following:

▪ **FACILITIES**

- ❖ Centerville Library
 - Parking lot – flooded with heavy rains in June and July, discussed with LWC, and starting with having the drains cleaned out
- ❖ Woodbourne Library
 - Leaking at WB due to drains full of cicadas
- ❖ Mandel Drive
 - Under contract effective 6/21/21
 - Earnest money deposited 7/1/21
 - 120 day inspection period, with option to extend another 30 days
 - Buyer has purchased title insurance

▪ **PERSONNEL**

- ❖ Elimination of the Public Services Admin position within the Library and the termination of any employees who are currently in that role; legal counsel stated this is consistent with Library policy.
The Board unanimously approved the elimination of the Public Services Admin position and the termination of any employees who are currently in that role
- ❖ Shelving Assistant resignation – last day 7/17
- ❖ Public Services Team Leader retirement – last day 7/31

- ❖ Staff appreciation luncheon scheduled for 8/11
 - City allowing use of Benham’s Grove for free
 - Boxed lunches will be provided
- **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Look for article about the Library’s online resources in September issue of Centerville-Washington Neighbors magazine
 - ❖ Stats for PLF formula from the libraries:

2020 Statistics

(D)	Square Footage	Circulation		Cardholders		Population	
Dayton Metro	567,139	2,279,823	58%	390,032	83%	458,677	86%
Germantown	10,546					10,656	2%
Washington-Centerville	61,458	1,372,542	35%	66,231	14%	56,628	11%
Wright Memorial	23,650	304,307	8%	14,355	3%	9,192	2%
Total	662,793	3,956,672		470,618		535,153	

▪ **OTHER**

- ❖ Applying for ARPA grant through the State Library of Ohio to purchase equipment for makerspace annex at Rec Center – proposal for \$39,256
- ❖ Friends will sponsor Party in the Park at Stubbs park on 8/13 – will be recognized as headline nonprofit of the evening, plus receive portion of alcohol sale proceeds and 50/50 drawing proceeds

CONSENT AGENDA – Resolution No. 021-011 – Consent Agenda. Ms. Fingers noted the following information:

The Budget passed with the PLF maintained at the 1.7% of state general revenue fund for fiscal year 2022/2023. State revenues are exceeding predictions by over 20%.

The Board adopted Resolution No. 021-011, a consent agenda approving the following action items:

- Approval of June 15, 2021 Regular Board Meeting Minutes
- June Financial Statement, Notes to the June Financial Statement and June Investment Report
- Payment of July Expenditures
- Personnel Items

The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes, but Abstain from payments to Bonham Electric, Buckeye Power, Centerville Landscaping, Garber Electric, Reick Mechanical, Sanner Painting and the New York Times; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes.

NEW / OLD BUSINESS

- Resolution No. 021-012-Accepting of PLF Formula.

The Board approved Resolution No.021-012, accepting the Public Library Fund Distribution Formula for Montgomery County as submitted by the Montgomery County Auditor's Office. Two members stated they did not like the formula but would begrudgingly approve. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes

- Depository Agreement Resolution No. 021-013

The Board approved Resolution No.021-013 to enter into depository agreement(s) with US Bank as the primary institution and Fifth Third Bank and PNC Bank for investments or other as needed based on results of the request for proposals received by financial institutions. The roll call vote resulted as follows: Mr. Bowling, Yes; Mr. Carr, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Yes; Mrs. Herrick, Absent; Mr. Nunna, Yes

- Centerville Siding Repair

Ms. Fultz stated that American Way Exteriors, a local company, came and gave an estimate to repair the Centerville Library's siding problems of leaking damage from water at under \$8000. The Board approved the payment to American Way Exteriors for the repair to the Centerville siding as presented by Ms. Fultz. Two members abstained.

- Sunshine Delivery Service Policy Revision

Ms Fultz stated the Sunshine Book Delivery Service policy has been revised to remove the wording and make policy more flexible. The Board unanimously approved revision of the Sunshine Delivery Service Policy as presented by Ms. Fultz and made part of the minutes.

OTHER

A question was asked by a board member if there has been a cost estimate done on the Centerville entrance. Ms. Fultz talked with LWC but has not heard back.

Mr. Hanseman moved for adjournment at 8:06 p.m.

M. Fingers