

WASHINGTON-CENTERVILLE PUBLIC LIBRARY
BOARD MEETING MINUTES

May 20, 2025

CALL TO ORDER

The regular Board of Trustees meeting for May 2025 was held at the Woodbourne Library. Board Vice President Randy Bowling called the meeting to order at 7:00 p.m.

The roll call was as follows: Mr. Bowling, **Present**; Mrs. Cline, **Present**; Mrs. Denison, **Absent**; Mr. Falkner, **Present**; Mrs. Herrick, **Absent**; Mr. Nunna, **Absent**; and Mrs. Suttman, **Present**; also Mrs. Fultz, Library Director; Mr. Monteith, Fiscal Officer; and members of the public.

HEARING OF THE PUBLIC

Mr. Monteith stated that there was no hearing of the public this month.

APPROVAL OF MINUTES

Mrs. Suttman moved for the approval of the April 15, 2025 Meeting Minutes. Mrs. Cline seconded the motion.

The vote was: **Yes**: 3; **No**: 0; **Abstain**: 1 (Falkner)

DIRECTOR'S REPORT

Mrs. Fultz presented her monthly report for May 2025:

- **FACILITIES**
 - Centerville Library
 - Change orders
 - Exterior panels change and savings
 - Shelving modifications
 - Woodbourne Library
 - Failing exterior panels
 - Legacy Administration Building
 - Outside clean up
 - Creativity Commons
- **COLLECTIONS/SERVICES/PROGRAMS**
 - New Culture Passes added
 - Carillon Park
 - Boonshoft/SunWatch
 - Summer Reading Club kick off event on May 31
 - Being held at Sinclair's Centerville Campus

- Parks, Rotary, and Optimists are supporting the event
- **OTHER**
 - PLF
 - Agreement for distribution within Montgomery County for next two years
 - Dayton – 78.8%
 - Germantown - 3.2%
 - WCPL – 12.5%
 - Wright – 5.5%
 - Collaboration – meeting rescheduled to May 30
 - Friends
 - Fund raising
 - \$10,473 at book sale
 - \$34,361 at Out of the Pocket
 - Save the Date – Tasting with Friends, August 21 at Benham’s Grove
 - Comments
 - Staff pronoun stickers
 - Power washers
 - Operating funds
 - Meetings with Karl Keith and Mike Thonnerieux

FISCAL OFFICER’S REPORT

- a. Mr. Monteith presented the monthly financial report for April 2025, including the financial statements (Cash Position, Revenue Summary, Revenue Budget Statement, Expense Summary and General Fund Expense Budget Statement), Notes to the Financial Statements, April 2025 Bank Reconciliation, Monthly Investment Report and Personnel Items for the board’s review and approval.

Mrs. Cline moved to approve the monthly financial report, monthly investment report and bank reconciliation. Mr. Falkner seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion is approved.

- b. Payment of May 2025 Expenditures

Mr. Monteith presented the check register for the period of April 16, 2025 through May 20, 2025.

Mrs. Suttman moved to approve the payment of expenditures, and Mr. Falkner seconded the motion.

The roll call vote was as follows:

Mr. Bowling	<u>Yes</u>	Mrs. Herrick	<u>Absent</u>
Mrs. Cline	<u>Yes</u>	Mr. Nunna	<u>Absent</u>
Mrs. Denison	<u>Absent</u>	Mrs. Suttman	<u>Yes</u>
Mr. Falkner	<u>Yes</u>		

The motion is approved.

NEW/OLD BUSINESS

There was no new business for the month of May.

OTHER

Mr. Monteith discussed that this action is being requested to formalize the previously discussed meeting date changes for June and July due to the unavailability of the Director for the June meeting, and the Fiscal Officer for the July meeting. The updated dates for these meetings will be June 24th and July 22nd.

Mrs. Cline moved to approve the meeting date changes. Mr. Falkner seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

ADJOURNMENT

Mrs. Suttman moved to adjourn the meeting at 7:55 p.m. Mr. Falkner seconded the motion.

The vote was: **Yes**: 4; **No**: 0; **Abstain**: 0

The motion to adjourn is approved.

Vice President

Fiscal Officer