

BOARD MEETING MINUTES
February 15, 2022
Washington-Centerville Public Library

CALL TO ORDER

The regular February meeting of the Board of Library Trustees of the Washington-Centerville Public Library was held at the Centerville Library. The meeting was called to order at 7:03 P.M.

ROLL CALL

The roll call was as follows: Mr. Bowling, Present; Mrs. Cline, Present; Mrs. Denison, Present; Mr. Hanseman, Absent; Mrs. Herrick, Present; Mr. Nunna, Absent; also Ms. Fultz, Library Director; John Monteith, Fiscal Officer; and members of the public.

HEARING OF PUBLIC

There was no hearing of the public

OATH OF OFFICE

- Liz Cline, Board Member
- John Monteith, Fiscal Officer

Anne Wachs, notary public, administered an oath to Elizabeth Cline, upon her re-appointment to the Board, to support the Constitution of the United States and the state of Ohio, which read: Do you solemnly affirm that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Washington-Centerville Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?
She answered "I do".

Anne Wachs, notary public, administered an oath to John Monteith, upon his appointment as the Fiscal Officer, to support the Constitution of the United States and the state of Ohio, which read: Do you solemnly affirm that you will support the Constitution of the United States and the constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as the Fiscal Officer of the Washington-Centerville Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?
He answered "I do"

COMMITTEE REPORT

- Trustee Interview Committee

Carol Herrick presented regarding the Trustee Interviews held on February 9, 2022. The Interview Committee is recommending the appointment of Carleen Suttman to the Board of Trustees to fill the vacancy created by the resignation of Richard Carr. She is a graduate of the University of Cincinnati and Indiana University, Carleen has been active in the Centerville-Washington Township community since 1990.

Currently she is an advisor for the Upper Room, a Catholic student fellowship organization, at Alter High School.

Carleen is an active Board member of various Dayton-area organizations, including: Catholic Relief Services, Dayton Performing Arts Alliance, WCPL Friends of the Library, Dayton Women's Literary Council, and Think-Tank, a poverty alleviation non-profit. She co-chaired the Friends Get Out the Vote for the 2021 Library Levy.

The Trustee Interview Committee recommends that Carleen be appointed to fill the unexpired term open as a result of the resignation of Richard Carr.

Mrs. Herrick moved and Mrs. Denison seconded. All those present voted in favor.

Recommendation is being sent to Centerville City School District Superintendent Tom Henderson to include in their agenda for their February 28, 2022 meeting.

DIRECTOR'S REPORT

- Director's Update
 - **FACILITIES**
 - Centerville Library
 - Quote from engineer about specs for replacing the controls - \$14,500
 - One boiler leaking
 - Makerspace
 - Flooring and paint finished
 - Equipment and furniture orders being placed
 - **PERSONNEL**
 - Personnel actions now included in Board packet
 - One resignation - Adult Services Aide took a position with Dayton Metro
 - **COLLECTIONS/SERVICES/PROGRAMS**
 - ❖ Self-service fax service set up at Centerville Library – update of policy needed
 - ❖ Regular timeslot on MVCC for library programming – Sundays at 9:00
 - ❖ Woodbourne Library Arts Endowment project
 - Young at Art: A Selection of Caldecott Book exhibit
 - 5 weeks, \$4,500
 - ❖ Juneteenth – proposal to close the library for a staff development day.

Mrs. Herrick moved, Mrs. Denison seconded a motion to close the library on June 20, 2022 for a staff development day. All members present voted in favor – motion carries.

- ❖ Book challenges, and library policies and procedures

▪ **OTHER**

- Trespassed patron on February 1st
- Ohio Library Council's Legislative Day - April 6
- Create the Vision reprise

RESOLUTION NO. 022-003 – CONSENT AGENDA

- Approval of January 18, 2022 Regular Board Meeting Minutes
- Legal ad for 2021 Annual Financial Statement
- January Financial Statement, Notes to the January Financial Statement and Investment Report
- Payment of February Expenditures
- Personnel Items

Mr. Bowling moved, Mrs. Herrick seconded the adoption of the consent agenda. Roll call vote was as follows: Mr. Bowling, Yes; Mrs. Cline, Yes; Mrs. Denison, Yes; Mr. Hanseman, Absent; Mrs. Herrick, Yes; Mr. Nunna, Absent;

NEW / OLD BUSINESS

- Fax Service for Patrons – Policy Revision

Mrs. Denison moved and Mrs. Herrick seconded the motion to accept the revisions of the Fax Services for Patrons policy. All members present voted in favor. Motion carries

OTHER

Mr. Bowling moved to adjourn the meeting. Meeting adjourned at 8:04 pm

President

Secretary