WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

June 16, 2026

CALL TO ORDER
The regular Board of Trustees meeting for June 2026 was held at the Centerville Library. Board President Carol Herrick called the meeting to order at 7:00 p.m.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Absent**; Mrs. Denison, **Present**; Mr. Falkner, **Present;** Mrs. Herrick, **Present**; Mr. Nunna, **Absent**; Mr. Seyer, **Absent**; also Mrs. Fultz, Library Director, and Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC
Mr. Monteith stated that there was no hearing of the public this month.

COMMITTEE REPORTS
Mrs. Denison reported that the Foundation Committee has decided to hold a donor appreciation event instead of a Formal Gala. This decision was the result of two large donations that have been received.

DIRECTOR'S REPORT

- **FACILITIES**
  - Centerville Library
    - Work continues to progress
      - Teen books to come back from storage June 26
      - Exterior panels on Creativity Commons patio may not be completed until August 21
    - Creativity Commons
      - Last day open at RecPlex – July 3
      - New hours after reopening:
        Monday – Thursday – 11:00-8:00
        Friday and Saturday – 12:00-5:00
  - Woodbourne Library
  - Legacy Administration Building

- **COLLECTIONS/SERVICES/PROGRAMS**
  - Summer Reading Club kickoff event – 550 attendees
  - Americana – parade and booth this year

- **OTHER**
    - Optimist check presentation at lunch meeting on Tuesday, July 7
        - Media will be present
    - Joint Public Entities meeting – Monday, June 29

PERSONNEL ACTIONS

The Personnel Action Appendix was presented for the period of May 11 to June 9, 2026. The Board reviewed the information and there were no questions.

Mr. Falkner moved for the approval of the Personnel Action Appendix. Mrs. Denison seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

FISCAL OFFICER'S REPORT

a. Approval of the May 19, 2026 Meeting Minutes

   Mrs. Denison moved for the approval of the May 19, 2026 Meeting Minutes. Mr. Falkner seconded the motion.

   The vote was: **Yes**: 3; **No**: 0; **Abstain**: 1 (Bowling)

   The motion is approved.

b. Mr. Monteith presented the monthly financial report for May 2026, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), May 2026 Bank Reconciliation, Monthly Investment Report and Personnel Items for the board's review and approval.

   Mr. Falkner moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mrs. Denison seconded the motion.

   The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

   The motion is approved.

c. Payment of June 2026 Expenditures

   Mr. Monteith presented the check register for the period of May 22, 2026 through June 16, 2026.

Mr. Bowling moved to approve the payment of expenditures, and Mrs. Denison seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Absent	Mr. Nunna	Absent
Mrs. Denison	Yes	Mr. Seyer	Absent
Mr. Falkner	Yes		

The motion is approved.

NEW/OLD BUSINESS

a. **Foundation Bylaws Revisions**
The revised Foundation Bylaws were presented for the Board's review and approval. It was noted that there were revisions made to the version that was presented in May, and the ultimately tabled. The question about whether the Board needed to even approve these was raised. It was determined that, at this time, the Board should approve the changes because there is not a Foundation Board in place. Once the Foundation Board is active, this will become their duty.

Mrs. Denison moved for the approval of the revisions to the Foundation Bylaws. Mr. Falkner seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

b. **Approval of Cybersecurity Policy**
As a part of the HB96, the state appropriations bill, approved in June 2025, there were new requirements related to cybersecurity included. The requirements of this bill, and new Ohio Revised Code section (§9.64) state that the legislative authority shall adopt a "cybersecurity program" that safeguards the entity's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity.

This is a new policy but has brought many items that were already being done into a single policy. This policy is required to be approved by the Board of Trustees by July 1, 2026.

Mr. Bowling moved for the approval of the Cybersecurity Policy. Mrs. Denison seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

c. Res. No. 026-007: Resolution of Appreciation to the Noon Optimist Club of Centerville

Mrs. Fultz stated that this resolution is to thank the Centerville Noon Optimist for their significant donation to the Centerville Library renovation. Their donation of $50,000 is for the indoor and outdoor interactive elements in the Children's area, and for equipment in the expanded Creativity Commons.

Upon passage of this resolution, a copy will be provided to the Noon Optimist, and will be read at their meeting on July 7, 2026. At this meeting, they will be presenting a "big check" with the news media expected to attend.

Mr. Falkner moved for the approval of Res. No. 026-007: Resolution of Appreciation to the Noon Optimist Club of Centerville. Mr. Bowling seconded the motion.

The roll call vote was as follows:

Mr. Bowling	Yes	Mrs. Herrick	Yes
Mrs. Cline	Absent	Mr. Nunna	Absent
Mrs. Denison	Yes	Mr. Seyer	Absent
Mr. Falkner	Yes		

The resolution is approved.

d. Approval of Legal Advertisement and Banking Request for Proposal

Mr. Monteith stated that our current depository agreement is set to end in August. As a result, it is time for the library to solicit proposals for depository agreements for the next five-year period. In the packet is the Request for Proposal, and the legal advertisement to be run in the Dayton Daily News.

The timeline sets that the proposals will be reviewed and new agreements approved at the July Board meeting. This will allow us ample time to work out the final agreement before the expiration of the current depository agreement.

Mr. Bowling moved for the approval of the Request for Proposal and legal advertisement. Mrs. Denison seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

ADJOURNMENT

Mrs. Denison moved to adjourn the meeting at 7:34 p.m. Mr. Falkner seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

President

Fiscal Officer